

City of Regina

Memo

September	18,	2020
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To:

City Clerk

Re:

Grow Regina Community Gardens Incorporated

Gazebo Donation and Installation Agreement

Our File: 0240 CON 16382

Please find enclosed three copies of the above captioned Donation and Installation Agreement that has been executed on behalf of the Grow Regina Community Gardens Inc. Please execute all copies of the Agreement on behalf of the City of Regina, retaining one copy for your records and returning the remaining copy to our Office for further distribution.

You are authorized to execute the Agreement pursuant to the Director, Land, Real Estate & Facilities. Attached is the RETAF dated September 15, 2020 in this regard.

Thank you for your assistance in this matter.

Chrystal Atchison Legal Counsel

Office of the City Solicitor

Chrystal Oto

/vc Encl.

2 copies of the above captioned Agreement acknowledged received this <u>23</u> day of September, 2020.

City Clerk's File No.

City Solicitor's Office

City of Regina Land, Real Estate and Facilities Real Estate Branch

Real Estate Transaction Approval Form (RETAF) License Agreement
Date: September 15, 2020
Subject Property: 3500 Queen Street – Blk/Par R2, Plan 60R7552, Ext 0
Brief Description of Project (Including licence/tenant information) Grow Regina Community Gardens Incorporated approached the City of Regina to install a gazebo on lands owned by the City but currently leased out to the organization. The intent is to construct the gazebo and then vest ownership and title in the City, the project and any association equipment or materials installed on the land as per the attached agreement. A license agreement is being provided to the organization to facilitate the installation of the gazebo.
The Agreement was negotiated by the Recreation Facility Development Branch from Parks, Recreation & Cultural Services and has been prepared by the City Solicitor's office. The agreement does not provide exclusive possession or occupancy of the lands and details the conditions under which the license is granted. The City is providing a donation in the amount of \$30,000 that was approved by the City Manager as per the attached memo. Proof of insurance is required in the amount and type of coverage as specified by the City of Regina's Risk Manager.
☐ Internal City Department
A copy of the agreement is attached.
Licensor: Grow Regina Community Gardens Incorporated
Effective Date: June 26, 2020
Expiration Date: December 31, 2020
Insurance Clause: Maintain general comprehensive liability insurance in the amount of \$2,000,000 per occurrence.
Recommendation of the Real Estate Branch: To proceed with the license agreement as outlined.
Recommended for Approval:
September 15, 2020 Date
Manager Real Estate Branch

Director, Land, Real Estate & Facilities

September 15, 2020
Date

THIS AGREEMENT	made this	****	day of)20.
BETWEEN:				

THE CITY OF REGINA a city continued under *The Cities Act*, c. C-11.1, S.S. 2002 ("the City")

and

GROW REGINA COMMUNITY GARDENS INCORPORATED
a non-profit corporation incorporated pursuant to The Non-Profit Corporations Act, 1995, c. N4.2 S.S. 1995
("the Donor")

WHEREAS the City is the owner of land known as McLeod Park, legally described as: Surface Parcel #109688068 Blk R2, Plan No. 60R07552, ext. 0 (the "Land");

WHEREAS by separate Agreement dated November 14, 2017, the Donor leases a portion of the Land from the City, including the site where the gazebo that is the subject of this Agreement will be located;

WHEREAS the Donor wishes to donate to the City a gazebo, created by the artist Victor Cicansky, as further described in Schedule "A", to be installed by the Donor on the portion of the Lands set out in the site plan attached as Schedule "B" (the "Project");

WHEREAS the City has agreed to own and maintain the Project on the Land and to accession the Project into its civic art collection.

Therefore, the City and the Donor agree and covenant as follows:

Contribution by the City

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- 1. The City agrees to contribute \$30,000 to the Donor to be used toward completion of the Project.
- 2. The Donor agrees to use the funds solely toward completion of the Project. If the Donor does not proceed with the development of the Project, the Project is not completed by the completion date agreed upon by the Parties, or the funding is not required, the Donor shall return any unused funds to the City.

Agreement to Donate

3. Effective upon approval of the installation, as further described in this Agreement, the Donor hereby donates and gives to the City as a gift and with the intent to vest ownership and title in the City, the Project and any associated equipment or materials installed on the Land.

4. The Donor additionally donates and gives to the City as a gift, the installation of the Project, such installation to be completed in accordance with the terms of this Agreement, at the sole cost and expense of the Donor and subject to the indemnities and warranties contained within this Agreement.

Authority and Capacity to Donate

3. The Donor represents and warrants that it is the owner of the Project and has the authority to make the gift and donation as is provided herein.

Ownership and Maintenance

- 4. Following the City's approval of installation pursuant to the terms of this Agreement, the City shall own and maintain the Project and shall have the right to maintain and use the Project in any way that the City sees fit.
- 5. The City will accession the Project into its Civic Art collection upon completion of the Project. The City may at any time de-accession the Project following any applicable standards which guide the administration of municipal art collections or may remove the Project or have it relocated at any time.
- 6. The Project will be made available for public use and the Donor will not receive any payment, preferential booking or right to book the Project as a result of the donation or installation of the Project.

Limited License

7. The City grants to the Donor, a non-exclusive right and license to access the Land in order to complete installation of the Project in accordance with the terms of this Agreement.

Installation

- 8. The Donor shall be responsible for all costs associated with the design, construction and installation of the Project.
- 9. The Donor shall ensure that the installation of the Project and any associated equipment or materials occurs in a timely, safe, proper and workmanlike manner.
- 10. The Donor will ensure that the Project and any associated equipment or materials are installed in accordance with any applicable Artist, manufacturer or City specifications.
- 11. The Donor shall, prior to commencement of the installation, provide all plans, drawings and specifications for the Project to the City for review and approval.
- 12. If applicable, the Donor shall, prior to the commencement of the installation, provide all engineer stamped drawings for the reinforced concrete to the City for review and approval.
- 13. All damages to the adjacent hard surfaces, grading, turf and other landscape features must be repaired by the Donor to City specifications not later than 30 days after the installation of the Project is completed.

- 14. The Donor shall ensure that the Land and construction site are properly secured with temporary construction fencing, during construction and installation of the Project to protect all persons from injury. The Donor shall be responsible for ensuring that every person who is accessing the Lands during the construction and installation of the Project, whether actively working on the Land or not, complies with all applicable legislation or standards in installation of the Project, including but not limited to those set out in *The Saskatchewan Employment Act, Occupational Health and Safety Regulations*, 1996.
- 15. The Donor shall obtain all necessary licenses, permits, consents, orders and other authorizations (collectively, the "Authorizations") required to complete the installation of the Project. Unless otherwise specified in this Agreement, the Donor shall pay for and has paid for all such Authorizations, if applicable.

Inspection and Remedying Deficiencies

- 16. On completion of the installation, the City and the Donor shall jointly inspect the Project and any associated equipment or materials to ensure the installation meets approved project specifications and the standard City construction specifications. The City's inspection of the Project in no way relieves the Donor from compliance with the terms of this Agreement, including obligations regarding proper and safe workmanship and compliance with applicable laws.
- 17. The City will identify and document deficiencies and will forward this documentation to the Donor.
- 18. The Donor is responsible to ensure the deficiencies identified to the Donor pursuant to this Agreement are corrected and arrangements are made with the City for further inspections.
- 19. In the event that the Donor does not rectify deficiencies or take steps to rectify deficiencies within fifteen (15) days after written notice from the City specifying the deficiency (or shall not within such period diligently commence to cure the deficiency), the City may, at its option, without waiving any claim for damages, at any time thereafter cure such deficiency, and any amount paid or any contractual liability incurred by the City in so doing shall be deemed paid or incurred for the account of the Donor, and the Donor agrees to reimburse and save harmless the City therefore. The City shall submit an invoice to the Donor for the costs incurred by the City to cure a deficiency. Any amounts not paid within thirty (30) days of the date of receipt of an invoice will be subject to late payment charges of 1.0% per month (12% per annum).
- 20. Once the City provides the final approval of the installation, this will constitute completion of the project and ownership will transfer to the City, absolutely.

Project Completion Date

- 21. (1) The Donor agrees to complete the installation of the Project by December 31st, 2020.
 - (2) If the installation is not completed by the date set out in subsection (1), the Donor must write to the City requesting an extension of this deadline and the City shall consent to any reasonable requests for an extension.
 - (3) If the City does not approve the extension, the Donor shall return the Lands to their original state at its own expense and shall return any unused funding from the City's contribution to the project.

Insurance

- 22. The Donor will have and maintain in place and in force throughout the installation of the Project and for six months following completion of the Project, and shall ensure that any contractor or agent of Donor involved in the fulfillment of the requirements of this contract has in place:
 - a. comprehensive general liability insurance in the amount of \$2,000,000 per occurrence; and
 - b. automobile liability insurance in the amount of \$1,000,000 per occurrence for any vehicles involved in the performance of the obligations in this Agreement.
- 23. Insurance obtained and provided under this Agreement shall:
 - (a) contain a statement whereby the insurer waives all rights of subrogation against any party named or contemplated as an insured party in the required policies;
 - (b) contain an endorsement by the insurer that states that the policies and coverage thereunder shall neither be amended or cancelled until thirty (30) calendar days after written notice to such effect has been given to all named insureds; and
 - (c) shall name the City as an additional insured on all policies of insurance with respect to the Donor's respective activities as they relate to this Agreement.
- 24. The Donor is responsible for full payment of any deductible amount which may be due in the event of any and all claims under policies required by this Agreement.
- 25. The Donor shall provide the City with proof of the insurance required by this Agreement prior to initial execution of this Agreement and upon each renewal of the insurance policy, in a form satisfactory to the City's Risk Manager.

Incident Notification

26. The Donor shall notify the City of any incident that it becomes aware of that may result in a claim against either the Donor or the City, including, but not limited to breach of contract, losses such as property damage to City assets, third party property damage, injury or death of any Donor employee, instructor or volunteer and any third party bodily injury.

Indemnity

27. The Donor will indemnify the City and hold the City harmless from any claim or action for damage to or destruction of property, or for compensation for injury or death of any person, that is caused by or is attributable to the Donor's performance of this Agreement.

Termination

- 28. The City may, without prejudice to any other right or remedy it may have, immediately terminate this Agreement by written notice to the Donor, if the Donor:
 - (i) becomes bankrupt or insolvent or is so adjudged;
 - (ii) makes a general assignment for the benefit of creditors;
 - (iii) has its goods and chattels liable to seizure by any secured party or lienholder;
 - (iv) has its goods made subject to a valid writ;
 - (v) fails to maintain its status as a corporation; or
 - (vi) breaches this Agreement and the breach is not remedied within 15 calendar days from a notice of the default being given to the Donor by the City.
- 29. Any party may terminate this Agreement at any time and without cause and by giving sixty (60) days prior written notice to the other party.

General

- 30. This Agreement constitutes the whole agreement between the Parties and shall not be amended other than in writing and executed by all Parties.
- 31. No failure or delay on the part of any party in exercising any right, power or privilege under this Agreement will operate as a waiver thereof.
- 32. Neither this Agreement nor any rights or obligations under it shall be assignable by either party without the prior written consent of the other party

33. The preamble forms an integral part of this Agreement.

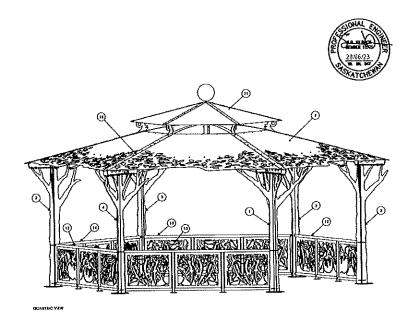
IN WITNESS WHEREOF the Parties hereto have caused their respective seals to be affir and the date first above written as attested by the signatures of their proper officer duly at that behalf. THE CITY OF REGINA City Clerk	
ATCHEWAN CHT.	
GROW REGINA COMMUNITY GARDENS INCORPORATED (seal)	
Vivette Crane	
Name (please print)	
Past Chair	
Title	
Chette Crane	
Signature /	

AFFIDAVIT OF CORPORATE SIGNING AUTHORITY

	**To be completed only if Donor does not affix	its corporate seal on signatur	e page.
I,	Notte Crane Int full name of Signing Authority	Print Official Title	
of c	Regina ity/Town	SK_ Province	
MAI	KE OATH/AFFIRM AS FOLLOWS:		
1. I		GINA COMMUNITY S INCOPORATED	("Donor")
n	amed in the Donation and Installation Agreement	ent	_("Contract")
to	o which this Affidavit of Corporate Signing Author	ority is attached.	
	am authorized by the Donor to execute the Controlonor.	act without affixing the	corporate seal of the
Swoı	n before me:		
at Re			
on M	Tonth Day, 2020 Year	1.11.0	
	ommissioner for Oaths or a Notary Public for rovince of Saskatchewan	Signature of Signing Authority	ane
Муа	g a lawyer—or Appointment Expires Jan. appointment 31,20,21	Sept 10 á	1020 <u> </u>
expi	res:		

SCHEDULE "A" PROJECT SPECIFICATION

"Issued for Permit" drawing set dated June 26, 2020, metal fabrication drawings page 1/6 and 5/6, Dutch Industries Limited.

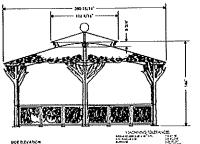


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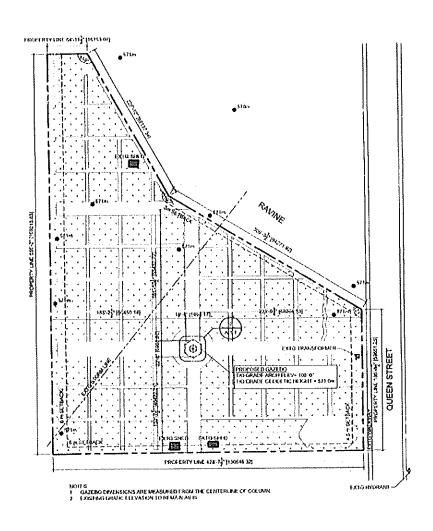




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SCHEDULE "B" SITE PLAN

"Issued for Permit" drawing set dated June 26, 2020, sheet A-1.1, Alton Tangedal Architects.





Policy Jover Page	(Page 1 of 4) Date Produce		September 10, 2020	1163 11th Ave Pegica, SK SUP 017
Effective Date	Expiry Date	Declaration of	Premium	Policy Number
September 10, 2020	September 10, 2021	New	·	C 70170402-2
12:01 AM at your postal actions in shown.	12-01 AM at your postal address as shown.		Breck eta francesa e return previous.	Replaces Policy
			Billing Method: Broker Bill	
Name and Postal Address of Insured GROW REGINA COMMUNITY GARDENS INC PO BOX 37273 REGINA SK S4S 7K4		1	Broker Name and Address R R MCKENZIE AGENCY 1903 ARGYLE ST REGINA SK S4T 3S6 mckenzieinsurance@hotmail.com	SK 4793-01 Tekphone (306) 569-2456 Fax (306) 569-9452
Form Property Description / Cover		cription / Coverage		Amount or Limit of Liability (5)

Form	Property Description / Coverage	Amount or Limit of Liability (5)
	Automobile Insurance: This policy contains a partial payment of loss clause.	
	Fire Insurance: This policy contains a clause which may limit the amount payable.	
	For more information on our products, services and privacy policy please contact your broker or visit www.sgicanada.ca.	
	SGI CANADA now offers paperless insurance. Help us protect the environment! Contact your broker to sign up now for this service.	
	NEW - Insurance is provided for only those coverages for which limits of insurance are shown.	
PL-3	Declaration of Emergency Endorsement	
PL-4	Decreasing Deductible Endorsement Your policy contains a clause which may reduce or eliminate your deductible. Please contact your broker.	
9162	Due Diligence and Dispatch Endorsement	
	Loss, if any, payable to:	
	CITY OF REGINA 2476 VICTORIA AVE REGINA, SK SAP3C8 - as their interest may appear	
	MULTI-PERIL	
ММ	As per special Multi-Peril Coverage specified hereunder: Builders' Risk Insurance (Broad Form) Project Site: 3500 Block Queen Street, Regina, SK Building #1 Completed Value \$140,000 Occupancy when complete: Community Garden Gazebo	140,000

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July Authorized Representative

This policy is issued by SGI CANADA



Policy Cover Page	(Page 2 of 4)	Date Produced:	September 10, 2020	2260 110 Ave Regira, SK 519 019
Effective Date	Expiry Date	Declaration of		Policy Number
September 10, 2020	September 10, 2021	New		C 70170402-2
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			Billing Method: Broker Bill	
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			mekenzieinsurance@hotmail.com	
Form	Property De	resiption / Coverage		Amount or Limit

Form		Property Description / Coverage	Amount or Limit of Liability (5)
	a)	Subject to the following: Minimum Retained Premium Clause: It is hereby understood and agreed that in the event of (i) cancellation of this Policy, or (ii) any reduction in the limit of liability, coverage or term of the applicable insurance, the first \$400 of the premium charged shall be considered as being fully earned.	
	b)	this a condition of this policy being issued that Hot Tar and/or Torch-on Applications will not be done at the project site during the life of the policy. If this warranty is in any way disregarded, all insurance by this Rider will immediately cease, and this insurance in consequence shall be rull and yold.	:
	c) d)	Deductible - \$1,000 Offsite Coverage - \$50,000	
C-1		LIABILITY Commercial General Liability Each Occurrence Limit Products - Completed Operations Aggregate Limit Personal and Advertising Injury Limit - any one person or organization Medical Expense Limit - any one person Tenants' Legal Liability Limit - any one premises - Broad Form Coverage Employee Benefits Liability Limit Per Occurrence and Annual Aggregate Limit Description of Operations:	2,000,000 2,000,000 2,000,000 25,000 100,000
C-71	a) b) c) d) e)	Construction of Community Garden Gazebo Subject to the following: Deductible Amount - Coverage A - \$1,000 Deductible Amount - Coverage D - \$1,000 Deductible Amount - Coverage E - \$1,000 Each Claim Premium Basis - Flat Limited Fungi or Spores Coverage Fungi Liability Aggregate Limit (i) \$250,000 or (ii) the Products-Completed Operations Aggregate Limit or any applicable Annual Aggregate Limit of Liability, whichever is the lesser amount.	

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Abilitation Authorized Representative

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Policy,Co	over Pa	ge (Page 3 of 4)	Date Produced	i: September 10, 2020 p	96) (10 Ave egira, SK 17 07)
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Form		Property I	escription / Coverag	je .	Amount or Limit of Liability (5)
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C-8		Von-Owned Automobile Liabil nclusive Limit	ity Insurance		2,000,00
H-1		CYBER Data Compromise Coverage Response Expenses Coverage ((1st party) - Annu	al Aggregate Limit	25,00

This policy is walk only if this and by an authorized Representative

Only Authorized Representative

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PO BOX 37273 REGINA SK		1903 ARGYLE ST REGINA SK S4T	3S6 Telephone
KEGINA SK	313 114		330 (306) 569-24 Fax
			(306) 569-94
		mckenzieinsurance@)hotmail.com
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	Services to Affected Individua	s - Included	Į.
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Duly Authorized Representative

This policy is issued by SGI CANADA

Property Mortgage Clause:

The foll, wing Mortgage Clause applies only where the INTEREST OF THE MORTGAGEE is on Building(s), and ONLY for the Mortgagee shown as Loss Payable on the Policy Cover Page at the Location(s) insured under this policy.

- It is hereby provided and agreed that:

 (1) This insurance and every documented renewal thereof AS TO THE INTEREST OF THE MORTGAGEE ONLY THEREIN is and shall be in force notwithstanding any set, neglect, omission or misrepresentation attributable to the mortgager, owner or occupant of the property insured, including transfer of interest, my veaney or non-occupancy, or the ecceptation of the property for purposes more hazardous than specified in the description of the risk; PROVIDED ALWAYS that the Mortgage shall notify forthwith the Insurer (if known) of any veaney or non-occupancy or vertically a state of the risk; PROVIDED ALWAYS that the Mortgage shall notify forthwith the Insurer (if known) of any veaney or non-occupancy or vertically a state of hazard (not permitted by the policy) shall be paid for by the Mortgagee on reasonable demand from the date such hazard existed, according to the established scale of rates for the acceptance of such increased hazard, during the confinemence of this insurance.

 (2) Whenever the Insurer pays the Mortgagee my loss award under this policy and claims that as to the Mortgager or Owner no liability therefor existed, it shall be legally subrogated to all rights of the Mortgagee against the Insured; but age subrogation shall be limited to the amount of such loss payment and shall be subordinate and subject to the basic right of the Mortgage to recover the full amount of its mortgage equity in priority to the Insurer, or the Insurer may at its option pay the Mortgagee all amounts doe or to become due under the mortgage on the security thereof, and shall thereupon receive a full assignment and transfer of the mortgage together with all securities held as collateral to the mortgage colly in priority to the Insurer, or the Insurer may at its option pay the Mortgagee all amounts doe to to become due under the mortgage on the security thereof, and shall thereupon receive a full assignment and transfer of the mortgage together with all securities held as collateral to t

- supurated in such distinctly provision.

 Should fill or on wherehigh to single property become vested in the Mortgagee and/or usigns as owner or purchaser under foreclosure or otherwise, this insurance shall continue until expiry or cancellation for the benefit of the said Mortgagee and/or assigns.

SUBJECT TO THE TERMS OF THIS MORTGAGE CLAUSE (and these shall supersede any policy provisions in conflict therewith BUT ONLY AS TO THE INTEREST OF THE MORTGAGEE), loss under this policy is made payable to the Mortgagee.

Loss Payable (Lienholder) Clause:

The following Clause applies to any vehicle(s) where a Loss Payable is shown as having interest in the insured vehicle(s) on the Policy

It is understood and agreed that loss, if any, under Part III of the insuring agreements of this policy shall, in the event that the automobile is not repaired or the lost or damaged parts are not replaced, be payable to the Insured and to the Loss Payable (Lienholder). If the insurance provided by any subscription of Part III of the insuring agreements of the policy is cancelled, the Insurer hereby agrees to give fifteen days written notice to the Loss Payable (Lienholder).

to all its terms and conditions as of			
Signature of Loss Payable:(Lessor/Lienholder)			
Cancellation Release:			
	at 12:01 A.M. at my (our		
oostal address shown on the Policy Cover Page. (We) agree that this policy wilf not cover me (us) for le The reason for cancellation is:			
☐ Sold/Moved/Out of Business	Self Insured/Plates Only/Not Required		
Rewritten with this Company	☐ Total Loss		
☐ Rewritten with another Insurer ☐ Deceased	Other (Explain):		