

Email: 28(1)

August 28, 2018

CONFIDENTIAL

28(1)

Attention: 28(1)

Dear 28(1) :

Re: Access to Information Request #2018-050 – FirstBus Contract

This letter is to acknowledge receipt of your access to information request received by the City on August 27, 2018, quoted as follows:

“The current contract between the City of Regina and Firstbus Canada for the provision of paratransit services to the city including all addenda, amendments, attachments, exhibits and extensions.

The RFP that led to the aforementioned contract.”

If this is incorrect please advise us immediately.

The current contract and RFP are available on the City of Regina Open Data website at <http://open.regina.ca/dataset/e5c45d09-73fe-4c4c-9974-502b11927067/resource/11ac5722-8e85-475f-b370-18efda5c4762/download/first-canada-ulc-first-transit-contract.pdf>. Schedule B has been removed.

If the information on the City of Regina Open Data website is not sufficient, payment of the \$20 application fee is required prior to proceeding, pursuant to s. 5(1) of *The Local Authority Freedom of Information and Protection of Privacy Act* (LA FOIP).

Payment may be made in person by cash, cheque (payable to the City of Regina), credit or debit card, at the Ambassador Desk, main floor, City Hall, 2476 Victoria Avenue, Regina, SK, or mail your payment to the following address:

City of Regina
Office of the City Clerk

PO Box 1790
2476 Victoria Avenue
Regina, SK S4P 3C8

Attention: Access & Privacy Team

To pay by phone, by debit or credit card, call 306-777-7262 and provide the Access to Information Request number (#) indicated above.

Once we receive your application fee we will begin to process your request and will inform you if any of the following apply:

- clarification is required to identify the requested records;
- fees apply in addition to the \$20 application fee;
- extension of the thirty day time frame is required.

If we do not receive a response within 30 calendar days of the date of this letter, your request for access will be considered abandoned pursuant to s. 7.1 of *The Local Authority Freedom of Information and Protection of Privacy Act* and your file will be closed.

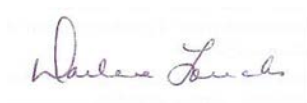
Please advise me if it is acceptable to correspond with you by email to expedite the processing of the request.

Responses to requests may be published on the Regina Open Data website at the City's discretion. All information/data is handled in accordance with LA FOIP. Your identity as the applicant is protected. Published requests will be available on the Open Data website at <http://open.regina.ca/> a minimum of three business days following release to you.

If you have any questions or require additional information on the access to information process, please refer to the City of Regina webpage:

http://www.regina.ca/residents/council-committees/learn-city-clerk/access_to_information_and_protection_of_privacy/ or you can reach me at 306 - TelephoneNumber or by email at lafoip@regina.ca.

Yours truly,



Darlene Loucks
Privacy & Freedom of Information Officer

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LOCAL AUTHORITY FREEDOM OF INFORMATION
AND PROTECTION OF PRIVACY

7
c. L-27.1

Response required

7(1) Where an application is made pursuant to this Act for access to a record, the head of the local authority to which the application is made shall:

- (a) consider the application and give written notice to the applicant of the head's decision with respect to the application in accordance with subsection (2); or
- (b) transfer the application to another local authority or to a government institution in accordance with section 11.

(2) The head shall give written notice to the applicant within 30 days after the application is made:

- (a) stating that access to the record or part of it will be given on payment of the prescribed fee and setting out the place where, or manner in which, access will be available;
- (b) if the record requested is published, referring the applicant to the publication;
- (c) if the record is to be published within 90 days, informing the applicant of that fact and of the approximate date of publication;
- (d) stating that access is refused, setting out the reason for the refusal and identifying the specific provision of this Act on which the refusal is based;
- (e) stating that access is refused for the reason that the record does not exist;
- (f) stating that confirmation or denial of the existence of the record is refused pursuant to subsection (4); or
- (g) stating that the request has been disregarded pursuant to section 43.1 and setting out the reason for which the request was disregarded.

(3) A notice given pursuant to subsection (2) is to state that the applicant may request a review by the commissioner within one year after the notice is given.

(4) If an application is made with respect to a record that is exempt from access pursuant to section 14, 20 or 21 or subsection 28(1), the head may refuse to confirm or deny that the record exists or ever did exist.

(5) A head who fails to give notice pursuant to subsection (2) is deemed to have given notice, on the last day of the period set out in that subsection, of a decision to refuse to give access to the record.

1990-91, c.L-27.1, s.7; 2017, c17, s.7.

Applications deemed abandoned

7.1(1) If the head has invited the applicant to supply additional details pursuant to subsection 6(3) or has given the applicant notice pursuant to clause 7(2)(a) and the applicant does not respond within 30 days after receiving the invitation or notice, the application is deemed to be abandoned.

CHAPTER L-27.1 REG 1

The Local Authority Freedom of Information and Protection of Privacy Act

Title

1 These regulations may be cited as *The Local Authority Freedom of Information and Protection of Privacy Regulations*.

Interpretation

2(1) In these regulations:

(a) "Act" means *The Local Authority Freedom of Information and Protection of Privacy Act*;

(b) "employment reference" means personal information that is evaluative or opinion material compiled solely for the purpose of describing an individual's suitability, eligibility or qualifications for employment.

(2) For the purposes of subclause 2(f)(iv) of the Act, "committee of a council" includes a board as defined in *The Police Act, 1990*.

16 Jly 93 cL-27.1 Reg 1 s2; 15 Dec 2017 SR
125/2017 s3.

Local Authorities prescribed

3(1) For the purposes of subclause 2(f)(v) of the Act, the bodies set out in Part I of the Appendix are prescribed as local authorities.

(2) For the purposes of subclause 2(f)(xvii) of the Act, the bodies set out in Part II of the Appendix are prescribed as local authorities.

16 Jly 93 cL-27.1 Reg 1 s3; 11 Jly 97 SR 58/97
s3.

Applications

4 For the purposes of clause 6(1)(a) of the Act, Form A of Part III of the Appendix is the form prescribed for applications for access to records.

16 Jly 93 cL-27.1 Reg 1 s4.

Fees

5(1) An application fee of \$20 is payable at the time an application for access to a record is made.

(2) Where access to a record or part of a record is given by providing the applicant with a copy of the record, the following fees are payable at the time when access is given:

(a) for a photocopy, \$0.25 per page;

(b) for a computer printout, \$0.25 per page;