



Bylaw No. 8942

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Office Consolidation

THE REGINA WATER BYLAW

No. 8942

Including Amendments to July 12, 2023

This Bylaw has been consolidated under the authority of the City Clerk. It represents proof, in absence of evidence to the contrary of:

- a) the original bylaw and of all bylaws amending it; and**
- b) the fact of passage of the original and all amending bylaws.**

AMENDMENTS

DATE PASSED

Bylaw No. 8988	February 12, 1990
Bylaw No. 9150	February 11, 1991
Bylaw No. 9165	February 25, 1991
Bylaw No. 9288	January 13, 1992
Bylaw No. 9342	April 16, 1992
Bylaw No. 9489	March 30, 1993
Bylaw No. 9531	August 30, 1993
Bylaw No. 9759	November 27, 1995
Bylaw No. 9769	December 18, 1995
Bylaw No. 9837	October 28, 1996
Bylaw No. 10003	June 22, 1998
Bylaw No. 10061	December 14, 1998
Bylaw No. 10065	December 14, 1998
Bylaw No. 2001-74	August 27, 2001
Bylaw No. 2004-35	April 26, 2004
Bylaw No. 2004-108	December 20, 2004
Bylaw No. 2005-16	February 21, 2005
Bylaw No. 2005-29	March 21, 2005
Bylaw No. 2006-73	November 20, 2006
Bylaw No. 2007-88	November 19, 2007
Bylaw No. 2009-5	January 26, 2009

AMENDMENTS

DATE PASSED

Bylaw No. 2010-11

February 22, 2010

Bylaw No. 2010-59

December 20, 2010

Bylaw No. 2011-64

December 19, 2011

Bylaw No. 2012-63

August 20, 2012

Bylaw No. 2013-51

July 29, 2013

Bylaw No. 2014-18

February 27, 2014

Bylaw No. 2016-24

April 25, 2016

Bylaw No. 2016-48

June 27, 2016

Bylaw No. 2017-8

February 27, 2017

Bylaw No. 2018-5

January 29, 2018

Bylaw No. 2018-64

December 11, 2018

Bylaw No. 2020-20

March 20, 2020

Bylaw No. 2021-82

December 17, 2021

Bylaw No. 2022-24

April 20, 2022

Bylaw No. 2022-37

June 29, 2022

Bylaw No. 2022-57

October 26, 2022

Bylaw No. 2022-75

December 16, 2022

Bylaw No. 2023-55

July 12, 2023

BYLAW NO. 8942

A BYLAW OF THE CITY OF REGINA
RESPECTING THE DISTRIBUTION OF WATER AND THE
INSTALLATION AND MAINTENANCE OF WATER SERVICES
IN THE CITY OF REGINA AND TO FIX THE TARIFF OF FEES
AND THE TERMS AND CONDITIONS ON WHICH WATER WILL BE
SUPPLIED BY THE CITY OF REGINA

THE COUNCIL OF THE CITY OF REGINA ENACTS AS FOLLOWS:

PART I: INTERPRETATION

1 This Bylaw shall be known and may be cited as "The Regina Water Bylaw."

2 In this Bylaw:

"account" means the combination of primary customer or co-applicant, premises and services for billing purposes;

"bill" means a statement of charges applied to a primary customer's account and owing to the City;

Repealed. (#2006-73, s. 3, 2006)

"City" means the municipal corporation of the City of Regina or, where the context requires, the geographical area within the boundary of the City of Regina;

"City Manager" means the City Manager for the City of Regina and anyone acting under the instructions of the City Manager in carrying out the provisions of this Bylaw;

"co-applicant" is a person who is equally responsible as the primary customer for payment of the bill;

"commercial premises" means those premises in which a business, profession, industry, trade or commerce is carried on, and includes all premises not falling within the definitions of "standard residential premises" and "multi-residential premises";

Repealed. (#2012-63, s. 66, 2012)

"daily base charge" means a daily charge per number of days of billing;

"designated officer" means the City Manager, the Director, Water, Waste and Environment and any other City employee or agent of the City who has been authorized by the Director, Water, Waste and Environment or the City Manager to

administer this Bylaw and The Cities Act, and includes any person employed by the City in one of the following positions:

- (a) Coordinator, Cross Connection and Metering;
- (b) Coordinator, Water and Sewer;
- (c) Tradesperson II - Plumber/Cross Connection Control Inspector;

Repealed. (#2016-48, s. 6(2), 2016)

"designated property" means designated property as defined in Bylaw No. 2012-63 being *The Waste Management Bylaw, 2012*;

"Director, Assessment and Property Revenue Services" means the Director, Assessment and Property Revenue Services, or any other employee who has been delegated with the authority to act on the Director's behalf;

"dwelling unit" means dwelling unit as defined in Bylaw No. 9250 being *The Regina Zoning Bylaw*;

"Director, Water, Waste and Environment" means the Director, Water, Waste and Environment, or any other employee who has been delegated with the authority to act on the Director's behalf;

Repealed. (#2011-64, s. 6, 2011)

"lead service connection" means a service connection that is made of lead pipe;

"multi-residential premises" means single water metered premises with five or more dwelling units;

"owner" means the registered owner of a property or the purchaser thereof who is entitled to occupy and use the property;

"parcel of land" means a parcel of land within the meaning of *The Cities Act*;

"person" includes an individual, corporation, partnership and any association or other body;

"premises" means land, buildings or part thereof occupied or used for any purpose and includes designated property;

"primary customer" means any person who applies to the City for the supply of service from the City in accordance with subsections 5(1), 5(4) and 13(2) of this Bylaw or sections 8, 77 and 78 of Bylaw No. 2016-24 being *The Wastewater and Storm Water Bylaw, 2016*;

"property line" means the dividing line between the street and the lot or parcel to be

served with water;

"service" means any service provided by the City related to water pursuant to Bylaw No. 8942 being, *The Regina Water Bylaw*, sewer and drainage pursuant to Bylaw No. 2016-24 being, *The Wastewater and Storm Water Bylaw, 2016*, or waste pursuant to Bylaw No. 2012-63 being, *The Waste Management Bylaw, 2012*.

“service connection” means a service connection within the meaning of *The Cities Act*;

"service pipe" means the pipe for conveying water from the water main in the street to the premises of the primary customer or co-applicant;

“standard construction specifications” means the current version of the City of Regina’s Standard Construction Specifications as may be amended from time to time or any other construction specifications established by the City Manager;

"standard residential premises" includes individually metered dwelling units and single metered premises with no more than four dwelling units;

Repealed. (#2012-63, s. 66, 2012)

“water meter” or “meter” means any device approved by the Director, Water, Waste and Environment which is supplied and owned by the City and which is designed to measure the volume of water passing through it, and includes any related water metering equipment such as wires, connecting cables, transmitters, and remote-reading devices;

"water system" includes the whole or any part of the water system through which the City conveys or distributes water for the use of its customers.

(#9759, s. 2, 1995; #2006-73, s. 4, 2006; #2009-5, s. 2, 2009, #2011-64, s. 6, 2011; #2012-63, s. 66, 2012, #2016-24, ss. 143(2), 143(3), 143(4), 143(5), 143(6), 2016, #2016-48, ss. 6(3) and 6(4), 2016, #2022, s. 3, 2022, #2022-57, ss.4-9, 2022)

2.1 The works established pursuant to *The Urban Municipality Act, 1984* for the supply, collection, treatment, storage and distribution of water are continued as a public utility service pursuant to *The Cities Act*.

2.2(1) In addition to the powers, duties, authorities and functions provided to the positions specifically listed in this Bylaw, the City Manager is also authorized to carry out any of the powers, duties, authorities, or functions of the City in this Bylaw including establishing policies, procedures or processes to administer any aspect of this Bylaw.

(2) The City Manager is authorized to delegate to any City employee any power, duty, authority or function provided for in this Bylaw including the power to establish policies, procedures or processes to administer any aspect of this Bylaw.

(#9759, s. 3, 1995; #2005-16, s. 3, 2005, #2022-57, s. 10, 2022)

PART II Repealed. (#9759, s. 4, 1995)

PART III: SERVICE

(#2012-63, s. 66, 2012)

- 5(1) Every person that applies for service from the City shall complete an application form to request service through one of the following methods:
 - (a) by filling out a paper application form and submitting it;
 - (b) by filling out an electronic application form and submitting it electronically;
 - (c) by attending City Hall in person to fill out and submit a paper application;
or
 - (d) by telephoning the City to provide the information required in the application form and to request that service be provided to the premises.
- (2) The City shall accept the application for service, unless the applicant is disentitled to such service pursuant to section 26.
- (3) The service provided pursuant to subsection 5(1) of this Bylaw shall:
 - (a) include as a term and condition that the primary customer agrees to abide and be bound by the provisions of this Bylaw and any other Bylaw or resolution of the City concerning water, sewer, drainage or waste service;
 - (b) be non-transferable; and
 - (c) include the four services of water, sewer, drainage and waste.

- (4) The person responsible for payment of the services in subsection 5(3) shall be the “primary customer” except where another person has agreed in writing to accept responsibility for payment for specified services, in which case the other person is deemed to be the primary customer for that specified service.
- (5) Every person who applies for service in accordance with subsection (1) shall pay the service fee set out in Item 1 of Schedule “A” to this Bylaw.
- (6) The service fee required pursuant to subsection (5) shall be included in the primary customer’s first bill that is issued after the primary customer has applied for service and has been accepted by the City.
- (7) The City may waive the application of the service fee if all of the following conditions are met:
 - (a) an applicant for service was previously the co-applicant with a primary customer on that account; and
 - (b) the new co-applicant accepts responsibility for any outstanding balance on the account that was incurred from the previous primary customer.
- (8) The Director, Assessment and Property Revenue Services shall assess the creditworthiness of each primary customer and at the Director’s discretion, require that the primary customer pay to the City the applicable security deposit for service based on the size of the water meter as set out in Schedule “C”.
- (9) Where a person has provided the City with payment of a bill, such payment shall be applied in the following order:
 - (a) first, to reduce or eliminate any penalties assessed pursuant to this Bylaw, or Bylaw No. 2016-24 being, *The Wastewater and Storm Water Bylaw, 2016* or Bylaw No. 2012-63, being *The Waste Management Bylaw, 2012*;
 - (b) second, to reduce or eliminate any interest assessed pursuant to this Bylaw or Bylaw No. 2016-24 being, *The Wastewater and Storm Water Bylaw, 2016* or Bylaw No. 2012-63, being *The Waste Management Bylaw, 2012*;
 - (c) third, to reduce or eliminate any service charges assessed pursuant to this Bylaw or Bylaw No. 2016-24 being, *The Wastewater and Storm Water Bylaw, 2016* or Bylaw No. 2012-63, being *The Waste Management Bylaw, 2012*;
 - (d) fourth, to reduce or eliminate any service charges assessed pursuant to this Bylaw in relation to waste or Bylaw No. 2012-63, being *The Waste Management Bylaw, 2012*;
 - (e) fifth, to reduce or eliminate any service charges assessed pursuant to this Bylaw in relation to drainage or Bylaw No. 2016-24 being, *The*

Wastewater and Storm Water Bylaw, 2016;

- (f) sixth, to reduce or eliminate any service charges assessed pursuant to this Bylaw, in relation to sewer service or Bylaw No. 2016-24 being, *The Wastewater and Storm Water Bylaw, 2016;* and
 - (g) seventh, to reduce or eliminate any service charges assessed pursuant to this Bylaw in relation to water service.
- (10) Where a security deposit is required pursuant to subsection (8), the deposit shall be included in the primary customer's first bill that is issued after the Director, Assessment and Property Revenue Services has determined that a security deposit will be required.
- (11) The fee charged pursuant to subsection (5) is in addition to any other fees charged pursuant to this Bylaw.
- (12) Any primary customer or co-applicant may discontinue service by completing an application for termination of service through one of the following methods:
- (a) by filling out a paper application form and submitting it;
 - (b) by filling out an electronic application form and submitting it electronically;
 - (c) by attending City Hall in person to fill out and submit a paper application; or
 - (d) by telephoning the City to provide the information required in the application form and to request that service be discontinued to the premises.
- (13) Where a primary customer has provided the City with a security deposit in accordance with subsection (8) and the primary customer's services are discontinued, the City may apply the security deposit against any amounts owed to the City by that primary customer, in the following order:
- (a) first, to reduce or eliminate any penalties assessed pursuant to this Bylaw or Bylaw No. 2016-24 being, *The Wastewater and Storm Water Bylaw, 2016* or Bylaw No. 2012-63, being *The Waste Management Bylaw, 2012;*
 - (b) second, to reduce or eliminate any interest assessed pursuant to this Bylaw or Bylaw No. 2016-24 being, *The Wastewater and Storm Water Bylaw* or Bylaw No. 2012-63, being *The Waste Management Bylaw, 2012;*
 - (c) third, to reduce or eliminate any service charges assessed pursuant to this Bylaw or Bylaw No. 2016-24 being, *The Wastewater and Storm Water Bylaw* or Bylaw No. 2012-63, being *The Waste Management Bylaw, 2012;*

- (d) fourth, to reduce or eliminate any service charges assessed pursuant to this Bylaw in relation to waste or Bylaw No. 2012-63, being *The Waste Management Bylaw, 2012*;
 - (e) fifth, to reduce or eliminate any service charges assessed pursuant to this Bylaw in relation to drainage or Bylaw No. 2016-24 being, *The Wastewater and Storm Water Bylaw*;
 - (f) sixth, to reduce or eliminate any service charges assessed pursuant to this Bylaw, in relation to sewer service or Bylaw No. 2016-24 being, *The Wastewater and Storm Water Bylaw*; and
 - (g) seventh, to reduce or eliminate any service charges assessed pursuant to this Bylaw in relation to water service.
- (14) The City shall return a security deposit provided pursuant to subsection (8) where services are discontinued, the City has received all payments due and no money is owing.
- (15) The Director, Assessment and Property Revenue Services may periodically review each primary customer's creditworthiness and may, in the Director's discretion, return any security deposits required pursuant to subsection (8).
- (16) A primary customer may apply to the Director, Assessment and Property Revenue Services to have the security deposit required pursuant to subsection (8) returned where the primary customer pays all service charges assessed for services in accordance with this Bylaw for a period of 24 consecutive months.
- (17) If a primary customer fails to pay charges for the services after the Director, Assessment and Property Revenue Services has returned a security deposit to that primary customer in accordance with subsections (14) or (15), the Director may require the primary customer to provide another security deposit in accordance with subsection (8).
- (18) Once each year, the City shall credit to each primary customer interest on any security deposit retained by the City at an interest rate set by the City.
(#9759, ss. 5 and 6, 1995; #2005-16, s. 4, 2005; #2009-5, ss. 3, 4, 5, 6, 7, 8, 9 and 10, 2009; #2011-64, s. 6, 2011; #2012-63, s. 66, 2012, #2016-24, s. 143(6), 2016, #2016-48, ss. 6(4), 6(5), 6(6), 6(7), 2016, #2022-57, ss. 11-13, 2022)

PART IV: Repealed. (#9759, s. 7, 1995)
(#9288, s. 1, 1992)

PART V: SALE OF WATER FROM FIRE HYDRANTS

- 7 Any person desiring to rent a fire hydrant for the purposes of a temporary supply of water where water is not otherwise supplied shall make an application to the City in writing in a form prescribed by the City. The City may approve or deny such an

application in their sole discretion. Any approval granted shall be subject to the following:

- (a) payment of a monetary deposit as may be determined by the City for the safe return of tools and equipment, including wrenches, control valves, meter and backflow preventer;
- (b) payment of a fixed setup fee set out in Item #12(a) of Schedule "A", a weekly rental fee set out in Item #12(b) of Schedule "A", plus a volume charge set out in Schedule "B"

(#9759, s. 8, 1995; #2001-74, s. 2, 2001, #2021-82, s. 2, 2021)

PART VI: SERVICE CHARGES

- 8(1) Every primary customer or co-applicant shall, for the services provided by the City, pay a daily base charge based on the size of the water meter installed on the premises as set out in Schedule "B".
- (1.2) To fund the High-Efficiency Water Retrofits Program, every primary customer or co-applicant that is receiving or has access to metered water service shall pay the daily High-Efficiency Water Retrofits Program Surcharge applicable to any meter size as set out in Schedule "B".
- (2) Every primary customer or co-applicant shall pay the daily base charge applicable to a given meter size whether or not the primary customer or co-applicant actually consumed water.
- (3) Where the installed meter at a premises is determined by the City to be oversized for the consumption requirements of a primary customer or co-applicant, the City may replace the meter or set the daily base charge assuming an appropriately sized meter.
- (4) Every primary customer or co-applicant shall pay a water consumption charge at the uniform volume rate as set out in Schedule "B" for each cubic metre of water consumed.
- (5) Repealed. (#2013-51, s. 5, 2013)
(#9759, s. 9, 1995; #2001-74, s. 3, 2001; 2006-73, ss. 5, 6, 7 and 8, 2006; #2007-88, s. 2, 2007; #2012-63, s. 66, 2012, #2022-76, s. 4, 2022)

9(1) The City shall:

- (a) bill each account for services at such times as the City considers appropriate;
- (b) include on each bill:
 - (i) the daily base charge for each service;
 - (ii) the uniform volume charge;

- (iii) the amount of consumption indicated by the meter, the estimated consumption on which the charges were calculated where there is an estimate of consumption or the unmetered rate charged based on the size of meter and the daily unmetered consumption rate, where applicable; and
 - (iv) any other charges due and payable by that account; and
 - (c) deliver account bills to customers by mail or other available means.
- (2) The total amount shown on the bill as owing is due and payable on the date of mailing of the bill to the customer.
- (3) Any amounts not paid prior to the late payment date provided on the bill shall be subject to a late payment charge based on the monthly rate of interest set out in Item #4 of Schedule “A”.
- (3.1) Notwithstanding subsection (3), from March 20, 2020 until September 30, 2020, no new late payment charges shall be added to any primary customer or co-applicant’s account.
- (4) Any primary customer who is receiving services from the City but who is not receiving a bill shall contact the City immediately and shall remain responsible for the charges for the services commencing on the date on which the primary customer began receiving such services.
- (5) Where a person makes a payment for services billed under this Bylaw by credit card through the City’s online payment system, a non-refundable convenience fee based on the percentage set out in Item #4.1 of Schedule “A” shall be assessed and charged on the final transaction amount, net of all discounts and rebates, in addition to the final transaction amount.

(#9759, s. 9, 1995; #2001.74, s. 4, 2001; #2006-73, s. 9, 2006; #2012-63, s. 66, 2012, #2020-20, S3, 2020, #2022-57, s. 14, 2022, #2023-55, s. 4, 2033)

- 10(1) Where a primary customer or co-applicant fails to pay the total amount shown as owing on the bill within 30 days after the amount becomes due and payable, the City may discontinue the supply of water to the primary customer or co-applicant.
- (2) Where water supply is discontinued pursuant to subsection (1):
 - (a) no further water supply shall be provided to the primary customer or co-applicant until all amounts owing to the City for water by the primary customer or co-applicant are paid; and
 - (b) the water supply may not be restored to the primary customer at the premises supplied until payment in full is received, or payment terms acceptable to the City are agreed to.

- (3) Where a cheque tendered by a primary customer or co-applicant in payment of a water billing from the City is returned for any reason by the financial institution on which it was drawn, a handling fee in an amount set out in Item #3 of Schedule "A" shall be assessed by the City against the primary customer or co-applicant which fee, shall be added to and form part of the account billing.
- (3.1) Where a primary customer or co-applicant fails to pay the account for services then the Director may add the unpaid charges for services to the tax roll for the premises, in such a manner as permitted pursuant to section 333 of *The Cities Act*.
- (4) When a primary customer or co-applicant fails to pay any of the rates, charges or fees contained in this Bylaw and the City, in an effort to collect the amounts due transfers the outstanding about to the taxes on the land or building of the owner in accordance with section 333 of *The Cities Act*, the City shall charge the primary customer or co-applicant the fee as set out in Item 5 of Schedule "A".
- (5) Where the City delivers a Delinquent Notice, other than by mail, to a primary customer or co-applicant for overdue amounts owing pursuant to this Bylaw, an administrative fee as set out in Item 5.1 of Schedule "A" will be added to and form part of the account billing for each such notice sent.
- (6) Where the City has notified a primary customer or co-applicant in writing that the number assigned to their account has changed and that all future payments tendered electronically must reference the new account number, if a primary customer or co-applicant subsequently tenders payment of an account electronically using an incorrect or inactive account number and, as a result, their payment is applied to an incorrect or inactive account, the City shall charge the primary customer or co-applicant a handling fee in an amount as set out in Schedule "A" for each payment that is required to be manually transferred to the correct account.

(#9759, s. 9, 1995; #2001-74, s. 5, 2001; #2005-16, s. 5, 2005; #2007-88, s. 3, 2007; #2012-63, s. 66, 2012, #2016-48, ss. 6(8) and 6(9), 2016)

10.1 Where water is supplied by the City and recorded on a meter at a property or premises for which no primary customer or co-applicant has an active account for service, the registered owner of the property or premises shall pay to the City the applicable charges set out in section 8 for the water supplied.

(#9759, s. 9, 1995; #2007-88, s. 4, 2007; #2012-63, s. 66, 2012)

10.2(1) Pursuant to section 18 of *The Cities Act*, the City may, at its sole discretion, provide service for premises located outside the City limits.

(2) Applications for service to premises located outside the City limits shall be considered and be subject to the City's Interim Extra-Municipal Servicing Policy and Interim Extra Municipal Servicing Fees and Charges Policy dated July 29, 2013, as may be amended from time to time

(#2013-51, s. 5, 2013)

PART VII: WATER METERS

11 All water supplied to customers by the City shall be measured by meters supplied, installed and owned by the City and all owners, primary customers and co-applicants shall provide the City with access to their premises for the purpose of reading, installing, inspecting, repairing, replacing or removing meters and conducting sampling tests.

(#9759, s. 21, 1995, #2022-57, s. 15, 2022)

12(1) The City may cause all water meters to be read not less than twelve times per year.

(2) Where a meter reading is not obtained by the City for a billing period for any reason including because the meter has not been read remotely or where the consumption has not been properly recorded by the water meter on the premises, the City in its sole discretion may base the water consumption on any of the following and bill the account accordingly:

(a) a manual reading provided by the primary customer or co-applicant, where the City has requested that the primary customer or co-applicant provide manual readings;

(b) a manual reading taken by the City by attending the premises to view the meter;

(c) an estimate of the consumption based on an amount determined by the City to be representative of that account's usage based on previous consumption patterns;

(d) an unmetered rate based on the size of meter and the daily unmetered consumption rate set out in Schedule "B" to this Bylaw; or

(e) where there is no meter, an unmetered rate based on the size of the meter that would normally be installed at the premises and the daily unmetered consumption rate for that size of meter as set out in Schedule "B" to this Bylaw.

(3) Where there is a manual reading or an estimate made in any of the circumstances set out in clauses 12(2)(a), (b), or (c), the primary customer or co-applicant may be required to pay the fee set out in Item 11 of Schedule "A" to the Bylaw in addition to any other fees and charges required to be paid.

(4) Water consumption registered on water meters reading in imperial gallons or cubic feet shall, for billing purposes, be converted to cubic metres.

(5) Where the City is unable to gain access to a meter for the purpose of conducting the City's business, including but not limited to the purpose of reading, installing,

inspecting, repairing, replacing or removing meters and conducting sampling tests the City may, after giving reasonable notice, discontinue service to the premises until such time as the City is granted access to the water meter.

(#9759, s. 10, 1995; #2012-63, s. 66, 2012, #2022-57, ss. 16 -18, 2022)

12.1 Repealed. (#2010-6, s. 2, 2010)

(#2007-88, s. 6, 2007)

13(1) In the following cases an application for a building permit is deemed to be an application for services pursuant to this Bylaw and the person who applied for the building permit or was issued the building permit is required to meet the following requirements:

(a) in the case of a building permit that authorizes construction of a standard residential premises, the primary customer shall make all necessary arrangements with the City for a water meter to be installed within 3 months from the date of issuance of the building permit; or

(b) in the case of a building permit that authorizes construction of a commercial premises or a multi-residential premises comprised of a single building, the primary customer shall make all necessary arrangements with the City for a water meter to be installed within 4 months from the date of issuance of the building permit; or

(c) in the case of a building permit that authorizes construction of a commercial premise or multi-residential premises comprised of more than one building, the primary customer shall make all necessary arrangements with the City for a water meter to be installed for each building, within 4 months of the date construction commences of each building respectively.

(2) The following provisions shall apply where a primary customer or co-applicant has been approved for service to a premise for which a building permit has been issued (hereinafter referred to in this section as a “premise under construction”) pursuant to subsection 1:

(a) in the case of:

(i) a building permit that authorizes construction of a standard residential premises, the primary customer or co-applicant shall make all necessary arrangements with the City for a water meter to be installed within 3 months from the date of issuance of the building permit; or

(ii) a building permit that authorizes construction of a commercial premises or a multi-residential premises comprised of a single building, the primary customer or co-applicant shall make all necessary arrangements with the City for a water meter to be installed within 4 months from the date of issuance of the building permit; or

- (iii) a building permit that authorizes construction of a commercial premises or a multi-residential premises comprised of more than one building, the primary customer or co-applicant shall make all necessary arrangements with the City for a water meter to be installed for each building, within 4 months of the date construction commences of each building respectively.
- (3) Notwithstanding that water may have been supplied by the City to a premises under construction prior to installation of a water meter, commencing on the date that the water meter is actually installed or the date that the water meter is required to be installed at a premises under construction pursuant to subsection (2), whichever is earlier, the primary customer or co-applicant shall pay to the City the charges set out in section 8, provided that in the event the water meter has not yet been installed as required, the charges shall be based on the proposed size of meter to be installed and the assumed daily consumption assigned to that size of meter as set out in Schedule “B”.
- (4) Upon receipt of a written application from a primary customer or co-applicant, the Director may, in exceptional circumstances, extend the time for installation of a water meter as required in subsection (2). Any extension granted pursuant to this subsection shall be made in writing.
(#9759, ss. 11 and 21, 1995; #2001-74, s. 2, 2001; #2007-88, s. 5, 2007; #2010-11, s. 2, 2010; #2011-64, s. 6, 2011; #2012-63, s. 66, 2012, #2016-48, s. 6(10), 2016)
- 13.1 Where the City supplies water to a primary customer or co-applicant from a bulk water loading facility for any purpose, the primary customer or co-applicant shall pay to the City a water consumption charge at the bulk water sales rate as set out in Schedule “A”, which includes a 75% surcharge per cubic meter.
(#2007-88, s. 7, 2007; #2010-11, s. 2, 2010; #2012-63, s. 66, 2012)
- 13.2 Repealed. (#2012-63. s. 66, 2012)
(#2010-11, s. 2, 2010)
- 14 Subject to the other provisions of this Bylaw, all water meters and water meter installations are required to comply with the City’s Standard Construction Specifications.
(#2022-57, s. 19, 2022)
- 15(1) The owner of every premises shall provide for the installation of water meters:
 - (a) that conform with the manufacturer’s installation instructions;
 - (b) allowing convenient access to the meter at all times and with a clear space of at least 460 millimetres around the meter;
 - (c) in all single-family dwellings, in the basement utility area at or near the entrance of electrical power and gas services or at a location approved by the

City; and

- (d) including a transmitter installed on the outside of the premises and wired to each water meter
- (2) Where a water meter is connected to a separate curb stop, the meter may be located within the premises receiving water supply.
- (3) Where more than one water meter is connected to a single curb stop:
 - (a) all meters shall be located in a common area of the premises to which the public does not have access;
 - (b) each meter shall service one unit only and have an isolating valve, on the upstream side of the meter, capable of being locked by the City.
- (3.1) In the event a single meter serves more than one unit, the owner of the premises may be placed in billing as the Director may determine.
- (3.2) In the event the shut off valve at a premise is inaccessible to the City for City business, the owner of such premises may be placed in billing as the Director may determine.
- (3.4) If the City determines that a person who is not entitled to receive service due to an outstanding bill is residing at a property, the City may refuse services or discontinue services to the property until such person no longer lives at that premise or until all bills are paid in full.
- (4) All water meters with a nominal inlet diameter of 32 mm (1 1/4") or greater, must have a sealed bypass valve around the meter.
- (5) All water meters must have an isolating valve on both sides of the meter, being the inlet or upstream side and the outlet or downstream side, each valve within 300 millimetres of the water meter.
- (6) Repealed #2022-57, s. 22, 2022
- (7) Where a water meter is:
 - (a) removed from any premises without the permission of the City;
 - (b) damaged or destroyed while on the premises of the primary customer or co-applicant; or
 - (c) damaged by frost;

the primary customer or co-applicant shall be liable to the City for the cost of repair or replacement of the meter and the City may add the cost of such repair or replacement to the water billing of the premises. The fee chargeable for repair or

replacement of a damaged meter shall be in an amount prescribed by Item 6(2) of Schedule "A" based on the size of the meter and the payment of a service charge prescribed by Item 6.1 of Schedule "A".

- (8) Where a City employee or agent attends a premises for a scheduled appointment to install, repair, replace, test or read a water meter or install, repair, replace or test any other equipment in relation to the water system and any of the following circumstances occur, the City may charge a fee to the owner, primary customer or co-applicant as set out in Item 8 of Schedule "A" to the Bylaw in addition to any other fees and charges required to be paid:
- (a) the owner, primary customer or co-applicant is not present at the scheduled time to provide access to the premises;
 - (b) the City employee or agent is unable to proceed or complete the required work because of unsafe conditions, the required plumbing is not complete or there is inadequate access to the premises.
- (9) Where a City employee or agent attends at a premises to install, repair, replace, or test a water meter or install, repair, replace or test any other equipment in relation to the water system that is required, and the reason for attending is not due to any act or omission or fault of the City, the City may charge the primary customer, co-applicant or owner a service charge as set out in Item 6.1 of Schedule "A" to the Bylaw in addition to any other fees and charges required to be paid.

(#9759, ss. 12 and 21, 1995; #2012-63, s. 66, 2012, #2016-48, s. 6(11), 2016, #2022-57, s.21-23, 2022)

16 Repealed. (#2004-108, s. 3, 2004)
(#9759, s. 13, 1995)

16.1 Where consumption on an idle service shows more than 100 litres of water used at that location where there is no primary customer with an account, the owner of such premises may be placed in an account and charged for the billing period prior to the idle consumption.

(#2012-63, s. 66, 2012)

17(1) The City may:

- (a) upon the request of a primary customer or co-applicant, replace a meter with a different size, in the premises of the primary customer or co-applicant, subject to the payment by the primary customer or co-applicant of the fee prescribed by Item 7(1) or 7(2) of Schedule "A";
- (b) Repealed. (#2004-108, s. 4, 2004)
- (c) upon the request of a primary customer or co-applicant provide any premises with a water meter for the purposes of an irrigation outlet, which irrigation outlet must terminate at an isolating valve outside the premises where the premises supplied is a building. The primary customer or co-

applicant shall pay to the City a charge established by Item #10 of Schedule "A" for the installation or removal of the meter, where installation of the meter is requested by the primary customer or co-applicant or where removal of the meter is deemed necessary by the City, which charge may be added to the water billing.

- (d) where in the opinion of the City any water meter, fixture or pipe is insufficiently protected from extreme temperature, including frost or hot water, terminate the supply of water, upon notice in writing to the primary customer or co-applicant or his agent stating the danger to the meter, fixture or pipe;
 - (e) upon the request of a primary customer or co-applicant, or where the City is of the opinion that a water meter is not measuring water consumption accurately, remove and test the meter. Where testing is requested by a primary customer or co-applicant, the primary customer or co-applicant shall deposit an amount established by Item #9 of Schedule "A" with the City prior to testing.
 - (f) Repealed #2022-57, s. 25, 2022
- (2) Where a water meter is removed and tested pursuant to Subsection 1(e) of this Section, and:
- (a) the meter registers within three percent (3%) of the volume of water actually passing through the meter, that meter shall be deemed to be measuring accurately and, in the case of a deposit being made by the primary customer or co-applicant under Subsection 1(e), that deposit shall be forfeited to the City.
 - (b) the volume of water registered by the meter is more than three per cent (3%) outside the volume actually passing through the meter, that meter shall be deemed to be operating inaccurately and shall be replaced or repaired, and any deposit made pursuant to Subsection 1(e) shall be returned to the primary customer or co-applicant.
- (3) Where a water meter is deemed to be measuring inaccurately pursuant to Subsection 2(b), the City shall adjust the account for that meter, adding to or deducting from the water billings to reflect the inaccuracy of the reading measured in testing, to properly represent the cost of the water supplied through the meter for the preceding period.
(#9759, ss. 14 and 21, 1995; #2012-63, s. 66, 2012, #2022-57, s. 23, 2022)

PART VIII: WATER PIPES AND FIXTURES

- 18(1) The owner of any premises receiving the supply of water from the City pursuant to this Bylaw shall be responsible for the installation and maintenance of all pipes, fixtures, and equipment required for such supply from the property line to and inside of his premises, in accordance with the provisions of this Bylaw.

- (2) Every person installing or maintaining water pipes shall ensure that all service pipes between the water main and the property line lay a minimum depth of 2700 millimetres beneath the surface of the ground.
- (3) All service pipes must have a brass curb cock and a curb box on land owned or controlled by the City and within three hundred millimetres of the property line of the property intended to be serviced.
- (4) The City may, upon the request of the primary customer or co-applicant, install a separate service pipe from a water main to any premises for use in fire-fighting only, subject to the primary customer or co-applicant paying the costs of installation.
- (5) All service pipes that are or are intended to be connected to the water system, including their location, size, kind and installation, must be approved by the City.
- (6) All branch lines to service pipes must:
 - (a) have isolating valves;
 - (b) possess water meters approved by the City to measure the volume of water flowing through the branch line.

(#9759, ss. 15 and 21, 1995; #2012-63, s. 66, 2012)

- 19(1) The City Manager may establish specifications governing the construction, installation and repair of service connections and any fees associated therewith.
 - (2) Every service connection shall be constructed, installed, and repaired in accordance with such specifications.
 - (3) A contractor, approved by the City, shall be responsible to pay all fees associated with the construction, installation, repair or maintenance of the service connections as set out in the specifications.
 - (4) All service connection work, including the construction, installation, maintenance, repair and replacement shall only be undertaken by a contractor approved by the City.
- 19.1 Notwithstanding that a lead service connection has not failed, the City may require that the owner of a parcel of land replace the lead service connection serving the parcel of land at the owner's cost if the City:
 - (a) is upgrading the main lines of the system and the parcel of land is adjacent to the main lines being upgraded;
 - (b) is performing a major roadway treatment in the right-of-way adjacent to a parcel of land; or
 - (c) for any reason, is not satisfied with the construction, maintenance, repair or replacement of the lead service connection.

- 19.2 When a lead service connection must be replaced as required by section 19.1:
- (a) the property owner is entirely responsible for the replacement of and cost of replacement of the portion of the lead service connection from the outside foundation of the premise to the water meter; and
 - (b) for the portion of the lead service connection from the outside foundation of the premise to the property line.
- 19.3 In the case of section 19.2 the property owner may:
- (a) choose to have the work done by a City approved contractor hired by and paid for by the property owner; or
 - (b) choose to have the work done by the contractor retained by the City to replace the City's portion from the water main to the boundary of the property line.
- 19.4 If the owner chooses to use the City's contractor, pursuant to clause 19.3(b), the owner may be eligible to participate in the City's Lead Service Connection Replacement Program identified in this Bylaw and have access to the equalized payment options.
- 19.5 If the property owner neglects or refuses to replace the owner's portion of the lead service connection as required by sections 19.1 and 19.2, then the City may do any one or more of the following:
- (a) upon 30 days' written notice to the owner, discontinue providing water service until the owner's portion is replaced as required by this Bylaw;
 - (b) upon 30 days' written notice to the owner, discontinue providing water service and replace the portion of the lead service connection that the City is responsible for, but the City shall not allow its water service line to be connected or reconnected to the owner's lead service connection until the property owner replaces the owner's portion from the boundary of the property line to the water meter with materials approved by the City;
 - (c) upon 30 days' written notice to the owner, discontinue providing water service and have the City's contractor replace the portion of the lead service connection that the owner is responsible for in accordance with section 22 of *The Cities Act* and add the cost of such work to the tax roll for the property in accordance with sections 22 and 333 of *The Cities Act*.
- 19.6 Where the City's contractor acts pursuant to clause 19.5(c), the property owner shall not be eligible to participate in the City's equalized payment plan program for the replacement of a lead service connection.
- 19.7 A common trench lead service connection installation means an installation of

a lead service connection servicing adjacent properties that are in a common trench or located so close to one another that one cannot be replaced without damaging or be at serious risk of damaging the other.

- 19.8 If the City requires either lead service connection in a common trench be replaced, then both must be replaced.
- 19.9 If one property owner wishes to voluntarily replace a private side lead service connection in a common trench, then that initiating owner shall obtain written consent of the non-initiating owner to the replacement, failing which, no voluntary replacement of a lead service connection shall be permitted.
(#9759, s. 16, 1995; #2022-24, s.4, 2022)
- 20(1) In the event of a failure or interruption of the supply of water to any premises, the City may, upon the request of the primary customer or co-applicant take such action as is reasonably necessary to ascertain the cause of the failure or interruption, subject to the primary customer or co-applicant depositing with the City an amount equal to the cost as estimated by the City for carrying out such work.
- (2) Where the City takes action, pursuant to Subsection 1, and ascertains the cause or place of the failure or interruption to be:
- (a) across the property line on the premises receiving the water, the deposit of the primary customer or co-applicant will be forfeited to the City;
 - (b) between the water main and the property line of the premises receiving the service, the City shall remedy the cause of the failure or interruption and the deposit shall be returned to the primary customer or co-applicant.
- (#9759, s. 21, 1995; #2012-63, s. 66, 2012)

PART IX: REPLENISHMENT OF WASCANA LAKE

- 21 In addition to the supply of water in accordance with the preceding sections of this Bylaw, the City Manager may in his sole discretion authorize the sale of water from time to time to The Wascana Centre Authority, subject to the provisions of this Part. Such water shall be used solely for the purpose of replenishing Wascana Lake and for no other reason.
(#9759, s. 17, 1995)
- 22 Such water shall be delivered exclusively during off-peak demand, so that no other primary customer or co-applicant of the City's water utility shall be burdened with a water shortage by reason of the sale.
(#2012-63, s. 66, 2012)
- 23 The charge for water provided pursuant to this part shall be in accordance with Item #13 of Schedule "A".
(#9759, s. 18, 1995)

PART X: WATER MANAGEMENT

- 24(1) Council hereby delegates to the Mayor of the City of Regina the power to invoke emergency measures for water conservation, to be exercised only upon the written request of the City Manager.
- (2) The City Manager shall ensure that the invocation of the emergency powers shall be publicized in a manner that the majority of the citizens of Regina are informed as quickly as possible of the new measures and their consequences.
- (3) The measures to be invoked may include:
 - (a) restrictions or total bans on the use of water by customers for the purposes of watering any lawn or garden. Such watering restrictions or bans may be total, or may be subject to certain day and/or time limitations as set by the Mayor;
 - (b) exemptions from the above mentioned bans or restrictions in the case of newly sodded or seeded grass, or delicate flower or garden plants.
- (4) Any person who violates the measures invoked by the Mayor pursuant to this Part shall be liable to prosecution pursuant to Part XI.
- (5) The measures invoked by the Mayor pursuant to this Part shall be in full force and effect immediately upon the pronouncement thereof by the Mayor, unless the Mayor states that they will not come into effect until a later date and/or time.
(#9759, s. 21, 1995)

PART X.1: PROPERTY TAX DERERRAL PROGRAM FOR LEAD SERVICE CONNECTION REPLACEMENT

24.1 In this Part:

- (a) “Affordable Access Program” means the City’s program that provides reduced City fees for specified City programs where the household has an income threshold below the low-income cut-off or as specified in the Affordable Access Programs’ requirements;
- (b) “amount due” means the cost of work or services required and performed by, or performed at the request of, the City in connection with replacement of a lead service connection, and, where applicable, concurrent replacement of a sewer service connection, and includes a fee to administer the five-year equalized payment plan program as set out in section 24.6 of this Bylaw;
- (c) “equalized payment plan program” means the Lead Service Connection Replacement Program established pursuant to this Bylaw;
- (d) “equalized taxes” means taxes, equivalent to the amount due, or \$10,000, whichever is less, which have been added to the tax roll of a property:
 - (i) pursuant to section 22, 361 and 361.1 of *The Cities Act* for

work or services performed by the City and provided to the property;
and

(ii) which is the subject of a payment plan agreement with the City resulting from the City requiring lead service connection replacement;

(e) “household” means a person or group of persons consisting of a family who occupy the same dwelling unit and do not have a usual place of residence elsewhere in Canada or abroad and includes household members who are temporarily absent elsewhere;

(f) “low-income cut-off” means an income threshold determined by Statistics Canada by analyzing family expenditure data, below which families will devote a larger share of income to the necessities of food, shelter and clothing than would the average family;

(g) “principal residence” means the primary location that a person inhabits and is limited to one principal residence;

(h) “property” means a property with a lead service connection which the City has required be replaced, and includes a property at which a lead service connection has been replaced under the equalized payment plan program;

(i) “residential property” means land and improvements used or intended to be used for a residential purpose; and

(j) “taxpayer” means the person whose name is shown on the tax roll for each taxable property that is serviced by a lead service connection which the City has required be replaced.

24.2 The Lead Service Connection Replacement Program is hereby established.

24.3 To qualify under the five-year equalized payment plan program, the taxpayer must meet the following eligibility requirements:

(a) the taxpayer must own the property in their own name or as a joint owner with another person; and

(b) the taxes on the property, with the exception of the amount deferred under the equalization payment plan program, must be paid in full within the current taxation year and a property in tax arrears is not eligible under the equalized payment plan program.

24.4 In addition to the above requirements in section 24.3 of this Bylaw, to be eligible for a ten-year equalized payment plan program the taxpayer must also meet the following requirements:

- (a) the taxpayer must be an individual;
 - (b) the property must be residential property;
 - (c) the property must be the principal residence of the taxpayer; and
 - (d) the taxpayer's annual household income must qualify for the City's Affordable Access Program.
- 24.5 If the City requires replacement of a lead service connection pursuant to section 19.1 and the taxpayer meets the requirements of the program set out in sections 24.3 and 24.1, as may be applicable, the taxpayer may enter into an agreement with the City to pay the City the amount due over time.
- 24.6 The amount due shall include a \$240.00 fee to administer the five-year deferral equalized payment plan program.
- 24.7 There is no equalized payment plan program administration fee for taxpayers qualifying for the City's Affordable Access Program.
- 24.8 The amount due under the equalized payment plan program is a lien on the property.
- 24.9 If a lead service connection at a property is replaced on or before September 30, then the amount due, if unpaid, may be added to the tax roll of the property on January 1 of the next calendar year.
- 24.10 If a lead service connection at a property is replaced after September 30, then the amount due, if unpaid, may be added to the tax roll of the property and form part of the taxes on January 1 of the year following the next calendar year.
- 24.11 Prior to adding the amount due to the tax roll of the property, the City may register the amount due as a pending liability.
- 24.12(1) The City may enter into an agreement with a taxpayer to defer taxes for five years or ten years depending on the taxpayers' eligibility as provided for in sections 24.3 and 24.4.
- (2) The City Manager is delegated authority to determine compliance with the eligibility criteria for the equalized payment plan program and approve any tax deferral agreements entered into on behalf of the City.
- 24.13(1) Payment of the equalized taxes shall be as follows:
- (a) for a five-year equalized schedule, one fifth of the equalized taxes becomes due and payable on June 30 of the calendar year in which the amount due is added to the tax roll of the property, with one of the remaining fifths becoming due and payable on June 30 of each of the subsequent four calendar years; or

- (b) for a ten-year equalized schedule, one tenth of the equalized taxes becomes due and payable on June 30 of the calendar year in which the amount due is added to the tax roll of the property, with one of the remaining tenths becoming due and payable on June 30 of each of the subsequent nine calendar years.
 - (2) If eligible for the City's Tax Installment Payment Plan, a taxpayer may pay the equalized taxes set out in subsection (1) in accordance with that Plan.
- 24.14 Council shall, on an annual basis, consider and approve the equalized taxes as set out in section 24.13.
- 24.15 To ensure repayment of the equalized taxes under the equalization repayment plan program, the City may register a lien against the property.
- 24.16 The lien shall remain on the title of the property for as long as there are equalized taxes unpaid with respect to the property.
- 24.17 The lien shall be removed by the City upon repayment of the equalized taxes.
- 24.18 Notwithstanding section 24.13 the total amount of the taxes under the equalized repayment plan program shall be repaid to the City upon:
- (a) failure to pay the equalized taxes;
 - (b) failure to keep taxes, other than the equalized taxes, current on the property;
 - (c) the death of the taxpayer;
 - (d) sale or transfer of the property; or
 - (e) the City becoming aware that the taxpayer has provided false or misleading information on their application under the equalized payment plan program.
- 24.19 A taxpayer who sells or transfers a property that is subject to equalized taxes under the equalization payment plan program shall, within 60 days of the sale or transfer, notify the City that the property has been sold or transferred.
- 24.20 If a taxpayer dies, a representative of the taxpayer's estate shall, within 60 days of the taxpayer's death, notify the City that the taxpayer is deceased.
- 24.21 Where the City becomes aware that one of the circumstances in section 24.19 or 24.20 has occurred, then the City shall send out a notification to the taxpayer or the taxpayer's estate showing the amount of the equalized taxes that remains to be paid.
- 24.22 The equalized taxes shall be due and payable to the City within 30 days after the notification in section 24.21 is sent out, unless otherwise agreed to by the City

Manager.

24.23 If the equalized taxes remain unpaid after 30 days, the City may impose penalties on the taxes outstanding at the rates established by Bylaw No. 2003-69, *The Regina Administration Bylaw*.

24.24 The taxpayer may, at any time, repay the equalized taxes under the equalized payment plan program without penalty if at the time of repayment the taxpayer is not in default of the requirements in the equalization payment plan agreement.

(#2022-24, s. 5, 2022)

PART X.2: WATER UTILITY REBATE PROGRAM

24.25(1) The City Manager or designate is authorized to establish the terms and conditions of a Water Utility Rebate Program for households with low-incomes that include a senior citizen or person living with a disability.

(2) The authority in subsection (1) includes establishing any policies, procedures and application forms required for the administration of the Water Utility Rebate Program.

(3) The City Manager or designate in their sole discretion conclusively determines compliance with the eligibility criteria for the Water Utility Rebate Program.

(4) All eligibility decisions made by the City are final and cannot be appealed.

24.26 Where a person qualifies for a water rebate under the Water Utility Rebate Program, the daily rebate rates set out in Schedule “E” of the Bylaw shall be applied to that person’s account based on the terms and conditions of the Water Utility Rebate Program.

(#2022-37, s. 4, 2022)

PART X.3: HIGH-EFFICIENCY WATER RETROFITS PROGRAM

24.27(1) The City Manager or designate is authorized to establish the terms and conditions of a High-Efficiency Water Retrofits Program for households with low-incomes that include a senior citizen or person living with a disability.

(2) The authority in subsection (1) includes establishing any policies, procedures and application forms required for the administration of the High-Efficiency Water Retrofits Program.

(3) The City Manager or designate in their sole discretion conclusively determines compliance with the eligibility criteria for the High-Efficiency Water Retrofits Program.

(4) All eligibility decisions made by the City are final and cannot be appealed.

(#2022-37, s.4, 2022)

PART XI: OFFENSES, PENALTIES, AND ENFORCEMENT

25 No person shall:

- (a) cause or allow the breaking of any seal placed by the City on any water meter, pipe, valve or other fixture of the water system;
- (b) upon discovering or knowing of a broken seal, fail to notify the City immediately;
- (c) being a primary customer or co-applicant or owner of premises receiving service, fail to maintain in good working condition all service pipes, isolating valves and any other fixtures of the water system on the premises;
- (d) being a primary customer or co-applicant or owner of premises receiving service, fail, upon being notified by the City of any disrepair or faulty condition of a water pipe, isolating valves or other fixtures of the water system on the premises, to remedy the disrepair or faulty condition;
- (e) cause or allow the removal of ground cover above any water pipe so that the water pipe is less than 2700 millimetres beneath the surface of the ground;
- (f) being a primary customer or co-applicant or owner of premises having a separate service pipe installed for fire-fighting purposes only, use water supplied through that pipe for any purpose other than the protection of the premises from fire;
- (g) construct or cause to be constructed any connection to a water main except in accordance with this Bylaw;
- (h) close or fill in or cause the closure or filling of any trench or excavation containing or intended for water pipes except in accordance with this Bylaw;
- (i) connect or cause the connection of any pipe or fixture for service except in accordance with this Bylaw;
- (j) construct or cause the construction of any standpipe except in accordance with this Bylaw;
- (k) alter or remove or cause the alteration or removal of any water installation or equipment belonging to the City that requires the permission of the City without that requisite permission;
- (l) install or cause the installation of a pump to increase or boost water pressure on a service pipe except with the permission of the City;
- (m) water or cause the watering of any residential lawn or garden with a hose of diameter greater than nineteen (19) millimetres;

- (n) being the owner or occupant of any premises, use or allow the use of water from the water system connected to that premises, contrary to any emergency measures declared by the Mayor pursuant to Part X of this Bylaw;
- (o) hinder, obstruct or interfere with the City in the exercise of their duties under this Bylaw and *The Cities Act*;
- (p) provide the City with false or misleading information on an application under the equalized payment plan program; or
- (q) fail to notify the City of the death of a taxpayer or the sale or transfer of property pursuant to sections 24.19 or 24.20.

25.1(1) The inspection of a property by a designated officer to determine if this Bylaw or The Cities Act is being complied with is hereby authorized.

(2) The entry of a property by any City employee or other person authorized by the City for any of the purposes mentioned in this Bylaw or described in sections 20, 21, 22, and 23 of The Cities Act is hereby authorized.

(3) Inspections and entry under this Bylaw shall be carried out in accordance with The Cities Act.

(#9759, ss. 19 and 21, 1995; #2005-16, s. 6, 2005; #2012-63, s. 66, 2012, #2022-24, s. 6, 2022, #2022-57, s. 26, 2022)

26 Where a primary customer or co-applicant fails to comply or commits a breach of:

- (a) any term or condition of any agreement made between the City as supplier and the primary customer or co-applicant of the service;
- (b) any provision of this Bylaw or any other bylaw or resolution of the City concerning water supply and service; or
- (c) any provision of Division 2 of Part III of *The Cities Act*;

the City may discontinue service to any premises of the primary customer or co-applicant until the primary customer or co-applicant complies or remedies the breach.

(#9759, s. 21, 1995; #2005-16, s. 7, 2005; #2012-63, s. 66, 2012)

27 Any person who contravenes any provision of this Bylaw is guilty of an offence punishable upon summary conviction by a fine in an amount not exceeding:

- (a) two thousand (\$2,000.00) dollars, in the case of an individual;
- (b) five thousand (\$5,000.00) dollars in the case of a corporation;

and in the case of an individual, by imprisonment in default of payment of the fine for a term not exceeding ninety (90) days.

- 28(1) Notwithstanding Section 27, where there is reason to believe that a person has contravened any provision of this Bylaw, the City may issue a Notice of Violation to the person, which Notice of Violation shall indicate that the City will accept voluntary payment of twenty (\$20.00) dollars at the place designated for payment on the Notice of Violation.
- (2) Where the person receiving the Notice of Violation makes payment within seventy-two (72) hours after issuance of the Notice of Violation, that person shall not be liable for prosecution for the alleged contravention.
- (3) Nothing in this Section shall be construed to prevent anyone from exercising his right to defend a charge of contravention of this Bylaw.
- (4) The City Manager may cancel any Notice of Violation where, in his opinion, it was issued improperly or in error.

PART XII: SEVERABILITY AND REPEAL OF FORMER BYLAWS

- 29 If any section, Subsection, sentence, clause, phrase or other portion of this Bylaw is for any reason held invalid or unconstitutional by any Court of competent jurisdiction, that portion shall be deemed a separate, distinct and independent provision and the holding of the Court shall not affect the validity of the remaining portions of the Bylaw.
- 30 Bylaws No. 8098 and 8854, and any amendments thereto, are hereby repealed.
- 31 This Bylaw shall come into effect immediately upon the passing hereof.

PART XIII: CROSS CONNECTIONS AND BACKFLOW PREVENTION

- 32 No primary customer or co-applicant or person shall connect, cause to be connected or allow to remain connected, any piping, fixture, fitting, container or appliance in a manner which under any circumstances may allow water, waste water or any other liquid, chemical or foreign substance to enter the Water System.
(#9759, s.21, 1995; #2012-63, s. 66, 2012)
- 33 If a condition which contravenes Section 32 is found to exist, the City may in its discretion:
 - (a) discontinue service to the primary customer or co-applicant in accordance with Section 26; or
 - (b) give notice to the primary customer or co-applicant to correct the fault within a time period stated in the notice and discontinue service in accordance with Section 26 upon any failure of the primary customer or co-applicant to comply within such stated time period.

(#9759, s. 21, 1995; #2012-63, s. 66, 2012)

34 The correction of any fault directed by the City pursuant to Section 33 shall be corrected by the primary customer or co-applicant by means of the disconnection of the offending piping, fixture, fitting, container or appliance or by means of the installation of a cross-connection control device expressly approved by the City for such purpose, if any.

(#9759, s. 21, 1995; #2012-63, s. 66, 2012)

35 Notwithstanding Sections 32 to 34 inclusive, where the City determines that a severe hazard exists which, in the opinion of the City, creates a high risk of contamination of the Water System, the primary customer or co-applicant shall upon receipt of a notice from the City install at the service connection to the premises an approved cross-connection control device in addition to a cross-connection control device at the immediate location of the potential backflow within the customer's water system.

(#9759, s. 21, 1995; #2012-63, s. 66, 2012)

36 The primary customer or co-applicant shall ensure that cross-connection control devices are tested by a competent person upon installation and thereafter on an annual basis, to demonstrate that the device is in good working order.

(#9759, s. 21, 1995; #2012-63, s. 66, 2012)

37 A tag issued by the City indicating approval of each cross-connection control device shall be permanently displayed on or immediately adjacent to the device, and the primary customer or co-applicant shall cause particulars of each test of the device to be entered on the tag, said particulars to include the date of the test and the identity of the person performing the test.

(#9759, s. 21, 1995; #2012-63, s. 66, 2012)

38(1) For the purposes of this section and sections 36 and 37:

- (a) "Competent Person" means any person who holds a currently valid Cross Connection Control Device Tester licence issued pursuant to subsection (2); and
- (b) "Committee" means the Committee of Council appointed and authorized to hear licence refusal, revocation or suspension hearings.

(2) Any person desiring to be licensed as a Cross Connection Control and Backflow Prevention Tester must submit an application to the Director, Water, Waste and Environment, in a form approved by the Director, which application must contain:

- (a) a copy of the applicant's certificate showing that the applicant has, within the preceding five years, successfully completed the American Water Works Association Western Canada Section Cross Connection Control Committee Certification Program, or an American Water Works Association approved equivalent;

- (b) if the certification required under subsection (2)(a) is more than two years old, copies of all cross connection control and backflow prevention tests they have completed within the last two years preceding the date of application, to demonstrate that they have been actively testing in the last two years;
- (c) a Verification Report from a calibration Lab approved by the Director, Water, Waste and Environment, demonstrating that the applicant's testing equipment has been tested and is functioning properly; and
- (d)
 - (i) the applicant's full name and address of residence;
 - (ii) the mailing address of the applicant;
 - (iii) the business address from which the applicant intends to operate; and
 - (iv) the business name or company name under which the applicant will be carrying on business.

(#2011-64, s. 6, 2011, #2016-48, ss. 6(12) and 6(13), 2016)

(3) The Director, Water, Waste and Environment, shall refuse any application where:

- (a) the applicant has not submitted the certificate required under subsection (2)(a);
- (b) if the application is filed after December 31, 1997 and the applicant's certificate under subsection (2)(a) is more than two years old, and the applicant has not submitted any test results demonstrating that the applicant has been actively testing cross connection control devices in the last two years; or
- (c) the Director is satisfied, based on results of testing conducted by the applicant, that the applicant is not conducting the tests properly in accordance with the testing procedures and standards as set out by the American Water Works Association in their certification course.

(4) In the event that the Director, Water, Waste and Environment, refuses an application for a licence pursuant to subsection (3)(c):

- (a) the Director shall serve written notice of the refusal by way of registered mail to the address shown on the application as the mailing address; and
- (b) the applicant may request a hearing with the Committee by serving notice on the City Clerk within 30 days of the applicant's receipt of notification from the Director that the application has been refused.

(#9759, s. 20, 1995; #9837, s. 2, 1996; #10061, s. 4, 1998, #2016-48, ss. 6(14) and 6(15), 2016, #2022-57, ss. 27-30, 2022)

39 If a cross-connection control device fails an initial or annual test, the primary customer or co-applicant shall repair or replace the faulty cross-connection control

device within 96 hours or such other period as may be specified by the City.
(#9759, s. 21, 1995; #2012-63, s. 66, 2012)

40 All costs of:

- (a) disconnecting any piping, fixture, fitting, container or appliance which fail to conform with the requirements of this PART;
- (b) installing, testing, repairing or replacing cross-connection control devices;

- (c) such other measures as may be required by the primary customer or co-applicant pursuant to this PART;

shall be the responsibility of the primary customer or co-applicant.
(#9288, s. 2, 1992; #9759, s. 21, 1995; #2012-63, s. 66, 2012)

- 41 Where a cheque tendered by a person in payment to the City is returned for any reason by the financial institution on which it was drawn, a handling fee in an amount set out in Item 3 of Schedule "A" shall be assessed against that person and recovered by the City.
(#9759, s. 22, 1995)

READ A FIRST TIME THIS 4th DAY OF DECEMBER A.D. 1989.

READ A SECOND TIME THIS 4th DAY OF DECEMBER A.D. 1989.

READ A THIRD TIME AND PASSED THIS 4th DAY OF DECEMBER A.D. 1989.

Mayor

City Clerk

SCHEDULE "A"
FEES AND CHARGES

Item	Fee Description- Section Reference	Amount
1	Service fee – s.5(4)	\$25.00
2	Reconnection fee – s. 10(2)(b)	\$75.00
3	Handling fee for NSF cheques - s.10(3)	\$20.00
3.1	Transfer of Misapplied Payments – s.10(6)	\$15.00
4	Monthly interest rate on overdue accounts - s. 9(3)	1.25%
4.1	Convenience Fee based on the percentage of value of the final transaction amount – s. 9(5)	2.25%
5	Fee for collecting or transferring overdue charges to property taxes - s. 10(4)	\$25.00
5.1	Fee for issuing Delinquent Notice - s. 10(5)	\$15.00
6(2)	Water Meter Repair or Replacements - s. 15(7) and s 17(1)(a)	
	Meter transmitter	\$155.00
	15 mm (5/8") meter	\$105.00
	20 mm (3/4") meter	\$125.00
	25 mm (1") meter	\$185.00
	40 mm (1½") meter	\$480.00
	50 mm (2") meter	\$583.00
	75 mm (3") or larger	**
6.1	Service charge - s. 15(7), 15(9) and s. 17(1)(a)	\$70.00
7(1)	Change in meter size to 40 mm (1 ½") meters or smaller – s. 17(1)(a)	\$70.00
7(2)	Change in meter size to meters larger than 40 mm (1 ½")- s.17(1)(a)	**
8	Missed appointment fee – s.15(8)	\$45.00
9(1)	Removal and testing of water meter 25 mm or smaller - s. 17(1)(e)	\$87.50
9(2)	Removal and testing of water meter larger than 25mm - s. 17(1)(e)	**
10	Removal or installation of water meter for irrigation outlet -s. 17(1)(c)	\$210.00
11	Meter read administration fee – s.12(3)	\$50.00
12 (a)	Fire Hydrant: setup fee for 2022 – s.7(b)	\$250
	Fire Hydrant: setup fee for 2023 and thereafter -s.7(b)	\$250
12(b)	Fire Hydrant rental charge per week for 2022 -s.7(b)	\$70
	Fire Hydrant rental charge per week for 2023 and thereafter – s.7(b)	\$70
13	Water supplied to the Provincial Capital Commission (Wascana Centre Authority) per 100 Cubic meters – s.23	\$114
14	Bulk water sales rate (per cubic meter) – s.13.2 rate for 2022	\$3.00
	Bulk water sales rate (per cubic meter) – s.13.2 rate for 2023	\$3.50
	Bulk water sales rate (per cubic meter) – s.13.2 rate for 2024 and thereafter	\$4.00
15	Hydrant Flow Test -rate for 2022	\$375
	Hydrant Flow Test -rate for 2023 and thereafter	\$375
16	Standard Statement or Consumption report (per account)	\$7
	Account analysis (up to 2 years, per account)	\$20
	Custom Report (per hour of development time)	\$100

** As determined by the Director, Water, Waste and Environment

(#2004-108, s.2, 2004; #2005-16, s. 8, 2005; #2007-88, s. 8, 2007; #2010-11, s. 3, 2010; #2011-64, s. 6, 2011; #2012-63, s. 66, 2012, #2016-48, s. 6(16), 2016, #2021-82, s. 3, 2021, #2022-24, s. 7, 2022, #2022-57, s. 31, 2022, #2022-76, s. 5, 2022, #2023-55, s. 5, 2023)

SCHEDULE “B”
WATER RATES 2023 AND 2024

The rates and charges set out below are effective as of January 1 in each of the respective years identified below and thereafter. Application of charges occurring during a billing period where a rate change comes into effect may be prorated based on estimated consumption in accordance with section 12.

Water Rates			
Daily Base Charge			Unmetered Consumption -s.13(3) & 13.1
	January 1, 2023(\$)	January 1, 2024 (\$) and thereafter	Assumed Consumption (M³ per day)
Water Meter type			
15 mm/18mm water meter	0.96	1.00	1.5
25 mm water meter	1.34	1.40	2.1
40 mm water meter	1.73	1.80	2.7
50 mm water meter	2.78	2.90	4.4
75 mm water meter	10.56	11.00	16.5
100 mm water meter	13.44	14.00	21
150 mm water meter	20.16	21.00	31.5
200 mm water meter	27.84	29.00	43.5
High-Efficiency Water Retrofits Program Surcharge:	0.01	0.01	
Volume Charge: Charge per M ³	2.31	2.40	

(#8988, s. 2, 1990; #9150, s. 2, 1991; #9165, s. 2, 1991; #9342, s. 2, 1992; #9489, s. 2, 1993; #9531, s. 2, 1993; #9759, s. 23, 1995; #10003, s. 2, 1998; #2001-74, ss. 6 and 7, 2001; #2004-35, s. 2, 2004; #2005-29, s. 3, 2005; #2006-73, s. 10, 2006; #2007-88, s. 9, 2007; #2010-11, s. 4, 2010; #2010-59, s. 2, 2010, #2014-18, s. 2, 2014, #2016-24, s. 143(7), 2016), (2017-8, s. 2, 2017, 2018-5, s.2, 2018, #2018-64, s. 2, 2018, #2021-82, s. 4, 2021, #2022-76, s. 6, 2022)

SCHEDULE "C"
Security Deposits

Size of Meter	Amount of Security Deposit Required
15 mm or 18 mm	\$100
25 mm	\$140
40 mm	\$180
50 mm	\$290
75 mm	\$1,100
100 mm	\$1,400
150 mm	\$2,100
200 mm	\$2,900

(#2005-16, s. 9, 2005)

SCHEDULE "D"

Repealed. (#2009-5, s. 11, 2009)

SCHEDULE "E"

WATER UTILITY REBATE PROGRAM AMOUNTS

The daily rebate amounts are charged based on a person's eligibility under the terms and conditions of the Water Utility Rebate Program established by the City Manager or designate.

Daily Rebate Rate Categories	Daily Rebate Amounts
Standard daily rebate	\$0.66
Increased daily rebate	\$1.32