

May 27, 2016

Email: [28\(1\) Personal](#)

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Dear [28\(1\)](#) :

Re: Access to Information Request #2016-025-I – Parking Services

[28\(1\) Personal](#)
access to information.

May 13, 2016 regarding your request for

The questions you posed were as follows:

- 1) What was budgeted/spent/allocated for the City of Regina Parking Services Ambassadors for 2015-017 and 2016-17? (% of Parking Services budget...)
- 2) How many Parking Ambassadors are working in this capacity currently? (1/day /weekdays only?)
- 3) What did the City of Regina collect in parking fines in 2014-15 and 2015-16? (Public Accounts?)
- 4) How many requests for review of parking tickets was received by the City of Regina in 2014-15 and 2015-16?
- 5) How many of these requests resulted in decisions being overturned in favour of the individual?
- 6) Could I please request a copy of the Parking Ambassador contract? “

Below are the responses to your questions:

- 1) With respect to your request for the “budget for the parking ambassador initiative” please be advised that budget dollars were reallocated from the enforcement budget and assigned to the Ambassador campaign, for a period of up to six months. After the six months were completed a decision was made that the program would continue on a smaller scale. The total contracted cost of Ambassadors paid to Corps of Commissionaires from August 11, 2015 to February 23, 2016 is \$58119.60. This cost is covered under the current enforcement contract through reallocation of resources.

If you require a further break down of the costs the City will process your request as a formal access to information request. *The Local Authority Freedom of Information and Protection of Privacy Act* establishes that an application fee of \$20 must accompany a formal request for access. Processing fees may apply and are in addition to the \$20 application fee.

- 2) There are two parking ambassadors working on weekdays and one on weekends.
- 3) Enclosed is a report of Parking Ticket Stats for January 1, 2014 to June 30, 2015. If you require further breakdown or a different time frame please remit the \$20 application fee. Processing may apply and are in addition to the \$20 application fee.
- 4) The application fee will need to be paid. Processing fees may apply.
- 5) The answer is zero. Parking tickets only get cancelled if there is an error on the ticket.
- 6) An Ambassador Contract does not exist. Resources were re-allocated from the enforcement staff complement.

Application Fee

You have been provided with a partial response to your request for access to information. In order to process the remainder of your request as a formal access to information request, payment of the \$20 application fee is required. Payment may be made in cash, or by cheque payable to the City of Regina.

Payment may be made in person at the Ambassador Desk, main floor, City Hall, 2476 Victoria Avenue, Regina, SK or by mail to:

City of Regina
Office of the City Clerk
PO Box 1790
2476 Victoria Avenue
Regina, SK S4P 3C8
Attention: Access & Privacy Team

Once we receive your application fee we will begin to process your request and will inform you if any of the following apply:

- clarification is required to identify the requested records;
- processing fees in addition to the \$20 application fee;
- extension of the thirty day time frame is required.

Fee Waiver

On the Access to Information Request Form, you requested a fee waiver. While a fee waiver does not apply to the \$20 application fee, if processing fees apply, you will be provided with a fee estimate and an Application For Fee Waiver Form.

You will be required to:

- complete and return the Application for Fee Waiver Form;
- provide documented evidence of inability to pay based on income, assets and expenses;
- indicate why using public resources to provide this information to you is in the public interest.

Personal information submitted in support of a fee waiver request is protected under *The Local Authority Freedom of Information and Protection of Privacy Act* and is used only for the purpose of determining eligibility.

If you have any questions or require additional information on the access to information process, please refer to the City of Regina web page located at http://www.regina.ca/residents/council-committees/learn-city-clerk/access_to_information_and_protection_of_privacy/

If you have any questions, please contact Cindy Howden at 306-777-7263 or by email at lafoipp@regina.ca.

Yours truly,

A handwritten signature in black ink, appearing to read 'Jim Nicol', with a stylized flourish at the end.

Jim Nicol
Chief Legislative Officer & City Clerk

Jn/ch
Enclosure