



Email: [REDACTED]

March 16, 2022

CONFIDENTIAL

[REDACTED]

Dear [REDACTED]

Re: Access to Information Request #2022-013 – City Manager

This is further to your access to information request received by the City on February 10, 2022, quoted as follows:

“The documents that were handed out to City Councillors prior to an in camera meeting on Feb. 7, 2022 which led to the dismissal of the City Manager Chris Holden.

AND

Email correspondence surrounding Chris Holden and the role of City Manager from Mayor Sandra Masters in the last two months prior to Mr. Holden’s dismissal.”

We have processed your access request and records relevant to the request are attached.

In response to the second paragraph of your request: “Email correspondence surrounding Chris Holden and the role of City Manager from Mayor Sandra Masters in the last two months prior to Mr. Holden’s dismissal”, no records exist based on the City’s search for the records requested. This notification has been provided pursuant to clause 7(2)(e) of *The Local Authority Freedom of Information and Protection of Privacy Act* (LA FOIP)

If you wish to exercise your right to request a review of this decision, you may complete a Request for Review form and forward it to the Saskatchewan Information and Privacy Commissioner within one year of this notice. You may contact the Saskatchewan Information and Privacy Commissioner at 306-787-8350.

Responses to requests may be published on the Regina Open Data website at the City’s discretion. All information/data is handled in accordance with LA FOIP. Your identity as the applicant is protected. Published requests will be available on the Open Data website at <http://open.regina.ca/> a minimum of three business days following release to you.

If you have any questions, please contact Cindy Howden at 306-777-7263 or by email at lafoip@regina.ca.

Yours truly,

A handwritten signature in cursive script, appearing to read "Amber Ackerman".

Amber Ackerman
Interim City Clerk

/ch

Enclosure(s)

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LOCAL AUTHORITY FREEDOM OF INFORMATION
AND PROTECTION OF PRIVACY

c. L-27.1

Application

6(1) An applicant shall:

- (a) make the application in the prescribed form to the local authority in which the record containing the information is kept; and
- (b) specify the subject matter of the record requested with sufficient particularity as to time, place and event to enable an individual familiar with the subject matter to identify the record.

(2) Subject to subsection (4) and subsection 11(3), an application is deemed to be made when the application is received by the local authority to which it is directed.

(3) Where the head is unable to identify the record requested, the head shall advise the applicant, and shall invite the applicant to supply additional details that might lead to identification of the record.

(4) Where additional details are invited to be supplied pursuant to subsection (3), the application is deemed to be made when the record is identified.

1990-91, c.L-27.1, s.6.

Response required

7(1) Where an application is made pursuant to this Act for access to a record, the head of the local authority to which the application is made shall:

- (a) consider the application and give written notice to the applicant of the head's decision with respect to the application in accordance with subsection (2); or
- (b) transfer the application to another local authority or to a government institution in accordance with section 11.

(2) The head shall give written notice to the applicant within 30 days after the application is made:

- (a) stating that access to the record or part of it will be given on payment of the prescribed fee and setting out the place where, or manner in which, access will be available;
- (b) if the record requested is published, referring the applicant to the publication;
- (c) if the record is to be published within 90 days, informing the applicant of that fact and of the approximate date of publication;
- (d) stating that access is refused, setting out the reason for the refusal and identifying the specific provision of this Act on which the refusal is based;
- (e) stating that access is refused for the reason that the record does not exist; or
- (f) stating that confirmation or denial of the existence of the record is refused pursuant to subsection (4).

(3) A notice given pursuant to subsection (2) is to state that the applicant may request a review by the commissioner within one year after the notice is given.