

SCHEDULE 17

WORKS REPORT

1. GENERAL

The Works Report as outlined below shall be submitted by Project Co on a monthly basis, no later than the 5th Business Day of the month.

1.1 Works Report

The Works Report shall include the following:

- (a) an Executive Summary;
- (b) Design Status;
- (c) Works Schedule Summary, including:
 - (i) Permits and Approvals;
 - (ii) Construction Progress;
 - (iii) Progress Photos;
 - (iv) Construction Milestones; and
 - (v) Submissions Schedule;
- (d) Quality Assurance and Quality Control reports;
- (e) Organization / staffing changes and additions for Project Co and the Design and Construction Subcontractor;
- (f) Health and Safety Report, including:
 - (i) lost time injuries; and
 - (ii) accidents with no lost time;
- (g) Subcontract status, including:
 - (i) consultants;
 - (ii) Subcontracts awarded;
 - (iii) tenders;
 - (iv) shop drawing submittals status; and

- (v) labour report (average workforce);
- (h) SRFC Design Works;
- (i) Financial Status, including:
 - (i) Milestone Payments;
 - (ii) Change Orders;
 - (iii) Insurance Summary; and
 - (iv) Cash Flow Projection (capital cost components);
- (j) Risk Management, including:
 - (i) claims;
 - (ii) liens;
 - (iii) environmental issues;
 - (iv) labour;
 - (v) market conditions;
 - (vi) outstanding disputes; and
 - (vii) other risks;
- (k) Equipment Delivery Dates;
- (l) Commissioning, occupancy and completion;
- (m) Attachments to the Works Report, including:
 - (i) Works Schedule & Summary Report;
 - (ii) 6 Week Look Ahead Schedule;
 - (iii) Progress Photos;
 - (iv) Design Log;
 - (v) Shop Drawing Log;
 - (vi) RFI Log;

- (vii) Change Order Log; and
- (viii) Milestone Payments.