



Bylaw No. 2008-27

Disclaimer:

This information has been provided solely for research convenience. Official bylaws are available from the Office of the City Clerk and must be consulted for purposes of interpretation.

Office Consolidation

THE CEMETERIES BYLAW, 2008

Bylaw No. 2008-27

Including Amendments to April 20, 2022

This Bylaw has been consolidated under the authority of the City Clerk. It represents proof, in absence of evidence to the contrary of:

- a) the original bylaw and of all bylaws amending it; and**
- b) the fact of passage of the original and all amending bylaws.**

AMENDMENTS

DATE PASSED

Bylaw No. 2010-23

April 26, 2010

Bylaw No. 2011-68

November 21, 2011

Bylaw No. 2013-86

December 16, 2013

Bylaw No. 2014-80

November 27, 2014

Bylaw No. 2015-66

December 7, 2015

Bylaw No. 2018-7

February 26, 2018

Bylaw No. 2019-59

December 3, 2019

Bylaw No. 2022-14

April 20, 2022

BYLAW NO. 2008-27

THE CEMETERIES BYLAW, 2008

THE COUNCIL OF THE CITY OF REGINA ENACTS AS FOLLOWS:

- 1 This Bylaw may be cited as "The Cemeteries Bylaw, 2008".

Interpretations

- 2 In this Bylaw:

"care and maintenance" means the long-term care and maintenance of cemeteries;

"Care and Maintenance Fund" means a fund that is established pursuant to section 23 of The Cemeteries Act, 1999 for the purpose of providing for the long-term care and maintenance of the cemeteries;

"Cemetery" means Regina Cemetery or Riverside Memorial Park Cemetery, as the context requires;

"child" means an individual 10 years of age or less;

"City" means the City of Regina;

"columbarium" means a structure or building in a Cemetery designed for the purpose of storing or interring cremated human remains in sealed compartments or niches;

"decoration" means anything placed in the cemetery other than a memorial or an item permanently affixed to a memorial, and includes but is not limited to: artificial or natural flowers, fencing, solar lights, chimes, rocks, flags, stuffed animals and statues;

"Deferred Payment Plan" means an option to pay for the purchase of cemetery products and services over a specified period of time, rather than full payment at the time of purchase.

"Director" means the director assigned responsibility for the Cemeteries by the City Manager and includes any designate of the Director;

“human remains” means a dead human body, but does not include cremated human remains;

"infant" means an individual no more than two years of age and may include inter-foetal remains;

"interment" includes:

- (1) the burial of human remains or cremated human remains in a Cemetery;
- (2) the inurnment of cremated human remains in a columbarium; or
- (3) the entombment of human remains in a mausoleum;

"interment rights" means the right to use a lot, columbarium or mausoleum for interment in accordance with this Bylaw and The Cemeteries Act, 1999;

“interment rights holder” means the licensee or, if the licensee is deceased, the executor or administrator of the estate of the licensee, or any other person authorized by law to act in the circumstances;

"license" means the cemetery license agreement granting interment rights within a Cemetery;

"licensee" means a person to whom a license for interment rights in a lot, columbarium or mausoleum was initially issued upon purchase or has been transferred to pursuant to this Bylaw;

“Lot” means a space in a Cemetery used or intended to be used for the burial of human remains or cremated human remains;

"mausoleum" means a structure or building designed for the entombment of human remains in tombs, crypts, compartments or vaults;

"memorial" means a marker, headstone, monument or plaque that is used to memorialize a deceased person or persons;

"memorialization" includes:

- (1) any inscription or lettering on a memorial; and
- (2) any ornamentation that is permanently affixed to a memorial and used to identify a lot or niche or memorialize a deceased person or persons;

"niche" means each individual compartment to be used for the interment of:

- (1) in a columbarium, cremated human remains;
- (2) in a mausoleum, human remains or cremated human remains.

"normal Cemetery business hours" means the normal Cemetery business hours and business days as set by the Director from time to time;

"person" means an individual, partnership, association or corporation;

"veteran" means a person entitled to interment in the Field of Honour and who is a past or present member of the Canadian Armed Forces, para-military forces (R.C.M.P.), Allied Forces or other like group as determined at the discretion of the Director.

(#2014-80, s.s. 2, 3, 4, 5, 6, 7, 8, 9, 10, 11, 12 and 13, 2014, #2019-59, s. 1, 2019, #2022-14, s. 4(a-h), 2022)

Licenses

- 3 (1) Subject to the other provisions of this Bylaw and to The Cemeteries Act, 1999 and the regulations thereto, where a person makes an application in the form provided by the Director and pays the requisite fees, the Director shall issue to the person a license for the exclusive use of a lot or a niche.
- (2) Where the Director considers it necessary to make a decision related to a lot, niche or memorial, such as related to repair and maintenance of the lot, niche, memorial or Cemetery, and if no one can be located using reasonable efforts or no one is willing to act or the identity of the deceased is not known, the Director may make any decision required to be made by an interment rights holder pursuant to this Bylaw. For greater certainty, this section does not allow the Director to authorize interments, transfers or returns.

(#2014-80, ss. 13 and 14, 2014, #2022-14, s. 5, 2022)

Fees and Charges

- 4 (1) The license fees and all charges for work done or services rendered at a Cemetery shall be in accordance with the fees and charges as set out in Schedule "A".
- (2) The fees and charges in Schedule "A" shall exclude provincial and federal taxes and all applicable taxes shall be charged in addition to the fees listed in Schedule "A".
- (3) The fees and charges set out in Schedule "A" come into effect on the date specified in Schedule "A" or, where no date is specified in Schedule "A", on the first date of the month following the passage of the Fee Schedule by City Council.

(#2014-80, s. 15, 2014, #2022-14, s. 6, 2022)

Deferred Payment Plan

- 4.1 (1) The Director may make available a Deferred Payment Plan for a pre-need product or service on any terms deemed reasonable by the Director provided that payment in full is required before any product or service can be provided to the purchaser.
- (2) In order to commence a Deferred Payment Plan the purchaser shall complete the application required by the Director and make an initial payment of 25% of the total fees plus the Administration Fee set out in Schedule "A".
- (3) Purchasers have 12 months to pay for their purchase in full. Where payment in full is not received within 12 months, the contract is terminated and the purchaser(s) will be entitled to a refund of all monies paid, without interest and less the Administration Fee set out in Schedule "A".

(#2014-80, s. 16, 2014, #2022-14, s. 8, 2022)

Interments

- 5 (1) No interment shall be scheduled or permitted until:
- (a) all required documentation is completed by the interment rights holder and approved by the City;
 - (b) a license for a lot or niche has been issued or use of a lot, in relation to which a license has previously been issued, is duly authorized by the interment rights holder and all required documentation evidencing the authority with respect to the use of the lot has been submitted and approved by the City; and
 - (c) all required fees are paid.
- (2) All of the requirements of this section must be met by 12:00 pm at least two business days before the proposed date of interment, provided there are no intervening statutory holidays. The following schedule shall apply, subject to any necessary modification for statutory holidays or pressing circumstances:

Date of interment	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	Sunday
Application complete	Thursday	Friday	Monday	Tuesday	Wednesday	Thursday	Thursday

The notice requirement may be amended by the Director to accommodate a pressing circumstance which does not include late or incomplete submission of documents.

- (3) Interment arrangements with respect to dates, times and site locations are the sole responsibility of the interment rights holder; the City shall be entitled to rely on the documentation signed off by the interment rights holder or funeral home.

(#2014-80, s. 13, 2014, #2022-14, s. 9, 2022)

- 6 (1) The following documentation shall be submitted before an interment will be permitted:
- (a) signed Interment Order in the form required by the Director, if using a funeral home;
 - (b) for traditional casket burials, a burial permit;
 - (c) for interment of cremated remains, a cremation certificate; and
 - (d) any other documentation that may be required by the City in relation to the interment.
- (2) If the licensee of the lot is deceased and is not the subject of the interment, interment in the licensee's lot will only be permitted if not contrary to any instructions provided to the City in writing by the licensee and authorized by an interment rights holder of the licensee as evidenced by submission of the following documentation to the City:
- (a) if an executor, will or letters probate;
 - (b) if an administrator, letters of administration as defined in The Administration of Estates Act;
 - (c) if an executor is acting for another executor who is deceased pursuant to section 18.1 of The Administration of Estates Act, will or letters probate for the licensee and deceased executor;
 - (d) if another person authorized by law, documentation sufficient to verify the legal requirements of the authorizing law have been met;
 - (e) death certificate of the licensee unless the City's records reflect that the licensee is interred in the Cemetery;
 - (f) death certificate of executor if proposed executor is an alternate as set out in the will or letters probate or in the circumstances described in (c);
 - (g) photo identification; and
 - (h) any additional documentation required by the Director to verify the authority of the interment rights holder to act in the circumstances.

(#2014-80, s.s.13, 17 and 18, 2014, #2022-14, s. 9, 2022)

- 7 Interments outside normal Cemetery business hours shall be permitted only as authorized by the Director and on payment of the applicable Surcharge set out in Schedule "A".
(#2014-80, s. 19, 2014)
- 8 (1) Subject to section 7, all funeral processions shall depart the Cemetery no later than 4:00 p.m.
- (2) In the case of departures less than 30 minutes prior to the end of normal Cemetery business hours, the Funeral Home that made the arrangements shall pay the applicable Surcharge as set out in Schedule "A". If a Funeral Home did not make the arrangements then the interment rights holder, shall pay the applicable Surcharge as set out in Schedule "A"
(#2014-80, ss. 20 and 21, 2014, #2022-14, s. 10, 2022)
- 9 (1) All interments shall take place in accordance with the specifications set out in Schedule "B".
- (2) Notwithstanding subsection (1), the Director may in the Director's sole discretion, on written request, increase the number of interments permitted in a lot or niche, having regard to such considerations as the circumstances surrounding the death, the relationship with the deceased, continuity of monuments and landscaping, and any other relevant factor under the circumstances.
(#2014-80, s. 13, 2014, #2022-14, s. 11, 2022)
- 10 (1) The use of a child lot shall be determined on the basis of the child being 10 year of age or younger and the outside measurements of the casket being no more than 48" in length.
- (2) The use of an infant lot shall be determined on the basis of the child being 2 year of age or younger and the outside measurements of the casket being no more than 24" in length.
(#2014-80, ss. 13 and 22, 2014)
- 11 All cremated remains to be interred in an indoor columbarium shall be contained in a fire resistant urn as approved by the Director.
- 12 (1) A burial dome of fibreglass, or a steel or concrete vault must be used for all interments other than interment of cremated remains or remains interred in an infant lot unless otherwise approved by the Director.
- (2) Set up fee as set out in Schedule "A" is required for the use of a burial dome or vault.
(#2014-80, s. 13, 2014 and #2018-7, s. 2, 2018)

- 12.1 A cremation urn vault must be used for all cremation interments in a standard lot except where a traditional burial casket is already present in that lot.
(#2018-7, s. 3, 2018)

Interment of Indigent Persons

- 13 (1) The Director shall provide interment rights free of charge for an unclaimed body or for a deceased indigent person where the City is instructed, in the manner provided for in The Cemeteries Regulations, 2001, to provide interment rights free of charge pursuant to the provisions of The Cemeteries Act, 1999 and any regulations thereto addressing the interment of indigent persons.
- (2) The interment of indigent persons shall occur in single lots, the location of which shall be within the sole discretion of the Director.
- (3) No one may install a memorial on a lot utilized for the interment of an indigent person until the Care and Maintenance Fee as set out in Schedule "A" has been paid.
- (4) No other interments will be permitted in a lot provided pursuant to this section until the lot price and applicable memorial fees as set out in Schedule "A" have been paid.

(#2014-80, ss. 13 and 23, 2014, #2022-14, s. 12, 2022)

Disinterments

- 14 (1) The disinterment of human remains shall be permitted only:
- (a) in accordance with requirements of this section and all other applicable laws, including but not limited to: The Cemeteries Act, 1999, The Public Health Act, 1994 and The Coroners Act, 1999 and the regulations to those Acts;
 - (b) subject to (c), upon issuance of a disinterment permit pursuant to The Public Health Act, 1994 or by order of the Chief Coroner;
 - (c) where The Public Health Act, 1994 does not apply, the interment rights holder shall submit a disinterment application to the Director for approval;
 - (d) upon payment of the required fee as set out in Schedule "A"; and
 - (e) subject to any conditions as determined by the Director.
- (2) The removal of cremated remains from any lot or niche for any reason is subject to the requirements of subsection (1).

- (3) Human remains will not be handled by City staff. All applications for disinterment of human remains must be through a licensed funeral home or other person authorized by law to handle human remains. The interment rights holder shall be responsible to ensure that a licensed funeral director or other person authorized by law to handle human remains is present at all times for the disinterment and transportation of human remains.
(#2014-80, s. 24, 2014, #2022-14, s. 13, 2022)

License Transfers

- 15 The interment rights holder, may, subject to the approval of the Director and on any terms deemed reasonable by the Director, transfer an unoccupied lot or niche to any individual.
(#2014-80, s. 25 and 26, 2014, #2018-7, s. 4, 2018, #2022-14, s. 14, 2022)

License Returns

- 15.1 (1) The interment rights holder, may, subject to the approval of the Director and on any terms deemed reasonable by the Director, return a niche or unused lot to the City.
- (2) The Director may withhold approval of a refund of fees paid for any lot or niche if the Director deems it to be unmarketable.
- (3) A niche may not be returned where the memorialization has been completed on the niche cover and is shared by more than one niche unless the same person is the Licensee or authorized decision-maker for all niches to which the memorialization applies and pays the costs required by subsection (4).
- (4) If memorialization of a niche cover has been completed then the person seeking to return the niche shall pay all costs related to the removal and replacement of the niche cover.
- (5) Upon return of an unused lot or niche, the interment rights holder shall be entitled to 85% of the original fee paid less the license transfer fee and any applicable fee for removal of a foundation or marker.
- (6) Upon return of a used niche, the interment rights holder shall be entitled to 85% of the original fee paid less:
- (a) the license transfer fee;
 - (b) 10% of the original fee paid for each full or partial calendar year the niche was occupied; and

- (c) any applicable fee to replace a memorialized door, which must be obtained only through the cemeteries office in order to maintain consistent design.

(#2014-80, ss. 27 and 28, 2014, #2022-14, ss. 16, 17 and 18, 2022)

Care and Maintenance Fund

- 16 Unused lots purchased prior to September 12, 1988 may not be used until the Care and Maintenance Fee set out in Schedule "A" has been paid.

(#2014-80, ss. 13 and 29, 2014)

- 17 The City shall deposit into the Care and Maintenance Fund all monies collected for care and maintenance pursuant to subsection 13(3), and sections 16 and 21.

(#2014-80, s. 30, 2014, 2022-14, s. 19, 2022)

Cemetery Reserve

- 18 (Repealed #2014-80, s. 31, 2014)

Care and Maintenance

- 19 The City shall provide long term care and maintenance of the cemetery grounds in the manner as determined by the Director.

(#2014-80, s. 32, 2014)

Memorial Applications

- 20 (1) No memorial or memorialization shall be installed until an application in the form approved by the Director has been submitted and approved in writing by the City and all applicable fees are paid.

- (2) An application for memorial installation or memorialization shall:

- (a) be submitted by the memorial supplier;
- (b) include the site location, memorial type(s) and dimensions;
and
- (c) any additional information required by the Director.

- (3) Memorials and memorialization without prior written approval will not be permitted to be installed.

(#2022-14, s. 20, 2022)

Memorial Installation

- 21 (1) No person may install a memorial or make any alteration to any structure in a Cemetery for any lot, niche or mausoleum for which the Care and Maintenance Fee has not been paid until such fee is paid to the City in full.
- (2) All memorials and memorialization shall be in accordance with the specifications set out in Schedule “C” and Schedule “D”.
- (3) Memorials or memorialization that do not comply with the provisions of this Bylaw will not be permitted to be installed. It is the responsibility of the purchaser of the memorial or memorialization to ensure it complies with the requirements of this Bylaw.
- (4) It shall be the responsibility of the memorial supplier to restore the landscaping surrounding a newly installed memorial to the satisfaction of the Director.
- (5) After a memorial or memorialization has been installed, the City will perform an inspection to verify that it complies with all of the specifications in Schedule “C” and Schedule “D” and that the surrounding landscaping has been restored. If a memorial or memorialization is found to be non-compliant or the landscaping has not been restored the memorial supplier shall be notified of the deficiency and required to remove the memorial or memorialization or restore the landscaping, as the case may be, at the cost of the memorial supplier.
- (6) Every memorial supplier who receives a notice of non-compliant memorial or memorialization pursuant to subsection (5) shall remove the memorial within 30 days of the notice. Should the supplier fail to remove the memorial the City may remove the memorial pursuant to section 21.2 and seek recovery of the costs of removal from the supplier.

(#2014-82, s. 33, 2014, #2022-14, s. 21, 2022)

Memorial Maintenance

- 21.1 Memorials and memorialization are the personal property of the interment rights holder for the lot. The interment rights holder is responsible at all times for the condition of the memorial and memorialization. The City is not obligated to report or repair any vandalism or damage caused by natural causes, third parties or unknown causes.

Memorial Removal

- 21.2 (1) The City shall have the right to remove, repair or put into a safe state without compensation to any person, any memorial or memorialization that:
- (a) does not meet the specifications set out in this Bylaw;
 - (b) in the City's opinion is unsafe; or
 - (c) in the City's opinion is not compatible with community standards.
- (2) Memorials or memorialization shall be subject to the specification requirements in place at the time they were installed. If a non-conforming memorial or memorialization is replaced, it must meet the specifications in place at the time of installation.
- 21.3 If a niche replacement door is required for any reason, the niche replacement door must be purchased through the Cemeteries Administration Office.
(#2022-14, s. 22, 2022)
- 20 (Repealed #2022-14, s. 23, 2022)
- 21 Type 2 and 3 memorials shall be permitted only in sites designated by the Director.
- 22 (Repealed #2022-14, s. 24, 2022)
- 23 No one may remove a memorial or memorialization without the prior written approval of the Director.
- 24 (Repealed #2014-80, s. 34, 2014)

Decorations

- 25 (1) In this section:
- “plant material” means any flora intended for growth including: grass, flowers, trees and hedges and does not include cut flowers or greenery.
- (2) No person may, in a Cemetery:
- (i) place any plant material;
 - (ii) place any decoration except on a lot, niche or memorial; or
 - (iii) place or construct any fence, railing, trellis, coping or other structure.
- (#2014-80, s. 35, 2014, #2022-14, ss. 25 and 26, 2022)

- 28 (1) The Director may remove and dispose of any decoration at any time without notice. The City shall not be required to retain any decoration left at the cemetery.
- (2) Decorations that are removed and considered to be of value by the Director will be stored for 30 days then disposed of in accordance with section 362.1 of *The Cities Act*.
- (3) The City shall not be required to compensate any person for removal and disposal of decorations left at the Cemetery.

(#2022-14, s. 27, 2022)

26 Ornaments, including flower holders or vases, crosses and statues, may be permitted on burial lots if they are:

- (1) unbreakable;
- (2) permanently secured to the base of the memorial;
- (3) do not exceed 36 centimetres 14 inches in height; and
- (4) do not project beyond a plumb line from the outside dimensions of the memorial base.

(#2014-80, ss. 13 and 36, 2014)

29.1 (Repealed #2022-14, s. 28, 2022)

27 (Repealed #2022-14, s. 29, 2022)

Field of Honour

- 28 (1) The City shall set aside and maintain an area within both Riverside Memorial Park Cemetery and Regina Cemetery as a Field of Honour for the interment of veterans.
- (2) The Field of Honour in the Cemetery shall be under the direction, control and supervision of the Director.
- (3) Pre-need purchases of lots shall be permitted for veterans provided that a location shall not be assigned until the time of need or in accordance with subsection (4).
- (4) The surviving spouse of a veteran may purchase a burial lot adjacent to their deceased spouse at the time of the deceased spouse's interment, provided that the surviving spouse:

- (i) is also a veteran;
 - (ii) purchases and installs a standard veteran's memorial on the unused lot at the time a memorial is installed on the lot of the deceased spouse; and
 - (iii) ensures that the memorial referred to in clause (ii) bears the name of the surviving spouse and that memorialization is complete in every detail possible.
 - (5) A Licensee who has purchased a lot pursuant to subsection (3) or (4) may transfer the lot back to the City in accordance with section 15.1. The Licensee may not transfer the lot to any other person.
 - (6) When the human remains or cremated human remains of a veteran have been interred in a Field of Honour, the human remains or cremated human remains of the veteran's spouse may be interred in that veteran's lot, subject to the following:
 - (i) the interments may be comprised of the cremated human remains of both the veteran and the spouse or the human remains of either the veteran or spouse together with the cremated human remains of either the veteran or the spouse, but in any case, shall not be comprised of the non-cremated human remains of both spouses;
 - (ii) payment of the opening and closing fees as set out in Schedule "A" is made.
 - (7) Notwithstanding any other provision of this Bylaw:
 - (i) a memorial in memory of the veteran's spouse and in accordance with the specifications set out in Schedule "C" may be placed on the lot or on the base of the veteran's monument; and
 - (ii) the spouse of a veteran may be memorialized on the headstone of the veteran provided the spouse is also a veteran.
- (#2014-80, s. 39, 2014, #2022-14, s. 30, 2022)

Notices

- 29 Notice given to any person pursuant to this Bylaw shall be deemed sufficient if in writing and mailed to the last known address of such person as entered into the Cemetery records.

Miscellaneous

- 30 Pets are permitted in the Cemetery provided they are appropriately restrained and the pet owner removes any defecation.
- 31 All contractors and memorial dealers must report to the Cemeteries Administration Office prior to the commencement of any work and are subject to the direction and control of the Director while in the Cemetery.
- 32 The Director may expel any person or prohibit the entrance of any person who conducts himself or herself in an improper manner within the Cemetery.
- 33 Permission to hold an event in the Cemetery may be granted by the Director on receipt of a written application made 10 business days before the time of the event.
- 36.1 The Director may close the cemetery from time to time as deemed necessary and appropriate by the Director.
(#2014-80, s. 40, 2014)

Offences and Penalties

- 34 No person shall permit or take part in any unauthorized event in a Cemetery.
- 35 No person shall enter a Cemetery other than through the designated entrance gates.
- 36 (1) No person shall enter a Cemetery or operate a vehicle in a Cemetery outside normal Cemetery visiting hours as posted by the City at the entry to the Cemetery.
- (2) No person shall operate a vehicle in any part of the Cemetery except on the designated roadways unless advance permission of the Director has been received.
- (3) No person shall operate any vehicle at a speed in excess of 20 km/h in the Cemetery, nor park a vehicle in such a way as to cause damage to any turf.
(#2014-80, s. 41, 2014)
- 37 No person shall write upon, scratch, deface or damage any memorial, memorialization, fence, building or any other structure in or belonging to the Cemetery.
- 38 No person shall disturb the quiet or good order of a Cemetery by noise or other improper conduct.
- 41.1 No person shall install or cause to be installed a memorial that is not in compliance with the requirements of this Bylaw

(#2014-80, s. 42, 2014)

39 Any person who contravenes any provision of this Bylaw is guilty of an offence and liable on summary conviction:

- (1) in the case of an individual, to a fine not exceeding \$2000, or in default of payment, to imprisonment for a term not exceeding 90 days;
- (2) in the case of a corporation, to a fine not exceeding \$5000.

Consequential Repeals

40 Bylaw No. 9863, being The Cemeteries Bylaw 1997, is repealed.

Coming into Force

41 This Bylaw comes into force on its passage.

READ A FIRST TIME THIS 12TH DAY OF MAY 2008.

READ A SECOND TIME THIS 12TH DAY OF MAY 2008.

READ A THIRD TIME AND PASSED THIS 12TH DAY OF MAY 2008.

P. FIACCO
Mayor

A. SMALE
City Clerk (SEAL)

CERTIFIED A TRUE COPY

City Clerk

Schedule “A”

2022, 2023 and 2024 CEMETERIES FEE SCHEDULE

Fee Schedule	2022	2023	2024
Cemeteries License Fees – Lot			
Traditional Lots			
Standard (limited availability)	\$1,910	\$1,985	\$2,065
Standard Strip Foundation	\$2,510	\$2,615	\$2,720
Option Area Strip Foundation	\$2,970	\$3,090	\$3,210
Child	\$685	\$685	\$685
Infant	\$275	\$275	\$275
Cremation Lots			
Single	\$725	\$750	\$780
Standard Strip Foundation	\$2,010	\$2,090	\$2,170
Option Area Strip Foundation	\$2,470	\$2,570	\$2,670
Field of Honour			
Veteran (traditional or cremation)	\$965	\$1,000	\$1,045
Cemeteries License Fees–Columbarium Niche			
Indoor/Outdoor Columbarium - Standard	\$4,140	\$4,305	\$4,475
Indoor/Outdoor Columbarium - Premium	\$4,510	\$4,690	\$4,875
Outdoor Columbarium - Family	\$5,370	\$5,590	\$5,810
Prairie Rose Columbarium (Regina Cemetery)	\$2,010	\$2,010	\$2,010
Interments			
Standard Casket (over 4 feet)	\$1,325	\$1,380	\$1,435
Child Casket (up to 4 feet)	\$530	\$530	\$530
Infant Casket (up to 2 feet) or infant cremated remains	\$230	\$230	\$230
In Ground Cremation (Maximum 18”x 18” opening)	\$435	\$455	\$475
Niche/ Scattering/ Ossuary	\$210	\$220	\$225
Oversize opening for casket interment	\$400	\$415	\$435
Oversize opening for in ground cremation interment/ additional cremated remains in ground same time same opening	\$210	\$220	\$225
Urn placed in Casket/ additional cremated remains in niche same time same opening	\$115	\$120	\$125
Late afternoon surcharge - for interment services leaving after 4 p.m.	\$400	\$420	\$435
Saturday Surcharge - traditional	\$745	\$775	\$805
Saturday Surcharge – cremation	\$400	\$420	\$435
Sunday/Holiday Surcharge – traditional	\$930	\$970	\$1,010
Sunday/Holiday Surcharge - cremation	\$500	\$520	\$540
Disinterments			
Standard Casket (over 4 feet)	\$3,920	\$4,080	\$4,240
Child Casket (up to 4 feet)	\$2,220	\$2,310	\$2,400
Infant Casket (up to 2 feet) or infant cremated remains	\$585	\$610	\$635
Cremation (in ground)	\$635	\$660	\$685
Cremation (Niche)	\$210	\$220	\$230

Memorial and Memorialization			
Application Fee	\$165	\$175	\$180
Installation of Flat Marker (small)	\$260	\$270	\$280
Installation of Flat Marker (large)	\$355	\$370	\$380
Purchase and Installation of Precast Monument Foundation	\$445	\$465	\$485
Purchase and Installation of Precast Monument Foundation (child)	\$245	\$255	\$265
Removal of Precast Monument Foundation or Flat Marker	\$245	\$255	\$265
Other			
Legacy Plaque	\$495	\$515	\$535
Memorial Plaque - Group Memorials and Prairie Lane Plaque Walls	\$260	\$270	\$280
Chapel Bookings (for each full or partial hour)	\$220	\$230	\$240
Indoor Columbarium Vase	\$285	\$295	\$310
Urn Vault	\$110	\$115	\$120
Maintenance Dome/Adult	\$330	\$345	\$355
Maintenance Dome/ Base/Adult	\$147	\$157	\$167
Maintenance Dome/Child	\$142	\$148	\$154
Handling and Set-up Fee	\$240	\$250	\$260
Administration Fee (applied to deferred payment plan)	\$115	\$120	\$125
License Transfer Fee	\$100	\$100	\$100
Hourly Service Rate	\$95	\$100	\$105
Record Search			
Less than 10 records	\$0	\$0	\$0
10-19 records	\$10	\$10	\$10
20-29 records	\$20	\$20	\$20
30-50 records	\$25	\$25	\$25
Record Request	\$15	\$15	\$15
Care and Maintenance Fees			
Care and Maintenance - Riverside	25% of current plot price		
Care and Maintenance - Regina	25% of current plot price		

(#2010-23, s. 4, 2010; #2011-68, s. 2, 2011, #2013-86, s. 2, 2013, #2014-80, s. 43, 2014, #2015-66, s. 2, 2015, #2018-7, S. 5, 2018, #2019-59, s. 3, 2019, #2022-14, s. 31, 2022)

Schedule "B"

INTERMENT OPTIONS

Interment Option	Number of Interments *S – Standard, C – Cremation	S	C
Traditional Standard & Option Area Lot	• after 1 casket up to 3 cremated remains; or	1	3
	• 4 cremated remains with no casket	0	4
Child Lot	• casket or cremation interment of a child and upto 2 cremated remains	1	2
		0	3
Infant Lot	• 1 casket interment of an infant; or	1	0
	• 1 cremated remains of an infant	0	1
Single Cremation Lot	• 1 cremated remains	0	1
Cremation Standard & Option Area Lot	• up to 4 cremated remains	0	4
Standard Niche (includes Masonic and Prairie Rose)	• up to 2 cremated remains	0	2
Premium Niche	• up to 2 cremated remains	0	2
Family Niche	• up to 4 cremated remains	0	4
Scattering Garden or Ossuary	• common area for cremated remains	0	open
Field of Honour Standard Lot	• after 1 casket or cremated remains of a veteran the remains of the spouse	1	1
		0	2
Field of Honour Cremation Lot	• after cremated remains of a veteran the cremated remains of the spouse	0	2

LOT PLACEMENTS

Traditional Standard & Option Area Lot no Casket up to 4 cremated remains
A
B
C
D

Traditional Standard & Option Area Lot with Casket up to 3 cremated remains
A
B
C

Cremation Standard & Option Area Lot up to 4 cremated remains	
A	B
C	D

Child Lot no Child Casket up to 3 cremated remains
A
B
C

Child Lot with Child Casket up to 2 cremated remains
A
B

Single Cremation Lot 1 cremated remain only
A

(#2014-80, s. 43, 2014, #2022-14, 32, 2022)

Schedule "C"

MEMORIALS & MEMORIZATION

TYPE 1 MEMORIALS

1. Pillow Style Memorials

1) Top

Riverside Memorial Park Cemetery

- (a) Material: Granite
- (b) Dimensions:
 - Length: 51 cm (20") minimum; 92 cm (36") maximum
 - Width: 30 cm (12")
 - Height: front 13-15 cm (5-6"); back 20 cm (8")

Regina Cemetery

- (a) Material: Granite
- (b) Dimensions:
 - Length: 51 cm (20") minimum; 71 cm (28") maximum
 - Width: 30 cm (12")
 - Height: front 13-15 cm (5-6"); back 20 cm (8")

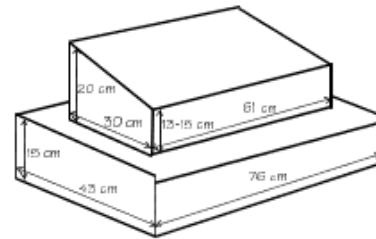
2) Base

Riverside Memorial Park Cemetery

- (a) Material: Granite
- (b) Dimensions:
 - Length: 66 cm (26") minimum; 107 cm (42") maximum
 - Width: 43 cm (17")
 - Height: 15 cm (6")

Regina Cemetery

- (a) Material: Granite
- (b) Dimensions:
 - Length: 66 cm (26") minimum; 86 cm (34") maximum
 - Width: 43 cm (17")
 - Height: 15 cm (6")



A pillow style memorial top must be placed on the base to allow a minimum 6.3 cm (2 ½") margin around the top at any point

- 3) **Foundation:** Concrete (prefabricated slab or continuous strip) as supplied by cemetery.
- 4) **Placement:** Placed at head of lot, centred over a maximum of 3 adjacent lots.

- 5) **Method:**
 - (a) Inscriptions allowed onto any surface of the memorial.
 - (b) Cast bronze plaque can be affixed to any surface of memorial.
 - (c) Ceramic plaque can be affixed to the top of the memorial with a maximum size of 10.1 cm (4") wide x 12 cm (4 ¾") high.
- 6) **Installation:** Installed by the memorial supplier, subject to approval and stated requirements.

2. Flat Memorials

1) Flat Memorials

Riverside Memorial Park Cemetery & Regina Cemetery

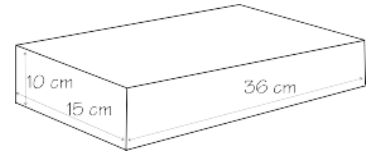
Small Flat Memorial

- (a) **Material:** Granite
- (b) **Dimensions:**
 - Length: 36 cm (14") minimum; 45 cm (18") maximum
 - Width: 15 cm (6") minimum; 45 cm (18") maximum
 - Height: 10 cm (4")

Riverside Memorial Park Cemetery

Large Flat Memorial

- (a) **Material:** Granite
- (b) **Dimensions:**
 - Length: over 45 cm (18") minimum; 91 cm (36") maximum
 - Width: over 30 cm (12") minimum; 61 cm (24") maximum
 - Height: 10 cm (4")



Regina Cemetery

Large Flat Memorial

- (c) **Material:** Granite
- (d) **Dimensions:**
 - Length: over 45 cm (18") minimum; 91 cm (34") maximum
 - Width: over 30 cm (12") minimum; 61 cm (24") maximum
 - Height: 10 cm (4")

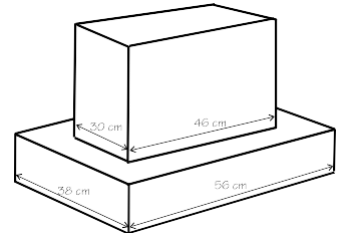
- 2) **Placement:** The memorial is set flush with the ground. The memorial can be placed directly over cremated human remains or centred over a maximum of 3 adjacent lots, but in no instance at the head of the lot.
- 3) **Method:**
 - (a) Inscriptions allowed onto any surface of the memorial.
 - (b) Cast bronze plaque can be affixed to any surface of memorial.

(c) Ceramic plaques are not permitted.

- 4) **Restriction:** (a) Flat memorials must be one solid piece of granite.
(b) Dimensions of flat memorials are restricted in the following single cremation areas:
Block 94K, L, M, N, O, P 15 cm (6") x 36 cm (14")
Block 9A, 9H 45 cm (18") x 45 cm (18")
Block 45F, 51H, 56O 45 cm (18") x 45 cm (18")
Block 73T, 73U, 73V memorialization is restricted to a cast bronze plaque that must be purchased from Cemeteries Administration.
- 5) **Installation:** Installed by Cemeteries staff, subject to approval and stated requirements. Appointments to drop off flat markers must be made through the Cemeteries Administration Office.

3. Child Memorials

- 1) **Top**
(a) Material: Granite
(b) Dimensions:
Length: 45 cm (18") maximum
Width: 30 cm (12") maximum
Height: 10 cm (4") minimum; 25 cm (14") maximum including base
- 2) **Base (optional)**
(a) Material: Granite
(b) Dimensions:
Length: 56 cm (22") maximum
Width: 38 cm (15") maximum
Height: 10 cm (4") maximum
- 3) **Foundation:** Concrete (prefabricated slab or continuous strip) supplied by the cemetery.
- 4) **Placement:** Placed at head of lot.
- 5) **Method:** (a) Inscriptions allowed onto any surface of the memorial.
(b) Cast bronze plaque can be affixed to any surface of memorial.
(c) Ceramic plaque can be affixed to the top of the memorial with a maximum size of 10.1 cm (4") wide x 12 cm (4 ¾") high.



- 6) **Restriction:**
 - (a) Child Lots without a strip foundation will be subject to monument foundation fees in order to install a headstone.
 - (b) Base not required, top only can be placed directly onto foundation for a Child lot only.
 - (c) Small size flat marker is recommended on Child lot.
- 7) **Installation:** Installed by the memorial supplier, subject to approval and stated requirements.

4. Infant Memorials

- (a) Infant Memorialization in Block 111P and 111Q allows for a cast bronze plaque to be installed on a shared infant memorial. Plaque must be purchased from the Cemeteries Administration Office.
- (b) Infant Memorialization in Block 111R and 111S includes name engraving on a shared infant memorial at no additional fee.

TYPE 2 MEMORIALS

5. Upright Memorials

1) Top

Riverside Memorial Park Cemetery

- (a) Material: Granite
- (b) Dimensions:

Length for 1 lot:	minimum 61cm (24"); maximum 91 cm (36")
Length for 2 lots:	minimum 61cm (24"); maximum width of 2 adjacent lots, less 30 cm (12") = 213 cm (84")
Length for 3 lots:	minimum 61 cm (24") maximum width of 3 adjacent lots, less 30 cm (12") = 335 cm (132")
Width:	15 cm (6") minimum; 30 cm (12") maximum
Height:	122 cm (48") maximum

Regina Cemetery

- (a) Material: Granite
- (b) Dimensions:

Length for 1 lot:	minimum 61cm (24"); maximum 70 cm (28")
Length for 2 lots:	minimum 61cm (24"); maximum width of 2 adjacent lots, less 30 cm (12") = 173 cm (68")
Length for 3 lots:	minimum 61 cm (24") maximum width of 3

adjacent lots, less 30 cm (12") = 275 cm (108")
 Width: 15 cm (6") minimum; 30 cm (12") maximum
 Height: 122 cm (48") maximum

2) **Base**

Riverside Memorial Park Cemetery

- (a) Material: Granite
- (b) Dimensions:
 - Length for 1 lot: minimum 76 cm (30"); maximum 106 cm (42")
 - Length for 2 lots: minimum 76 cm (30"); maximum width of 2 adjacent lots, less 15 cm (6") = 229 cm (90")
 - Length for 3 lots: minimum 76 cm (30"); maximum width of 3 adjacent lots, less 15 cm (6") = 351 cm (138")
 - Width: 43 cm (17") maximum
 - Height: 15 cm (6")

Regina Cemetery

- (a) Material: Granite
- (b) Dimensions:
 - Length for 1 lot: minimum 76 cm (30"); maximum 86 cm (34")
 - Length for 2 lots: minimum 76 cm (30"); maximum width of 2 adjacent lots, less 15 cm = 188 cm (74")
 - Length for 3 lots: minimum 76 cm (30"); maximum width of 3 adjacent lots, less 15 cm (6") = 289 cm (114")
 - Width: 43 cm (17") maximum
 - Height: 15 cm (6")

- 3) **Foundation:** Concrete (prefabricated slab or continuous strip) as supplied by the cemetery.
- 4) **Placement:** Placed at head of one or more lots in designated areas only.
- 5) **Method:**
 - (a) Inscriptions allowed onto any surface of the memorial.
 - (b) Cast bronze plaque not permitted on any surface of memorial.
 - (c) Ceramic plaque can be affixed to the top of the memorial with a maximum size of 17.8 cm (7") x 13 cm (5 1/8") high.
- 6) **Installation:** Installed by the memorial supplier, subject to approval and stated requirements. No vehicle access into any

cemetery section unless advanced permission of the Director has been received.

6. Veteran's Scroll-Style Memorials

1) Top

- (a) Material: Barre Light Grey Granite – steeled face, balance sawn
- (b) Dimensions:
 - Length: 40.6 cm (16")
 - Width: 30.5 cm (12")
 - Height: 20 cm front (5"); 13cm back (8")

(c) Inscription using 60-degree V-cut:

- (i) font, Smith Sip #2 or Monu Cad #69;
- (ii) engraved letters minimum depth 0.6 cm (1/4");
- (iii) all capital letters;
- (iv) letter height 2.5 cm (1");
- (v) do not in paint or highlight engraving;
- (vi) maximum letters per line 12.

(d) Latin Cross

- (i) height X width 4.1 cm X 2.5 cm (1 5/8" X 1);
- (ii) width of shaft and cross bar 0.6 cm (1/4");
- (iii) inscribe using 60-degree V-cut;
- (iv) an official military crest may be substituted if requested by next of kin;
- (v) position: top 1.6 cm (5/8") below top of stone.

(e) Lines

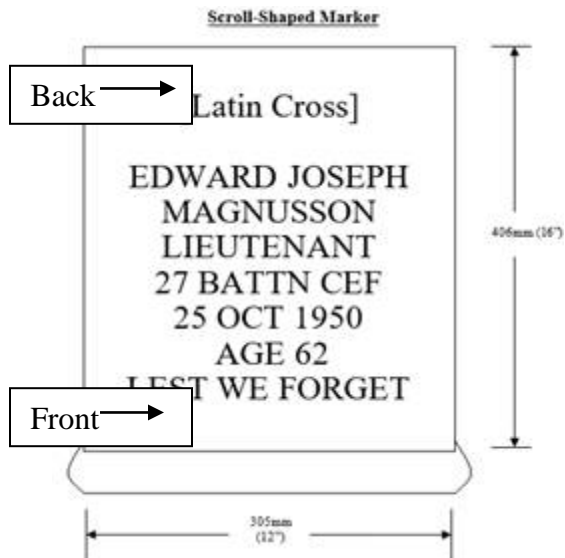
- (i) Line 1: position: top 1.6 cm (5/8") below bottom of Latin Cross, First and last name and post-nominals;
- (ii) Line 2: rank;
- (iii) Line 3: unit+CEF for WWI veterans;
- (iv) Line 4: Date of Death and Age [or year of birth - year of death] (i.e. 1886-1950) and age;
- (v) Line 5: LEST WE FORGET (This line applies when replacing a marker that had LEST WE FORGET on the original marker.

(f) Top of Stone

- (i) Line 1: name and post-nominals;
- (ii) Line 2: rank.

*Typically, one line of text only; use two lines if necessary, 2nd line 1.6 cm(5/8”) below first line.

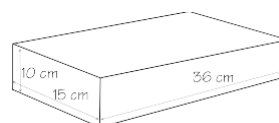
** When replacing a damaged marker, reproduce the wording as it is on the original marker.



- 2) **Base**
 - (a) Material: Light Barre Grey Granite
 - (b) Dimensions:
 - Length: 51 cm (20")
 - Width: 41 cm (16")
 - Height: 10 cm (4")
- 3) **Foundation:** None
- 4) **Placement:** Placed at head of lot.
- 5) **Method:**
 - (a) Inscriptions allowed onto the face of memorial top only.
 - (b) Cast bronze plaque not permitted on face of memorial.
 - (c) Ceramic plaque not permitted.
- 6) **Installation:** Installed by the memorial supplier, subject to approval and stated requirements.

7. Flat Memorials for Veteran's Spouse

- 1) **Flat Memorials**
 - (a) Material: Granite
 - (b) Dimensions:
 - Length: 36 cm (14")
 - Width: 15 cm (6")



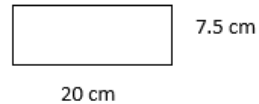
Height: 10 cm (4")

- 2) **Placement:** Memorial is set flush with the ground. Placed on the lot either directly below the Veteran's memorial or directly over the cremated remains.
- 3) **Method:**
 - (a) Inscriptions allowed onto any surface of the memorial.
 - (d) Cast bronze plaque can be affixed to any surface of memorial.
 - (e) Ceramic plaques are not permitted.
- 4) **Installation:** Installed by Cemeteries staff, subject to approval and stated requirements. Appointments to drop off flat markers must be made through the Cemeteries Administration Office.

8. Plaques for Veteran's Spouse

1) Cast Bronze Plaques

- (a) Material: Cast Bronze
- (b) Dimensions:
 - Width: 20 cm (8")
 - Height: 7.5 cm (3")



- 2) **Placement:** Centred on front of monument base.
 - 3) **Attachment:** Hidden studs.
 - 4) **Installation:** Installed by the memorial supplier, subject to approval and stated requirements.
- (#2019-59, s4, 2019, #2022-14, s. 33, 2022)

Schedule "D"

MEMORIALIZATION ON COLUMBARIUM NICHES

1. Indoor Columbarium

Method:	Etching on glass
Lettering:	Not restricted
Memorialization Space:	16.5 cm (6 ½") wide x 19 cm (7 ½") high
Placement:	Niche cover
Vases:	Must be purchased from Cemeteries Administration
Ceramic Plaques:	Not permitted

2. Prairie Garden (A, B, C)

Method:	Cast bronze plaque 25 cm (10") wide by 25 cm (10") high, must have rounded corners and matching border.
Lettering:	Not restricted
Plaque:	25 cm (10") wide x 25 cm (10") high
Placement:	Mounted on centre of niche cover
Attachment:	Hidden studs
Vases:	Must not extend beyond boundaries of plaque
Ceramic Plaques:	Maximum size 10.1 cm (4") wide x 12 cm (4 ¾") high

3. Prairie Plaza

Method:	Inscriptions etched or lasered into niche cover. A border of 2.5 cm (1") required on all sides.
Lettering:	Modified Roman
Niche Cover:	Family: 33 cm (13") wide x 37.4 cm (14 ¾") high Standard: 33 cm (13") wide x 32.3 cm (12 ¾") high
Attachment:	Holes may not be drilled into the niche cover for attachment of vases, Ceramic plaques or other memorials
Vases:	Patriot, ebony: 7.9 cm (3 1/8") wide x 17.7 cm (7") high; or 3.8 cm (1 ½") wide x 9.5 cm (3 ¾") high
Ceramic Plaques:	Maximum size 10.1 cm (4") wide x 12 cm (4 ¾") high

4. Prairie View (E, F, G, H)

Method:	Inscriptions etched or lasered into niche cover. A border of 2.5 cm (1") required on all sides.
Lettering:	Modified Roman
Niche Cover:	29.8 cm (11 ¾") wide x 30.4 cm (12") high
Attachment:	Holes may not be drilled into the niche cover for

	attachment of vases, Ceramic plaques or other memorials
Vases:	Patriot, ebony allowed in lower right or left corner: 7.9 cm (3 1/8") wide x 17.7 cm (7") high; or 3.8 cm (1 1/2") wide x 9.5 cm (3 3/4") high
Ceramic Plaques:	Maximum size 10.1 cm (4") wide x 12 cm (4 3/4") high

5.

Masonic

Method:	Inscriptions etched or lasered into niche cover. A border of 2.5 cm (1") required on all sides.
Lettering:	Modified Roman
Niche Cover:	31.7 cm (12 1/2") wide x 31.7 cm (12 1/2") wide
Attachment:	Holes may not be drilled into the niche front panel for attachment of vases, Ceramic plaques or other memorials
Vases:	Patriot, ebony: 7.9 cm (3 1/8") wide x 17.7 cm (7") high; or 3.8 cm (1 1/2") wide x 9.5 cm (3 3/4") high
Ceramic Plaques:	Maximum size 10.1 cm (4") wide x 12 cm (4 3/4") high

6. **Prairie Lane (1, 2, 3, 4, 5, 6, 7)**

Method:	Inscriptions etched or lasered into niche cover. A border of 2.5 cm (1") required on all sides.
Lettering:	Modified Roman
Niche Cover:	33 cm (13") wide x 31.1 cm (12 1/4") high
Attachment:	Not permitted
Vases:	Not Permitted
Ceramic Plaques:	Not Permitted

7. **Prairie Rose – Regina Cemetery**

Method:	Cast bronze plaque
Lettering:	Not restricted
Dimensions:	30 cm (12") wide x 20 cm (8") high
Placement:	Mounted on centre of niche cover
Attachment:	Hidden studs
Vases:	Must not extend beyond the boundaries of the plaque
Ceramic Plaques:	Maximum size 10.1 cm (4") wide x 12 cm (4 3/4") high

8. **Memorial Walls**

Prairie Plaza, Prairie View, Prairie Rose (Regina Cemetery)

Method:	Cast bronze plaque
Lettering:	Not restricted
Plaque:	20 cm (8") wide x 7.5 cm (3") high

Placement:	Mounted on exterior surface of the columbarium
Attachment:	Hidden studs
Vases:	Not Permitted
Ceramic Plaques:	Not Permitted

Prairie Lane (Columbarium 4)

Method:	Granite plaque; must be purchased from the Cemeteries Administration
Lettering:	Modified Roman
Plaque:	10.1 cm (4") wide x 7.5 cm (3") high
Placement:	Inset into the columbarium wall
Vases:	Not Permitted
Ceramic Plaques:	Not Permitted

(#2014-80, s. 43, 2014, #2018-7, s. 7, 2018, #2022-14, s. 34, 2022)

ABSTRACT

BYLAW NO. 2008-27

THE CEMETERIES BYLAW, 2008

PURPOSE:	To regulate how the business, interment and maintenance services are provided for the Riverside Memorial Park and Regina Cemeteries.
ABSTRACT:	This Bylaw replaces Bylaw No. 9863 to reflect changes in customer expectations for death care services and products and the City's business and maintenance requirements for cemetery operations in the current environment. New to this Bylaw is an extension of authority to contractually develop family estate and special interest group sections within the cemeteries.
STATUTORY AUTHORITY:	Section 8 of <i>The Cities Act</i>
MINISTER'S APPROVAL:	N/A
PUBLIC HEARING:	N/A
PUBLIC NOTICE:	N/A
REFERENCE:	Parks and Community Services Committee, May 1, 2008, PCS08-25
AMENDS/REPEALS:	Repeals Bylaw No. 9863, <i>The Cemeteries Bylaw, 1997</i> .
CLASSIFICATION:	Regulatory
ORIGINATING DEPARTMENT:	Community and Protective Services