

Richel Nixon

From: Carolyn Fafard
Sent: Monday, September 26, 2022 10:25 AM
To: Carolyn Fafard
Subject: RE:

Known Event Details

Westerra Community Meeting

Monday, October 3rd

7:00 – 8:30 p.m.

Hosted by Councillor Shanon Zachidniak – Ward 8

Location: 1701 Horizons Way

Stated on Facebook for Meeting Intent by the Councillor: The purpose of this meeting is to discuss and work together on solutions to some community issues that Westerra has been experiencing.

Service Request Data

Service Request data from Service Regina showed the following:

2022 Total Service Requests 165

2021 Total Service Requests 79

Breakdown	2022 / 2021
Parks	68 / 25
Snow Plow	40 / 13
Transit	8 / 7
Bylaw	8 / 2

These areas make up the themes for the Q&A Document and attendees at the meeting.

Format of the Meeting and Expectation of the Councillor is Not Known

City Representatives In Attendance to Answer Questions:

Confirmed Attendees:

Ray Morgan – Manager Parks Maintenance & Cemeteries

Neeraj Saroj – Senior Engineer, Roadways & Transportation (Snow Removal Priorities Presentation)

Brad Bells – Director Transit & Fleet

Nathan Luhning – Manager Transit Administration

Potential (Not Confirmed) Attendees:

Kim Onrait, Executive Director Citizen Services
Deborah Bryden, Executive Director City Planning & Community Development
Bylaw Enforcement Representative

Note: Councillor Zachidniak has stated "The developer (represented by Paul Gregory) will be attendance and will also be given the chance to give an update and answer questions."

Q & A Document Provided For Use

Craig Lederhouse is finalizing the collective Q & A's. A link or copy will be sent to you for final review late Monday or early Tuesday. He will be providing this to the Councillor for her use and handouts at the meeting.

Carolyn Fafard
Process & Performance Consultant
City Planning & Community Development

P: 306.552-8172
cfafard@regina.ca
Regina.ca



Treaty 4 Territory and homeland of the Métis.

Richel Nixon

From: Carolyn Fafard
Sent: Monday, September 26, 2022 12:39 PM
To: Ray Morgan
Subject: City Attendees - Westerra Community Meeting - Oct 3rd

Hi Ray – just wanted to let you know Laurie will not be attending this meeting as she is good with you attending. I will be sending out summary meeting details to the full group regarding the meeting soon, but had committed to letting you know once confirmed.

Questions or concerns please let me know. Thanks Ray!

Carolyn

City Representatives In Attendance:

Note: Format of the Meeting is not known at this time however an opportunity to provide an update and answer questions has been mentioned.

Confirmed Attendees:

- Ray Morgan – Manager Parks Maintenance & Cemeteries
- Neeraj Saroj – Senior Engineer, Roadways & Transportation
- Brad Bells – Director Transit & Fleet
- Nathan Luhning – Manager Transit Administration

Potential (Not Confirmed) Attendees:

- Deborah Bryden, Executive Director City Planning & Community Development
- Kim Onrait, Executive Director Citizen Services
- Bylaw Enforcement Representative

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Richel Nixon

From: Carolyn Fafard
Sent: Monday, September 26, 2022 1:36 PM
To: Pat Hanley
Subject: FW: Westerra Meeting Details - Monday October 3rd - Hosted by Councillor Zachidniak

Afternoon Pat,

These are the details, so far, on Monday's Westerra Community Meeting.

Should Kim choose to attend these are the details. Any questions please let me know.

Thanks!
Carolyn

From: Carolyn Fafard <CFAFARD@regina.ca>
Sent: Monday, September 26, 2022 1:12 PM
To: Brad Bells <BBELLS@regina.ca>; Nathan Luhnig <NLUHNIG@regina.ca>; Neeraj Saroj <NSAROJ@regina.ca>; Ray Morgan <RMORGAN@regina.ca>
Cc: Autumn Dawson <ADAWSON@regina.ca>; Andrea McNeil-Wilson <AMCNEIL@regina.ca>; Laurie Shalley <LSHALLEY@regina.ca>; Chris Warren <CWARREN@regina.ca>
Subject: Westerra Meeting Details - Monday October 3rd - Hosted by Councillor Zachidniak

Good Afternoon,

Below you will find some details on the Community Meeting in Westerra hosted by Councillor Zachidniak. Thank you to everyone for your quick response for Q&A's and commitment to attend.

Westerra Community Meeting

Monday, October 3rd

7:00 – 8:30 p.m.

Hosted by Councillor Shanon Zachidniak – Ward 8

Location: 1701 Horizons Way

Facebook Posted Meeting Intent: The purpose of this meeting is to discuss and work together on solutions to some community issues that Westerra has been experiencing. (<https://fb.me/e/2QQmfdqo3>)

Service Request (SR) Summary Data

Service Request data from Service Regina showed the following:

2022 Total Service Requests For Westerra 165

2021 Total Service Requests For Westerra 79

Top 4 Themes: Parks Maintenance, Snow, Transit & Bylaw

SR By Category	2022 / 2021
Parks	68 (41%) / 25 (32%)
Snow Plow	40 (24%) / 13 (16%)
Transit	8 (5%) / 7 (9%)
Bylaw	8 (5%) / 2 (3%)

(*the remainder of the total & percentage are for categories with 2 or less service requests in the year)

These areas represent the themes for Q&A Document and City Representatives at the meeting.

City Representatives In Attendance:

Note: Format of the Meeting is not known however an opportunity to provide an update and answer questions has been mentioned.

Confirmed Attendees:

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FYI: Councillor Zachidniak has stated:

*“The **developer (represented by Paul Gregory)** will be attendance and will also be given the chance to give an update and answer questions.”*

Q & A Document

Craig Lederhouse, Manager Strategic Communications, is finalizing the collective Q & A’s. The final document will be sent to you for final review likely late Monday or early tomorrow. This document will be provided to the Councillor for use at the meeting.

If you have any questions or concerns please let me know.

Thank you,

Carolyn

Carolyn Fafard
Process & Performance Consultant
City Planning & Community Development

P: 306.552-8172
cfafard@regina.ca
Regina.ca



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Richel Nixon

From: Robyn Bird
Sent: Monday, September 26, 2022 4:40 PM
To: Carolyn Fafard
Subject: RE: Westerra Meeting Details - Monday October 3rd - Hosted by Councillor Zachidniak

Thanks for the update Carolyn, Great job, you're rocking it.

Greatly appreciated. 😊

From: Carolyn Fafard <CFAFARD@regina.ca>
Sent: Monday, September 26, 2022 1:29 PM
To: Robyn Bird <RBIRD@regina.ca>
Subject: FW: Westerra Meeting Details - Monday October 3rd - Hosted by Councillor Zachidniak

FYI Only

I will send a summary, with much of this email, to the Councillor to touch base and confirm that with the City Reps and Q&A sheet she is set with all the other details.

Carolyn

From: Carolyn Fafard <CFAFARD@regina.ca>
Sent: Monday, September 26, 2022 1:12 PM
To: Brad Bells <BBELLS@regina.ca>; Nathan Luhning <NLUHNING@regina.ca>; Neeraj Saroj <NSAROJ@regina.ca>; Ray Morgan <RMORGAN@regina.ca>
Cc: Autumn Dawson <ADAWSON@regina.ca>; Andrea McNeil-Wilson <AMCNEIL@regina.ca>; Laurie Shalley <LSHALLEY@regina.ca>; Chris Warren <CWARREN@regina.ca>
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Top 4 Themes: Parks Maintenance, Snow, Transit & Bylaw

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- Kim Onrait, Executive Director Citizen Services
- Bylaw Enforcement Representative

FYI: Councillor Zachidniak has stated:

*“The **developer (represented by Paul Gregory)** will be attendance and will also be given the chance to give an update and answer questions.”*

Q & A Document

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If you have any questions or concerns please let me know.

Thank you,

Carolyn

Carolyn Fafard
Process & Performance Consultant
City Planning & Community Development

P: 306.552-8172
cfafard@regina.ca
Regina.ca



Richel Nixon

From: Craig Lederhouse
Sent: Monday, September 26, 2022 5:12 PM
To: Carolyn Fafard
Subject: RE: Westerra FW: Q & A's Parks

I see and yes, I'm agreed, there was some info that I took from the email that belonged in the doc.

16(1)(b)

Craig

From: Carolyn Fafard <CFAFARD@regina.ca>
Sent: Monday, September 26, 2022 4:55 PM
To: Craig Lederhouse <CLEDERHO@regina.ca>
Subject: RE: Westerra FW: Q & A's Parks

No he was complete earlier on and these went to Jamie. What was in the document was what she took from his work. The other questions in here are very relevant to what I saw in the service request complaints.

16(1)(b)

From: Craig Lederhouse <CLEDERHO@regina.ca>
Sent: Monday, September 26, 2022 4:51 PM
To: Carolyn Fafard <CFAFARD@regina.ca>
Subject: RE: Westerra FW: Q & A's Parks

I spotted this email and saw the first few questions matched what was in the doc... so I just worked in the doc.

16(1)(b)

Craig

From: Carolyn Fafard <CFAFARD@regina.ca>
Sent: Monday, September 26, 2022 4:50 PM
To: Craig Lederhouse <CLEDERHO@regina.ca>
Subject: Westerra FW: Q & A's Parks

Hey Craig – Did you get a chance to look at Ray's? I don't see them in the document.

From: Carolyn Fafard
Sent: Friday, September 23, 2022 2:09 PM
To: Craig Lederhouse <CLEDERHO@regina.ca>
Subject: Q & A's Parks

16(1)(a)(b)



16(1)(a)(b)



Carolyn Fafard
Process & Performance Consultant
City Planning & Community Development

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cfafard@regina.ca
Regina.ca



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Bill Ursel

From: Bill Ursel
Sent: September 27, 2022 8:38 AM
To: Bobbie Selinger
Cc: Maria Kotsetas
Subject: FW: [External email] Re: OCTOBER 3RD MTG

Follow Up Flag: Follow up
Flag Status: Flagged

Hi Bobbie. Ben will be presenting 'Planning 101' to DWCA;

- Sept. 28, 2022 Wed
- 7 pm via Teams
 - Joren and two other board members will attend
 - Maia and I will also attend

Thanks, Bill.

Bill Ursel, MA
He, Him, His
Coordinator Community Capacity Building
Parks Recreation and Cultural Services
306-533-4188

From: Bill Ursel
Sent: September 23, 2022 4:01 PM
To: Bobbie Selinger <BSELINGE@regina.ca>
Cc: Maria Kotsetas <MKOTSETA@regina.ca>
Subject: RE: [External email] Re: OCTOBER 3RD MTG

Hi Maria. Please see Bobbie's revised direction on the ask of DWCA.

Thanks, Bill.

Bill Ursel, MA
He, Him, His
Coordinator Community Capacity Building
Parks Recreation and Cultural Services
306-533-4188

From: Bobbie Selinger <BSELINGE@regina.ca>
Sent: September 23, 2022 2:51 PM
To: Bill Ursel <BURSEL@regina.ca>
Cc: Maria Kotsetas <MKOTSETA@regina.ca>
Subject: RE: [External email] Re: OCTOBER 3RD MTG

Hi Bill,

It's likely just this resource, I don't see the Councillor submitting information on an ongoing basis or at least there is no need determine that now.

Thanks,
Bobbie

From: Bill Ursel <BURSEL@regina.ca>
Sent: Friday, September 23, 2022 1:52 PM
To: Bobbie Selinger <BSELINGE@regina.ca>
Cc: Maria Kotsetas <MKOTSETA@regina.ca>
Subject: RE: [External email] Re: OCTOBER 3RD MTG

Hi Bobbie. That was my mistake. So we are looking at using DWCA website/FB as a reference point for info that results from the Oct. 3 mtg. and further information about community updates. Residents would be directed to the site as a reference point. Councillor Zachidniak would then *submit info ongoing* to be posted on the DWCA website/FB page.

Maria please pass the revised request on to Joren and please let Bobbie and I know.

Thanks, Bill.

Bill Ursel, MA
He, Him, His
Coordinator Community Capacity Building
Parks Recreation and Cultural Services
306-533-4188

From: Bobbie Selinger <BSELINGE@regina.ca>
Sent: September 23, 2022 1:39 PM
To: Bill Ursel <BURSEL@regina.ca>
Cc: Maria Kotsetas <MKOTSETA@regina.ca>
Subject: RE: [External email] Re: OCTOBER 3RD MTG

Hi to you both,

Just to clarify, I was hoping they would post the public information from the meeting as a place residents could be directed to for reference. At this point it's likely going to be a Q&A document. So for example there would be a question related to snow clearing for the area with an answer – we are still developing the document so I don't have it specifically.

I wasn't looking for them to promote the event. Can we clarify the request?

From: Bill Ursel <BURSEL@regina.ca>
Sent: Friday, September 23, 2022 11:07 AM
To: Bobbie Selinger <BSELINGE@regina.ca>
Cc: Maria Kotsetas <MKOTSETA@regina.ca>
Subject: FW: [External email] Re: OCTOBER 3RD MTG

Hi Bobbie. Via Maria, Joren is checking internally with Dieppe/Westerra re; promoting the Oct. 3/22 event with Councillor Zachidniak.

Do you/Councillor want to send the info to Maria to pass on to Joren or send directly to Joren?

Thanks, Bill.

Bill Ursel, MA
He, Him, His
Coordinator Community Capacity Building

From: Maria Kotsetas <MKOTSETA@regina.ca>
Sent: September 23, 2022 9:50 AM
To: 28(1)
Cc: Bill Ursel <BURSEL@regina.ca>
Subject: Re: [External email] Re: OCTOBER 3RD MTG

Goodmorning,

Thank you that would be awesome. Yes it is the Councillor's event. Just exploring options, to help get the word out.

If Julie is able, please let me know and I will forward a poster or some type of communication.

Thank you again.

mk

Maria Kotsetas
Community Consultant, Community Capacity Building
Park, Recreation & Cultural Services
City Planning & Community Development

P: (306) 777-7362
F: (306) 777-6828

E: mkotseta@regina.ca

Regina.ca

From: J Burton 28(1)
Sent: Thursday, September 22, 2022 10:22 PM
To: Maria Kotsetas <MKOTSETA@regina.ca>
Subject: [External email] Re: OCTOBER 3RD MTG

My understanding is that the October 3rd meeting was with the councillor. I'll check with Julie though to see if we can link to the event or post it as you suggest.

Joren

On Thu., Sep. 22, 2022, 8:16 p.m. Maria Kotsetas, <MKOTSETA@regina.ca> wrote:

Hi Joren

Thank you for the meeting lastnight. I appreciate being able to be part of it. Administration is asking if you would be willing to post information on the Dieppe/Westerra website or FB page about the Oct. 3, 2022 mtg, that my manager, Bobbie/or Councillor could provide?

Maria Kotsetas
Community Consultant, Community Capacity Building
Park, Recreation & Cultural Services
City Planning & Community Development

P: (306) 777-7362

F: (306) 777-6828

E: mkotseta@regina.ca

Regina.ca

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Richel Nixon

From: Carolyn Fafard
Sent: Tuesday, September 27, 2022 10:13 AM
To: Ray Morgan
Subject: RE: Westerra Document Review - Complete by noon possible?

Awesome Ray! Thank you.

I have not heard anything regarding format however I'm sure you guys have done lots of these types of meetings, for various topics. I assume she will be looking for an update or speaking to the Q&A's in addition to answering questions.

New experience for me – look forward to see you all in action!

Take care and thanks for getting back to me – Have a great day,
Carolyn

From: Ray Morgan <RMORGAN@regina.ca>
Sent: Tuesday, September 27, 2022 10:08 AM
To: Carolyn Fafard <CFAFARD@regina.ca>
Subject: RE: Westerra Document Review - Complete by noon possible?

Hi Carolyn,

I'm good with this.

Ray

From: Carolyn Fafard <CFAFARD@regina.ca>
Sent: Tuesday, September 27, 2022 9:07 AM
To: Ray Morgan <RMORGAN@regina.ca>
Subject: Westerra Document Review - Complete by noon possible?

Ray I sent you access to the document from Communications. If you prefer to read it here I thought I would send it this way too,

PARKS MAINTENANCE CONT.

Why weren't easements replanted with sod, as it was originally?

To be successful, sod requires permanent irrigation which is not available in Westerra easements. Although the sod was originally planted according to specifications, sod should not have been planted at all because permanent irrigation was not in place. This was an error. We've since changed our practices so that whenever sod is placed, irrigation must also be installed. The easement is a utility easement, which means it is maintained on a monthly schedule, and has no irrigation.

Why isn't the easement maintained as well as the park – Sereda Park, for example?

Sereda Park is classified as a Class B park which means it has a playground, recreation opportunities, irrigation, bbq's and tables, which are maintained on a weekly basis.

The easement is a utility easement, which has underground utilities underneath. The classification on this easement is a Class C designation. This means that the open space is maintained on a monthly schedule, it has no irrigation, playground or recreation opportunities.

What has the City done to replace dead trees in the easement and in the park?

This past June, trees were replaced in Sereda Park and are being watered regularly. An additional 47 trees were also added to the easement, in addition to the original landscape design. Crews have a watering schedule and will water these trees until freeze up. The trees will be assessed in the spring to determine if replacements are required.

Vacant lots are full of weeds and the property is not being maintained. What is the City doing about this?

The City has been in contact with the responsible developer. The City's Bylaw Enforcement Branch is aware of this and is monitoring these areas. This Branch acts on complaints as well as proactively. As the overgrown grass season is winding down for 2022, the Branch will ensure that Westerra is included in proactive enforcement patrols during the 2023 growing season.

Carolyn Fafard
Process & Performance Consultant
City Planning & Community Development

P: 306.552-8172
cfafard@regina.ca
Regina.ca



Treaty 4 Territory and homeland of the Métis.

Richel Nixon

From: Carolyn Fafard
Sent: Tuesday, September 27, 2022 10:28 AM
To: Shanon Zachidniak
Subject: Westerra Meeting Resources - City Reps / Q&A Document

Follow Up Flag: Follow up
Flag Status: Flagged

Categories: Purple Category

Hello Councillor Zachidniak,

This is Carolyn Fafard. As Bobbie mentioned in her email, there are two items being prepared for you:

- 1) List of City Representatives Confirmed to Attend Your Meeting to Respond to Questions (included below)
- 2) Q & A Document For Your Use/Distribution (to follow later today)

Background:

A review of service request for 2021 & 2022 was complete to determine the main themes in order to develop relevant Q&A's and ensure the correct City Representatives are in attendance at your meeting.

Service Request (SR) Summary Data

Service Request data from Service Regina showed the following:

2022 Total Service Requests For Westerra 165
2021 Total Service Requests For Westerra 79

Top 3 General Themes: Parks Maintenance, Snow Removal, & Transit Route

SR By Category 2022 / 2021

Parks	68 / 25
Snow Plow	40 / 13
Transit	8 / 7

In 2022, 70% of the service requests submitted were related to these three topics.

Status:

1) List of City Representatives -

Based on the top themes, City representatives for these areas have committed to attending on Monday October 3rd to answer any questions of their areas that may arise.

Confirmed Attendees:

- Ray Morgan – Manager Parks Maintenance & Cemeteries
- Neeraj Saroj – Senior Engineer, Roadways & Transportation
- Brad Bells – Director Transit & Fleet
- Nathan Luhnig – Manager Transit Administration

Note: While not confirmed, both of the following are interested in the meeting and will attend if their schedules allow.

- Deborah Bryden, Executive Director City Planning & Community Development
- Kim Onrait, Executive Director Citizen Services

2) Q & A Document

The service request themes were used in the creation of this document. A final review is happening at the time. I am anticipating it will be to Craig Lederhouse, Manager Strategic Communications, early afternoon, and forward to you shortly after that, for use at the meeting. Craig has offered to assist you with use of the document (if you need copies etc), as he works closely with City Clerks on these types of communications.

I believe that will finalize requirements on this end. If there is anything I have missed, concerns or questions please let me know.

I wish you an excellent community meeting and I will forward you the Q&A document this afternoon.

Carolyn

Westerra Community Meeting

Monday, October 3rd

7:00 – 8:30 p.m.

Hosted by Councillor Shanon Zachidniak – Ward 8

Location: 1701 Horizons Way

From: Bobbie Selinger <BSELINGE@regina.ca>

Sent: Friday, September 23, 2022 2:47 PM

To: Shanon Zachidniak <SZACHIDN@regina.ca>

Cc: Carolyn Fafard <CFAFARD@regina.ca>

Subject: RE: Quick touch base

Hi,

This information is great, no need to call. While we don't see the service requests or calls for police, typically we would see SRs about graffiti, lighting etc. if there were large concerns around safety and that didn't come across in the main SR themes. Unless you hear a lot from your residents in Westerra about safety, your thoughts on not inviting RPS makes sense. Carolyn will provide an overview of the themes as information for you when she sends the information.

This answers our last few questions for the hand off process. Best of luck with the event; looks like there is lots of interest.

Have a great weekend.

Cheers,
Bobbie

From: Shanon Zachidniak <SZACHIDN@regina.ca>

Sent: Friday, September 23, 2022 1:52 PM

To: Bobbie Selinger <BSELINGE@regina.ca>

Cc: Carolyn Fafard <CFAFARD@regina.ca>

Subject: RE: Quick touch base

Hi Bobbie and Carolyn,

The developer (represented by Paul Gregory) will be attendance and will also be given the chance to give an update and answer questions. Regarding the RPS, I don't think I will be inviting them to speak but that depends on whether the review of Service Requests has identified that their presence would be helpful. (Please let me know.)

Please also let me know if you would like me to call you this afternoon, Bobbie, or if you have sufficient info for the hand over to Carolyn.

Thanks!
Shanon

Shanon Zachidniak
(Pronouns: she, her, hers)
Councillor, Ward 8
City of Regina

C: 306-552-5932
E: szachidn@regina.ca

To sign up for the Ward 8 e-newsletter or learn more about Shanon, [click here](#).



Located on Treaty 4 Territory, a Treaty signed with 35 First Nations across Southern Saskatchewan and parts of Alberta and Manitoba and the original lands of the Cree, Saulteaux, Dakota, Nakota, Lakota, and on the homeland of the Métis Nation.

From: Bobbie Selinger <BSELINGE@regina.ca>
Sent: Friday, September 23, 2022 1:43 PM
To: Shanon Zachidniak <SZACHIDN@regina.ca>
Cc: Carolyn Fafard <CFAFARD@regina.ca>
Subject: Quick touch base

Good afternoon Councillor Zachidniak,

As per my response to your text this morning, I just wanted to quickly touch base on a few things before I hand the rest of the communication over to Carolyn.

- For our information, can you confirm if the Developer and/or RPS will be coming to the meeting? We want to ensure our staff know who else will be in advance.
- Prior to the meeting (sorry we don't have an exact date as we are working on getting information and putting into a good format) you will get from Carolyn:
 - A handout for you to print and/or distribute electronically with information based on the Service Requests

- As a note – I have asked Joren if she would be willing to post it longer term on their website. I will let you know if this is an option. She will be in attendance.
- A list of which City staff will be there

Have a great weekend,

Bobbie Selinger BA, MBA

(Pronouns: she/her/hers)

Manager, Community & Recreation Programs

Parks, Recreation & Cultural Services Department

306-551-2430

bselinge@regina.ca

Regina.ca



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Richel Nixon

From: Carolyn Fafard
Sent: Tuesday, September 27, 2022 10:55 AM
To: Laurie Shalley
Subject: FYI - Westerra Q&A's Finalized Parks Maintenance

Hi Laurie,

We will be sending this document to the Councillor this afternoon. Ray has approved these. Wanted to provide you with the completed questions. A copy of the final document will be sent out once it is complete for all areas.

PARKS MAINTENANCE

Why can't the City do a better job controlling weeds in the easements?

In 2022 the City seeded easements with drought tolerant turf and trees/shrubs. Whenever seed is used, there will be weeds present. In order to get the seed to germinate, consistent watering is required. Due to drought-like conditions during the first half of the growing season weeds were established. Once the temporary irrigation was installed, as well as timely rains, the seed did germinate and started to fill in much faster.

The City had been cutting the turf as well as the weeds, and have used hand pulling on two different occasions, however manual labour is very costly. As new grass is established, herbicide spraying is too risky as the turf is new and any spraying in this stage will have a negative impact. In 2023, City crews will evaluate how well the turf endured the winter, reseed as necessary and use temporary irrigation until the turf can sustain itself. This is expected to be complete by the end the growing season in 2023. As the turf becomes better established, weeds should become less troublesome.

Page Break

PARKS MAINTENANCE CONT.

Why weren't easements replanted with sod, as it was originally?

To be successful, sod requires permanent irrigation which is not available in Westerra easements. Although the sod was originally planted according to specifications, sod should not have been planted at all because permanent irrigation was not in place. This was an error. We've since changed our practices so that whenever sod is placed, irrigation must also be installed. The easement is a utility easement, which means it is maintained on a monthly schedule, and has no irrigation.

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Treaty 4 Territory and homeland of the Métis.

Richel Nixon

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To: Carolyn Fafard
Subject: RE: One last one!

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Attachments: westerra SR info.pdf

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From: Carolyn Fafard
Sent: Tuesday, September 27, 2022 4:05 PM
To: Ray Morgan
Subject: FW: Westerra Meeting Details - Monday October 3rd - Hosted by Councillor Zachidniak

From: Carolyn Fafard
Sent: Monday, September 26, 2022 1:12 PM
To: Brad Bells <BBELLS@regina.ca>; Nathan Luhning <NLUHNING@regina.ca>; Neeraj Saroj <NSAROJ@regina.ca>; Ray Morgan <RMORGAN@regina.ca>
Cc: Autumn Dawson <ADAWSON@regina.ca>; Andrea McNeil-Wilson <AMCNEIL@regina.ca>; Laurie Shalley <LSHALLEY@regina.ca>; Chris Warren <CWARREN@regina.ca>
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Good Afternoon,

Below you will find some details on the Community Meeting in Westerra hosted by Councillor Zachidniak. Thank you to everyone for your quick response for Q&A's and commitment to attend.

Westerra Community Meeting

Monday, October 3rd

7:00 – 8:30 p.m.

Hosted by Councillor Shanon Zachidniak – Ward 8

Location: 1701 Horizons Way

Facebook Posted Meeting Intent: The purpose of this meeting is to discuss and work together on solutions to some community issues that Westerra has been experiencing. (<https://fb.me/e/2QQmfdqo3>)

Service Request (SR) Summary Data

Service Request data from Service Regina showed the following:

2022 Total Service Requests For Westerra 165

2021 Total Service Requests For Westerra 79

Top 4 Themes: Parks Maintenance, Snow, Transit & Bylaw

SR By Category 2022 / 2021

Parks 68 (41%) / 25 (32%)

Snow Plow 40 (24%) / 13 (16%)

Transit 8 (5%) / 7 (9%)

Bylaw 8 (5%) / 2 (3%)

(*the remainder of the total & percentage are for categories with 2 or less service requests in the year)

These areas represent the themes for Q&A Document and City Representatives at the meeting.

City Representatives In Attendance:

Note: Format of the Meeting is not known however an opportunity to provide an update and answer questions has been mentioned.

Confirmed Attendees:

- Ray Morgan – Manager Parks Maintenance & Cemeteries
- Neeraj Saroj – Senior Engineer, Roadways & Transportation
- Brad Bells – Director Transit & Fleet
- Nathan Luhnig – Manager Transit Administration

Potential (Not Confirmed) Attendees:

- Deborah Bryden, Executive Director City Planning & Community Development
- Kim Onrait, Executive Director Citizen Services
- Bylaw Enforcement Representative

FYI: Councillor Zachidniak has stated:

*“The **developer (represented by Paul Gregory)** will be attendance and will also be given the chance to give an update and answer questions.”*

Q & A Document

Craig Lederhouse, Manager Strategic Communications, is finalizing the collective Q & A’s. The final document will be sent to you for final review likely late Monday or early tomorrow. This document will be provided to the Councillor for use at the meeting.

If you have any questions or concerns please let me know.

Thank you,

Carolyn

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To: Carolyn Fafard <CFAFARD@regina.ca>
Subject: RE: One last one!

Hi Carolyn,

I need some meeting details for next Monday's meeting.

Laurie mentioned "**Monday, Oct. 3 at 7 p.m at Westerra Fields** (in the community space in their rental centre)." Where exactly is the Community Space in their rental centre?

Thanks,
Ray

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Carolyn Fafard
Process & Performance Consultant
City Planning & Community Development

P: 306.552-8172
cfafard@regina.ca
Regina.ca

Bill Ursel

From: Carolyn Fafard <cdfafard@sasktel.net>
Sent: September 27, 2022 4:07 PM
To: Ray Morgan
Subject: [External email] 1701 Horizons Way - Google Maps

CAUTION: This email originated from outside the organization. Do not open links or attachments you were not expecting, even from known senders. Contact the Tech Service Centre at 306-777-7980 if the email is suspicious.

4:06



AA

🔒 google.com



1701 Horizons Way



Sent from my iPhone

Richel Nixon

From: Carolyn Fafard
Sent: Tuesday, September 27, 2022 4:45 PM
To: Shanon Zachidniak
Cc: Craig Lederhouse
Subject: Westerra Meeting Resources - City Reps / Q&A Document
Attachments: westerra SR info.pdf

Hello again – as promised attached is the Q & A document created for your Oct 3rd Community Meeting in Westerra. These questions and responses are the result of reviewing services requests for the Westerra area.

Craig Lederhouse, Manager of Strategic Communications has offered to provide assist with the document should you need any final touch ups or printing requests.

Any other questions or concerns just let me know,

All the very best,

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Treaty 4 Territory and homeland of the Métis.

From: Carolyn Fafard
Sent: Tuesday, September 27, 2022 10:28 AM
To: Shanon Zachidniak <SZACHIDN@regina.ca>
Subject: Westerra Meeting Resources - City Reps / Q&A Document

Hello Councillor Zachidniak,

This is Carolyn Fafard. As Bobbie mentioned in her email, there are two items being prepared for you:

- 1) List of City Representatives Confirmed to Attend Your Meeting to Respond to Questions (included below)
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I believe that will finalize requirements on this end. If there is anything I have missed, concerns or questions please let me know.

I wish you an excellent community meeting and I will forward you the Q&A document this afternoon.

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Monday, October 3rd

7:00 – 8:30 p.m.

Hosted by Councillor Shanon Zachidniak – Ward 8
Location: 1701 Horizons Way

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Have a great weekend.

Cheers,
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Shanon Zachidniak
(Pronouns: she, her, hers)
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City of Regina

C: 306-552-5932
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Manager, Community & Recreation Programs
Parks, Recreation & Cultural Services Department

306-551-2430
bselinge@regina.ca
Regina.ca



Treaty 4 Territory and homeland of the Métis

Frequently Submitted Service Requests from Westerra Residents

TRANSIT

Why is Transit in Westerra only available on weekdays during morning and afternoon peak periods?

Route 1 Dieppe/Westerra-Broad North currently provides transit service to Westerra during peak times: 6 a.m. to 9 a.m. and 3 p.m. to 6 p.m., Monday to Friday. Service outside these peak times is not available because ridership in the Westerra area is not high enough. The minimum ridership required before additional service can be considered is 20 passengers per hour.

Westerra's past and current ridership:

Year	Total Annual Ridership	Total Daily Ridership	Passengers per hour
2022	1364	8	1.71
2021	1089	4	0.86

PARKS MAINTENANCE

Why can't the City do a better job controlling weeds in the easements?

In 2022 the City seeded easements with drought tolerant turf and trees/shrubs. Whenever seed is used, there will be weeds present. In order to get the seed to germinate, consistent watering is required. Due to drought-like conditions during the first half of the growing season weeds were established. Once the temporary irrigation was installed, as well as timely rains, the seed did germinate and started to fill in much faster.

The City had been cutting the turf as well as the weeds, and have used hand pulling on two different occasions, however manual labour is very costly. As new grass is established, herbicide spraying is too risky as the turf is new and any spraying in this stage will have a negative impact.

In 2023, City crews will evaluate how well the turf endured the winter, reseed as necessary and use temporary irrigation until the turf can sustain itself. This is expected to be complete by the end the growing season in 2023. As the turf becomes better established, weeds should become less troublesome.



PARKS MAINTENANCE CONT.

Why weren't easements replanted with sod, as it was originally?

To be successful, sod requires permanent irrigation which is not available in Westerra easements. Although the sod was originally planted according to specifications, sod should not have been planted at all because permanent irrigation was not in place. We've since changed our practices so that whenever sod is placed, irrigation must also be installed. The easement is a utility easement, which means it is maintained on a monthly schedule, and has no irrigation.

Why isn't the easement maintained as well as the park – Sereda Park, for example?

Sereda Park is classified as a Class B park which means it has a playground, recreation opportunities, irrigation, bbq's and tables, which are maintained on a weekly basis.

The easement is a utility easement, which has underground utilities. The classification on this easement is a Class C designation. This means that the open space is maintained on a monthly schedule, has no irrigation, playground or recreation opportunities.

What has the City done to replace dead trees in the easement and in the park?

This past June, trees were replaced in Sereda Park and are being watered regularly. An additional 47 trees were also added to the easement, in addition to the original landscape design. Crews have a watering schedule and will water these trees until freeze up. The trees will be assessed in the spring to determine if replacements are required.

Vacant lots are full of weeds and the property is not being maintained. What is the City doing about this?

The City has been in contact with the responsible developer. The City's Bylaw Enforcement Branch is aware of this and is monitoring these areas. This Branch acts on complaints as well as proactively. As the overgrown grass season is winding down for 2022, the Branch will ensure that Westerra is included in proactive enforcement patrols during the 2023 growing season.



WINTER MAINTENANCE

Westerra gets a lot more blowing snow than other areas. Does the City understand this, and are you providing the extra service we need?

When a wind event is forecasted, crews monitor and clear a priority list of areas prone to blowing snow which includes Westerra. A grader cycles the priority list to ensure access is maintained specifically for emergency vehicles.

This is an enhanced service to ensure access is maintained during these blowing snow events. The City will continue providing this service until the Westerra neighbourhood is further developed and the impact of blowing snow is reduced.

Why do City snowplows leave snow ridges at the entrance of the neighbourhood? This reduces visibility for traffic turning in/out of the area.

Our first priority following a snow or wind event is to plow the road as quickly and efficiently as possible so traffic can flow. This work requires a grader and snow ridges occur as a result. Once the plow is completed, we then begin removing snow ridges from problem areas and when road lane widths or driver sightlines are negatively affected.

We are aware of the issues with snow ridges in Westerra and this past winter, we removed excessive snow from this neighbourhood in the past season.

During a snow event, City crews keep major roads drivable by plowing snow and applying ice control at high-risk intersections. Our focus is on high-speed roads, those with the greatest volume of traffic, and emergency routes. This pattern continues until the snow has stopped falling.

Why not plant trees along Dewdney to prevent drifting in Westerra?

To effectively reduce blowing snow, a snow barrier needs to be roughly 100 feet away from a road. If trees were planted along the north side of Dewdney Ave, it would actually result in more drifting to occur along Dewdney Avenue and the entrances to Westerra.

Instead of planting trees or installing a fence, the City uses snow ridges built from the snow, as they are a better and more efficient solution to deal with blowing snow conditions on roads in open areas.

We will be able to build these snow ridges around the Westerra neighbourhood this year as we now have agreements in place with surrounding landowners. The snow ridges will be created early in the season in strategic places to minimize drifting on the road network. As well, we are working to arrange multi-year agreements to minimize the delays for building them earlier in future seasons.

WINTER MAINTENANCE CONT.

Will the City create snow ridges north of Dewdney Ave?

Currently we do not have permission to create snow ridges in the open area north of Dewdney. City is awaiting permission from the landowners. In the meanwhile, our snow plowing crews will work along Dewdney Ave more frequently to improve driving conditions on this section of road.

If there is an emergency in our neighbourhood, how can residents and emergency services respond when roads are blocked by snow?

We monitor perimeter neighbourhoods, including Westerra, during a snow event to maintain access specifically for emergency vehicles. In addition, emergency services are able to directly contact City staff if assistance is urgently needed. In this situation, all nearby resources would be redirected to assist.

Much like the highways around Saskatchewan, extreme weather conditions can make it unsafe for City snowplow operators to be on the road. Employees are then on standby until conditions improve enough to get back onto the road.

People cannot get in and out of Westerra and are constantly missing work after an overnight storm. How can you ensure residents can use the roads in the morning?

During blowing snow events, crews monitor perimeter areas including Westerra and clear main entrances when required. Clearing snow in time for the morning commute is all about timing and duration of the snow or wind event. If a wind event ends at midnight, crews are more likely to have plowed the area prior to 7 a.m. However, if the storm persists throughout the night and into the early morning, it may not be possible to have Westerra roadways cleared prior to 7am.

Why isn't the City using snow fences to prevent drifting?

A pilot study was conducted during 2020-2021 season in order to test the benefits of snow fences and snow ridges.

As a result, the City's Snow Ridge program has been found to be more effective and efficient as compared to Snow Fence program. Based on the outcome of the pilot study and previous positive experience with the effectiveness of snow ridges as compared to snow fences, the City intends to continue with the snow ridge program to alleviate drifting snow conditions on outer city roads.

The costs of snow ridges are significantly lower than snow fences. Snow fence installation, de-installation, storage and maintenance costs make the program very expensive. Snow fence installation and de-installation requires digging and frequent trips to the locations during busy seasons. Furthermore, snow fence installation requires that land be used for extended periods of time, which is generally not preferred by landowners.



WINTER MAINTENANCE CONT.

What will the City be doing better in the winter of 2022-2023?

- Snow ridges will be placed in area west of Horizons Way and for the center open area inside West Market, Canola and Horizons. This will provide some protection to West Market Street and Canola Avenue.
- Red Spring Street has been upgraded to a higher priority road which means additional necessary snow clearing operations. Reliable access to Trinity Manor will be improved.
- A commitment to ensure a minimum of one access is open to Westerra as long as it is safe to do so.
- Emergency services will be proactively contacted to ensure they are aware that winter road equipment is available and will assist if needed to get to an emergency.

Service Requests

The City of Regina welcomes your concerns, questions and requests about City-related services and programs.

You can submit a service request online at Regina.ca or call 306-777-7000.

Your service requests also help the City monitor trends and identify more significant issues that may require a more strategic response and solution.

Richel Nixon

From: Carolyn Fafard
Sent: Wednesday, September 28, 2022 12:21 PM
To: Shanon Zachidniak
Subject: Confirming Receipt - Westerra Document & Information

Hello Councillor Zachidniak – I wanted to confirm you have received the Westerra Information that was sent yesterday. As Friday is a STAT holiday I thought I would check in.

Thanks,
Carolyn

Carolyn Fafard
Process & Performance Consultant
City Planning & Community Development

P: 306.552-8172
cfafard@regina.ca
Regina.ca



Treaty 4 Territory and homeland of the Métis.

Richel Nixon

From: Carolyn Fafard
Sent: Wednesday, September 28, 2022 1:22 PM
To: Bobbie Selinger
Subject: RE: FYI Only FW: Westerra Meeting Resources - City Reps / Q&A Document

So great to hear. 28(1)

From: Bobbie Selinger <BSELINGE@regina.ca>
Sent: Wednesday, September 28, 2022 12:58 PM
To: Carolyn Fafard <CFAFARD@regina.ca>
Subject: RE: FYI Only FW: Westerra Meeting Resources - City Reps / Q&A Document

Thanks Carolyn! 28(1) : All this looks great; really appreciate your help and then taking the lead.

Have a great rest of the week!

From: Carolyn Fafard <CFAFARD@regina.ca>
Sent: Wednesday, September 28, 2022 10:14 AM
To: Bobbie Selinger <BSELINGE@regina.ca>
Subject: FYI Only FW: Westerra Meeting Resources - City Reps / Q&A Document

28(1)

Just an FYI – one more email to follow.

From: Carolyn Fafard <CFAFARD@regina.ca>
Sent: Tuesday, September 27, 2022 10:28 AM
To: Shanon Zachidniak <SZACHIDN@regina.ca>
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Monday, October 3rd

7:00 – 8:30 p.m.

Hosted by Councillor Shanon Zachidniak – Ward 8

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Cc: Carolyn Fafard <CFAFARD@regina.ca>

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Treaty 4 Territory and homeland of the Métis

Richel Nixon

From: Shanon Zachidniak
Sent: Wednesday, September 28, 2022 3:42 PM
To: Carolyn Fafard
Subject: RE: Westerra Meeting Resources - City Reps / Q&A Document

Looks great, Carolyn! Thanks very much!

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Shanon Zachidniak
(Pronouns: she, her, hers)
Councillor, Ward 8
City of Regina

C: 306-552-5932
E: szachidn@regina.ca

To sign up for the Ward 8 e-newsletter or learn more about Shanon, [click here](#).



Located on Treaty 4 Territory, a Treaty signed with 35 First Nations across Southern Saskatchewan and parts of Alberta and Manitoba and the original lands of the Cree, Saulteaux, Dakota, Nakota, Lakota, and on the homeland of the Métis Nation.

From: Bobbie Selinger <BSELINGE@regina.ca>
Sent: Friday, September 23, 2022 1:43 PM
To: Shanon Zachidniak <SZACHIDN@regina.ca>
Cc: Carolyn Fafard <CFAFARD@regina.ca>
Subject: Quick touch base

Good afternoon Councillor Zachidniak,

As per my response to your text this morning, I just wanted to quickly touch base on a few things before I hand the rest of the communication over to Carolyn.

- For our information, can you confirm if the Developer and/or RPS will be coming to the meeting? We want to ensure our staff know who else will be in advance.
- Prior to the meeting (sorry we don't have an exact date as we are working on getting information and putting into a good format) you will get from Carolyn:

- A handout for you to print and/or distribute electronically with information based on the Service Requests
 - As a note – I have asked Joren if she would be willing to post it longer term on their website. I will let you know if this is an option. She will be in attendance.
- A list of which City staff will be there

Have a great weekend,

Bobbie Selinger BA, MBA

(Pronouns: she/her/hers)

Manager, Community & Recreation Programs

Parks, Recreation & Cultural Services Department

306-551-2430

bselinge@regina.ca

Regina.ca



Treaty 4 Territory and homeland of the Métis

Richel Nixon

From: Carolyn Fafard
Sent: Monday, October 3, 2022 10:22 AM
To: Brad Bells
Subject: RE: Westerra Meeting Details - Monday October 3rd - Hosted by Councillor Zachidniak

Hi Brad – I don't have anything further. The Councillor did respond stating the q&a document was exactly what she was looking for. Liked the way it was worded. 63 people on Facebook have indicated interest. I have not been out to the site so I'm not sure what there is for parking there.

Craig Lederhouse from Communications had worked with her on some of the other details for the meeting but I have not heard anything further.

Sorry not much help.

16(1)(b)

I hope they have fantastic cookies for you (perhaps that was the details you were hoping for lol).

Carolyn

From: Brad Bells <BBELLS@regina.ca>
Sent: Monday, October 3, 2022 10:08 AM
To: Carolyn Fafard <CFAFARD@regina.ca>
Subject: RE: Westerra Meeting Details - Monday October 3rd - Hosted by Councillor Zachidniak

Any last min insights for tonight.

From: Carolyn Fafard <CFAFARD@regina.ca>
Sent: Monday, September 26, 2022 1:12 PM
To: Brad Bells <BBELLS@regina.ca>; Nathan Luhning <NLUHNING@regina.ca>; Neeraj Saroj <NSAROJ@regina.ca>; Ray Morgan <RMORGAN@regina.ca>
Cc: Autumn Dawson <ADAWSON@regina.ca>; Andrea McNeil-Wilson <AMCNEIL@regina.ca>; Laurie Shalley <LSHALLEY@regina.ca>; Chris Warren <CWARREN@regina.ca>
Subject: Westerra Meeting Details - Monday October 3rd - Hosted by Councillor Zachidniak

Good Afternoon,

Below you will find some details on the Community Meeting in Westerra hosted by Councillor Zachidniak. Thank you to everyone for your quick response for Q&A's and commitment to attend.

Westerra Community Meeting

Monday, October 3rd

7:00 – 8:30 p.m.

Hosted by Councillor Shanon Zachidniak – Ward 8

Location: 1701 Horizons Way

Facebook Posted Meeting Intent: The purpose of this meeting is to discuss and work together on solutions to some community issues that Westerra has been experiencing. (<https://fb.me/e/2QQmfdqo3>)

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Top 4 Themes: Parks Maintenance, Snow, Transit & Bylaw

SR By Category 2022 / 2021

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These areas represent the themes for Q&A Document and City Representatives at the meeting.

City Representatives In Attendance:

Note: Format of the Meeting is not known however an opportunity to provide an update and answer questions has been mentioned.

Confirmed Attendees:

- Ray Morgan – Manager Parks Maintenance & Cemeteries
- Neeraj Saroj – Senior Engineer, Roadways & Transportation
- Brad Bells – Director Transit & Fleet
- Nathan Luhnig – Manager Transit Administration

Potential (Not Confirmed) Attendees:

- Deborah Bryden, Executive Director City Planning & Community Development
- Kim Onrait, Executive Director Citizen Services
- Bylaw Enforcement Representative

FYI: Councillor Zachidniak has stated:

*“The **developer (represented by Paul Gregory)** will be attendance and will also be given the chance to give an update and answer questions.”*

Q & A Document

Craig Lederhouse, Manager Strategic Communications, is finalizing the collective Q & A's. The final document will be sent to you for final review likely late Monday or early tomorrow. This document will be provided to the Councillor for use at the meeting.

If you have any questions or concerns please let me know.

Thank you,

Carolyn

Carolyn Fafard

Process & Performance Consultant
City Planning & Community Development

P: 306.552-8172
cfafard@regina.ca
Regina.ca



Treaty 4 Territory and homeland of the Métis.

Bill Ursel

From: Janice Grandel
Sent: October 3, 2022 11:03 AM
To: Ray Morgan
Cc: Russell Eirich; Doug Loeppky; Mike Robinson
Subject: Re: Sereda Park

I will go do a walk thru today and check out what's happening.

Thanks
Janice

Get [Outlook for iOS](#)

From: Ray Morgan <RMORGAN@regina.ca>
Sent: Monday, October 3, 2022 10:00:59 AM
To: Janice Grandel <JGRANDEL@regina.ca>
Cc: Russell Eirich <REIRICH@regina.ca>; Doug Loeppky <DLOEPPKY@regina.ca>; Mike Robinson <MROBINSO@regina.ca>
Subject: Sereda Park

Hi Janice,
I'm going into a public meeting tonight for the Westerra residents. I thought I would do a walk through of the utility easement and Sereda Park in terms of conditions.
I did notice in Sereda park that some newer trees that were planted this past June didn't make it through the summer, my best guess of species is Ohio Buckeye? Not sure why they're dead, but it could be transplant shock.
As well, I walked through the easement, there are a few other trees that look like they're dead as well. Not many, but a handful.

Could you arrange to have these removed and replaced.

Thanks,
Ray

Bill Ursel

From: Janice Grandel
Sent: October 3, 2022 2:29 PM
To: Ray Morgan; Russell Eirich; Doug Loeppky
Subject: Re: Sereda Park

I checked the trees in westerra and the Buckeyes are alive they dropped their leaves already. I saw possibly 3 Larch that look not great so I will replace them and I didn't see any trees dying along the pathway between Sereda Park and Canola Pathway.

All the new trees will have cage installed this month.

Hope this helps
Janice

Get [Outlook for iOS](#)

From: Russell Eirich <REIRICH@regina.ca>
Sent: Monday, October 3, 2022 11:02 AM
To: Janice Grandel
Subject: Automatic reply: Sereda Park

I am away will return on Tuesday October 4, 2022. If this is urgent, please contact Ashley P Thompson at apthomps@regina.ca .

Richel Nixon

From: Carolyn Fafard
Sent: Monday, October 3, 2022 12:17 PM
To: Brad Bells; Nathan Luhning; Ray Morgan; Neeraj Saroj
Cc: Laurie Shalley; Chris Warren; Lorrie Snook; Pat Hanley; Robyn Bird
Subject: Westerra Community Meeting Tonight 7pm - Hosted by Councillor Zachidniak
Attachments: westerra SR info.pdf

Hello,

Just a quick note to let you know Councillor Zachidniak found the Q & A document to be exactly what she was looking for.

I have just spoke with her and she is aiming to have an **agenda** out to you by 2:00pm today, which will also have **more detailed instructions how to get to the room** where the event is being hosted. (1701 Horizons Way)

It is hoped having the Q & A document reflect the service requests received, will support discussions tonight at the meeting.

I have attached again the final Q&A document and included the meeting detail email from last week, for reference if needed.

All the best at the meeting tonight. Questions or concerns please let me know.

Carolyn

From: Carolyn Fafard
Sent: Tuesday, September 27, 2022 1:58 PM
To: Brad Bells <BBELLS@regina.ca>; Nathan Luhning <NLUHNING@regina.ca>; Chris Warren <CWARREN@regina.ca>; Neeraj Saroj <NSAROJ@regina.ca>; Ray Morgan <RMORGAN@regina.ca>; Laurie Shalley <LSHALLEY@regina.ca>
Subject: Westerra Meeting PDF

Attached is the final version of the document for Councillor Zachindiak's Westerra Community Meeting. It will be sent to her later this afternoon.

Craig Lederhouse from Communications will be working with the Councillor regarding the document for her use.

If you have any concerns please let me know as soon as possible and we can address.

Thanks again,
Carolyn

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Thank you,

Carolyn

Carolyn Fafard
Process & Performance Consultant
City Planning & Community Development

P: 306.552-8172
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Treaty 4 Territory and homeland of the Métis.

Frequently Submitted Service Requests from Westerra Residents

TRANSIT

Why is Transit in Westerra only available on weekdays during morning and afternoon peak periods?

Route 1 Dieppe/Westerra-Broad North currently provides transit service to Westerra during peak times: 6 a.m. to 9 a.m. and 3 p.m. to 6 p.m., Monday to Friday. Service outside these peak times is not available because ridership in the Westerra area is not high enough. The minimum ridership required before additional service can be considered is 20 passengers per hour.

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2022	1364	8	1.71
2021	1089	4	0.86

PARKS MAINTENANCE

Why can't the City do a better job controlling weeds in the easements?

In 2022 the City seeded easements with drought tolerant turf and trees/shrubs. Whenever seed is used, there will be weeds present. In order to get the seed to germinate, consistent watering is required. Due to drought-like conditions during the first half of the growing season weeds were established. Once the temporary irrigation was installed, as well as timely rains, the seed did germinate and started to fill in much faster.

The City had been cutting the turf as well as the weeds, and have used hand pulling on two different occasions, however manual labour is very costly. As new grass is established, herbicide spraying is too risky as the turf is new and any spraying in this stage will have a negative impact.

In 2023, City crews will evaluate how well the turf endured the winter, reseed as necessary and use temporary irrigation until the turf can sustain itself. This is expected to be complete by the end the growing season in 2023. As the turf becomes better established, weeds should become less troublesome.



PARKS MAINTENANCE CONT.

Why weren't easements replanted with sod, as it was originally?

To be successful, sod requires permanent irrigation which is not available in Westerra easements. Although the sod was originally planted according to specifications, sod should not have been planted at all because permanent irrigation was not in place. We've since changed our practices so that whenever sod is placed, irrigation must also be installed. The easement is a utility easement, which means it is maintained on a monthly schedule, and has no irrigation.

Why isn't the easement maintained as well as the park – Sereda Park, for example?

Sereda Park is classified as a Class B park which means it has a playground, recreation opportunities, irrigation, bbq's and tables, which are maintained on a weekly basis.

The easement is a utility easement, which has underground utilities. The classification on this easement is a Class C designation. This means that the open space is maintained on a monthly schedule, has no irrigation, playground or recreation opportunities.

What has the City done to replace dead trees in the easement and in the park?

This past June, trees were replaced in Sereda Park and are being watered regularly. An additional 47 trees were also added to the easement, in addition to the original landscape design. Crews have a watering schedule and will water these trees until freeze up. The trees will be assessed in the spring to determine if replacements are required.

Vacant lots are full of weeds and the property is not being maintained. What is the City doing about this?

The City has been in contact with the responsible developer. The City's Bylaw Enforcement Branch is aware of this and is monitoring these areas. This Branch acts on complaints as well as proactively. As the overgrown grass season is winding down for 2022, the Branch will ensure that Westerra is included in proactive enforcement patrols during the 2023 growing season.



WINTER MAINTENANCE

Westerra gets a lot more blowing snow than other areas. Does the City understand this, and are you providing the extra service we need?

When a wind event is forecasted, crews monitor and clear a priority list of areas prone to blowing snow which includes Westerra. A grader cycles the priority list to ensure access is maintained specifically for emergency vehicles.

This is an enhanced service to ensure access is maintained during these blowing snow events. The City will continue providing this service until the Westerra neighbourhood is further developed and the impact of blowing snow is reduced.

Why do City snowplows leave snow ridges at the entrance of the neighbourhood? This reduces visibility for traffic turning in/out of the area.

Our first priority following a snow or wind event is to plow the road as quickly and efficiently as possible so traffic can flow. This work requires a grader and snow ridges occur as a result. Once the plow is completed, we then begin removing snow ridges from problem areas and when road lane widths or driver sightlines are negatively affected.

We are aware of the issues with snow ridges in Westerra and this past winter, we removed excessive snow from this neighbourhood in the past season.

During a snow event, City crews keep major roads drivable by plowing snow and applying ice control at high-risk intersections. Our focus is on high-speed roads, those with the greatest volume of traffic, and emergency routes. This pattern continues until the snow has stopped falling.

Why not plant trees along Dewdney to prevent drifting in Westerra?

To effectively reduce blowing snow, a snow barrier needs to be roughly 100 feet away from a road. If trees were planted along the north side of Dewdney Ave, it would actually result in more drifting to occur along Dewdney Avenue and the entrances to Westerra.

Instead of planting trees or installing a fence, the City uses snow ridges built from the snow, as they are a better and more efficient solution to deal with blowing snow conditions on roads in open areas.

We will be able to build these snow ridges around the Westerra neighbourhood this year as we now have agreements in place with surrounding landowners. The snow ridges will be created early in the season in strategic places to minimize drifting on the road network. As well, we are working to arrange multi-year agreements to minimize the delays for building them earlier in future seasons.



WINTER MAINTENANCE CONT.

Will the City create snow ridges north of Dewdney Ave?

Currently we do not have permission to create snow ridges in the open area north of Dewdney. City is awaiting permission from the landowners. In the meanwhile, our snow plowing crews will work along Dewdney Ave more frequently to improve driving conditions on this section of road.

If there is an emergency in our neighbourhood, how can residents and emergency services respond when roads are blocked by snow?

We monitor perimeter neighbourhoods, including Westerra, during a snow event to maintain access specifically for emergency vehicles. In addition, emergency services are able to directly contact City staff if assistance is urgently needed. In this situation, all nearby resources would be redirected to assist.

Much like the highways around Saskatchewan, extreme weather conditions can make it unsafe for City snowplow operators to be on the road. Employees are then on standby until conditions improve enough to get back onto the road.

People cannot get in and out of Westerra and are constantly missing work after an overnight storm. How can you ensure residents can use the roads in the morning?

During blowing snow events, crews monitor perimeter areas including Westerra and clear main entrances when required. Clearing snow in time for the morning commute is all about timing and duration of the snow or wind event. If a wind event ends at midnight, crews are more likely to have plowed the area prior to 7 a.m. However, if the storm persists throughout the night and into the early morning, it may not be possible to have Westerra roadways cleared prior to 7am.

Why isn't the City using snow fences to prevent drifting?

A pilot study was conducted during 2020-2021 season in order to test the benefits of snow fences and snow ridges.

As a result, the City's Snow Ridge program has been found to be more effective and efficient as compared to Snow Fence program. Based on the outcome of the pilot study and previous positive experience with the effectiveness of snow ridges as compared to snow fences, the City intends to continue with the snow ridge program to alleviate drifting snow conditions on outer city roads.

The costs of snow ridges are significantly lower than snow fences. Snow fence installation, de-installation, storage and maintenance costs make the program very expensive. Snow fence installation and de-installation requires digging and frequent trips to the locations during busy seasons. Furthermore, snow fence installation requires that land be used for extended periods of time, which is generally not preferred by landowners.



WINTER MAINTENANCE CONT.

What will the City be doing better in the winter of 2022-2023?

- Snow ridges will be placed in area west of Horizons Way and for the center open area inside West Market, Canola and Horizons. This will provide some protection to West Market Street and Canola Avenue.
- Red Spring Street has been upgraded to a higher priority road which means additional necessary snow clearing operations. Reliable access to Trinity Manor will be improved.
- A commitment to ensure a minimum of one access is open to Westerra as long as it is safe to do so.
- Emergency services will be proactively contacted to ensure they are aware that winter road equipment is available and will assist if needed to get to an emergency.

Service Requests

The City of Regina welcomes your concerns, questions and requests about City-related services and programs.

You can submit a service request online at Regina.ca or call 306-777-7000.

Your service requests also help the City monitor trends and identify more significant issues that may require a more strategic response and solution.

Richel Nixon

From: Carolyn Fafard
Sent: Monday, October 3, 2022 12:19 PM
To: Brad Bells
Subject: RE: Westerra Meeting Details - Monday October 3rd - Hosted by Councillor Zachidniak

Just spoke with Councillor Zachidniak and agenda & instructions to get to the location to follow shortly and Timbits 😊

From: Brad Bells <BBELLS@regina.ca>
Sent: Monday, October 3, 2022 10:08 AM
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7:00 – 8:30 p.m.

Hosted by Councillor Shanon Zachidniak – Ward 8

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Q & A Document

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If you have any questions or concerns please let me know.

Thank you,

Carolyn

Carolyn Fafard
Process & Performance Consultant
City Planning & Community Development

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cfafard@regina.ca
Regina.ca



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Richel Nixon

From: Shanon Zachidniak
Sent: Monday, October 3, 2022 1:32 PM
To: Ray Morgan; Neeraj Saroj; Brad Bells; Nathan Luhnig
Cc: Carolyn Fafard; Deborah Bryden; Kim Onrait; Councillors
Subject: Westerra Community Meeting tonight
Attachments: Agenda for Westerra community meeting.docx; Westerra flyer.pdf; westerra SR info.pdf

Importance: High

Hi all,

Thank you all for making time to attend tonight's community meeting in Westerra! I greatly appreciate it. Attached is a proposed agenda for the meeting tonight. I will be sharing a simplified version of this agenda in the FB event I created so folks know what topics we will be addressing.

Please let me know if you have any concerns with the agenda or any questions about tonight. I will try to move through my parts as expediently as I can to potentially save some minutes (including starting right at 7 p.m, if we have a decent number of attendees to get started). If you are able to take less time than is allotted for you, that will allow more time for residents' questions at the end. **If you think you may need more time, please let me know beforehand.**

I'm planning to hold all questions until the end. I will also be starting with "Discussion Guidelines," which will help frame the discussion (ex: treat others the way you wish to be treated, allow time for others to speak, one person speaks at a time, etc.) If I need to remind anyone of these guidelines throughout the meeting, I will definitely do so.

I've also attached a poster that was hung up in the community for this event. The detailed directions on the poster will help you find your way to the meeting tonight. Also attached is the Q & A prepared by city admin, which I will have available for folks tonight as a handout and I will also post in the FB event after tonight's meeting. Here is the FB event for your reference: <https://fb.me/e/2QQmfdqo3>

I'll be bringing some Timbits, coffee and there will also be water available.

Please don't hesitate to reach out with any outstanding questions/concerns.

Shanon Zachidniak
(Pronouns: she, her, hers)
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City of Regina

C: 306-552-5932
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Agenda for Westerra community meeting

Monday, Oct. 3, 2022 from 7-8:30 p.m.

Westerra Fields Rental Centre Community Space at 1701 Horizons Way

7:05 to 7:10pm—Welcome, Agenda Overview and Introductions (Shanon Zachidniak, Ward 8 Councillor)

7:10 to 7:15pm—Discussion Guidelines (Shanon)

7:15-7:20pm—Service Request Category Breakdown (Shanon)

7:20-7:30pm—Developer Update (Paul Gregory, Manager, Residential Land Development of Forster Harvard Development Corp.)

7:30-7:40pm—Westerra Transit Overview--Brad Bells (Director of Transit & Fleet) and Nathan Luhnig (Manager of Transit Administration)

7:40-7:50pm—Parks Maintenance Overview (Ray Morgan, Manager of Parks Maintenance & Cemeteries)

7:50-8:05pm—Winter Maintenance Overview (Neeraj Saroj, Senior Engineer, Roadways & Transportation)

8:05-8:30pm—Community Questions and Wrap Up (Shanon)

(I am willing to extend the meeting until 8:45pm, if necessary, to ensure people have a chance to ask their questions. The sound equipment is being picked up at 8: 45 pm so we will not be going longer than that.)



Community Meeting

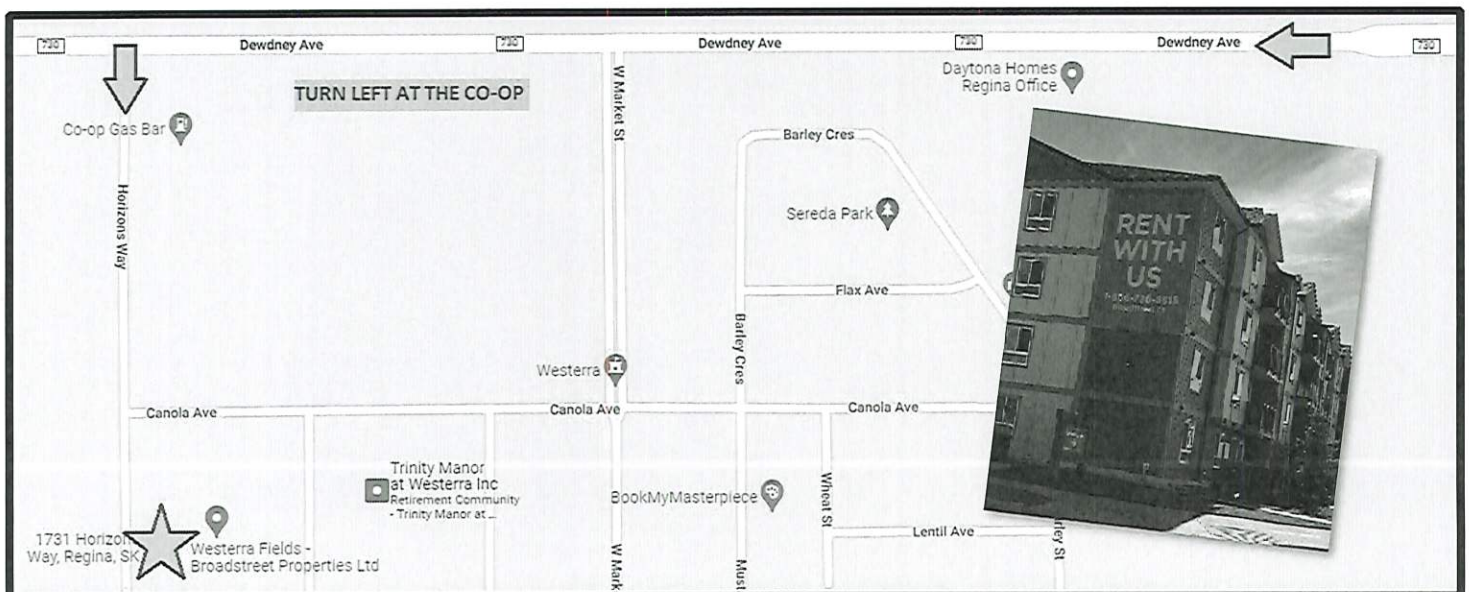
Hosted by: Ward 8 City Councillor Shanon Zachidniak
"Come meet with me, city staff and the developers to discuss and work together on solutions for community issues. Hope to see you there!"

Monday, Oct. 3, 2022

7:00 to 8:30 p.m.

**Westerra Fields Rental Centre
Community Space**

1701 Horizons Way



Frequently Submitted Service Requests from Westerra Residents

TRANSIT

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Why can't the City do a better job controlling weeds in the easements?

In 2022 the City seeded easements with drought tolerant turf and trees/shrubs. Whenever seed is used, there will be weeds present. In order to get the seed to germinate, consistent watering is required. Due to drought-like conditions during the first half of the growing season weeds were established. Once the temporary irrigation was installed, as well as timely rains, the seed did germinate and started to fill in much faster.

The City had been cutting the turf as well as the weeds, and have used hand pulling on two different occasions, however manual labour is very costly. As new grass is established, herbicide spraying is too risky as the turf is new and any spraying in this stage will have a negative impact.

In 2023, City crews will evaluate how well the turf endured the winter, reseed as necessary and use temporary irrigation until the turf can sustain itself. This is expected to be complete by the end the growing season in 2023. As the turf becomes better established, weeds should become less troublesome.



PARKS MAINTENANCE CONT.

Why weren't easements replanted with sod, as it was originally?

To be successful, sod requires permanent irrigation which is not available in Westerra easements. Although the sod was originally planted according to specifications, sod should not have been planted at all because permanent irrigation was not in place. We've since changed our practices so that whenever sod is placed, irrigation must also be installed. The easement is a utility easement, which means it is maintained on a monthly schedule, and has no irrigation.

Why isn't the easement maintained as well as the park – Sereda Park, for example?

Sereda Park is classified as a Class B park which means it has a playground, recreation opportunities, irrigation, bbq's and tables, which are maintained on a weekly basis.

The easement is a utility easement, which has underground utilities. The classification on this easement is a Class C designation. This means that the open space is maintained on a monthly schedule, has no irrigation, playground or recreation opportunities.

What has the City done to replace dead trees in the easement and in the park?

This past June, trees were replaced in Sereda Park and are being watered regularly. An additional 47 trees were also added to the easement, in addition to the original landscape design. Crews have a watering schedule and will water these trees until freeze up. The trees will be assessed in the spring to determine if replacements are required.

Vacant lots are full of weeds and the property is not being maintained. What is the City doing about this?

The City has been in contact with the responsible developer. The City's Bylaw Enforcement Branch is aware of this and is monitoring these areas. This Branch acts on complaints as well as proactively. As the overgrown grass season is winding down for 2022, the Branch will ensure that Westerra is included in proactive enforcement patrols during the 2023 growing season.



WINTER MAINTENANCE

Westerra gets a lot more blowing snow than other areas. Does the City understand this, and are you providing the extra service we need?

When a wind event is forecasted, crews monitor and clear a priority list of areas prone to blowing snow which includes Westerra. A grader cycles the priority list to ensure access is maintained specifically for emergency vehicles.

This is an enhanced service to ensure access is maintained during these blowing snow events. The City will continue providing this service until the Westerra neighbourhood is further developed and the impact of blowing snow is reduced.

Why do City snowplows leave snow ridges at the entrance of the neighbourhood? This reduces visibility for traffic turning in/out of the area.

Our first priority following a snow or wind event is to plow the road as quickly and efficiently as possible so traffic can flow. This work requires a grader and snow ridges occur as a result. Once the plow is completed, we then begin removing snow ridges from problem areas and when road lane widths or driver sightlines are negatively affected.

We are aware of the issues with snow ridges in Westerra and this past winter, we removed excessive snow from this neighbourhood in the past season.

During a snow event, City crews keep major roads drivable by plowing snow and applying ice control at high-risk intersections. Our focus is on high-speed roads, those with the greatest volume of traffic, and emergency routes. This pattern continues until the snow has stopped falling.

Why not plant trees along Dewdney to prevent drifting in Westerra?

To effectively reduce blowing snow, a snow barrier needs to be roughly 100 feet away from a road. If trees were planted along the north side of Dewdney Ave, it would actually result in more drifting to occur along Dewdney Avenue and the entrances to Westerra.

Instead of planting trees or installing a fence, the City uses snow ridges built from the snow, as they are a better and more efficient solution to deal with blowing snow conditions on roads in open areas.

We will be able to build these snow ridges around the Westerra neighbourhood this year as we now have agreements in place with surrounding landowners. The snow ridges will be created early in the season in strategic places to minimize drifting on the road network. As well, we are working to arrange multi-year agreements to minimize the delays for building them earlier in future seasons.



WINTER MAINTENANCE CONT.

Will the City create snow ridges north of Dewdney Ave?

Currently we do not have permission to create snow ridges in the open area north of Dewdney. City is awaiting permission from the landowners. In the meanwhile, our snow plowing crews will work along Dewdney Ave more frequently to improve driving conditions on this section of road.

If there is an emergency in our neighbourhood, how can residents and emergency services respond when roads are blocked by snow?

We monitor perimeter neighbourhoods, including Westerra, during a snow event to maintain access specifically for emergency vehicles. In addition, emergency services are able to directly contact City staff if assistance is urgently needed. In this situation, all nearby resources would be redirected to assist.

Much like the highways around Saskatchewan, extreme weather conditions can make it unsafe for City snowplow operators to be on the road. Employees are then on standby until conditions improve enough to get back onto the road.

People cannot get in and out of Westerra and are constantly missing work after an overnight storm. How can you ensure residents can use the roads in the morning?

During blowing snow events, crews monitor perimeter areas including Westerra and clear main entrances when required. Clearing snow in time for the morning commute is all about timing and duration of the snow or wind event. If a wind event ends at midnight, crews are more likely to have plowed the area prior to 7 a.m. However, if the storm persists throughout the night and into the early morning, it may not be possible to have Westerra roadways cleared prior to 7am.

Why isn't the City using snow fences to prevent drifting?

A pilot study was conducted during 2020-2021 season in order to test the benefits of snow fences and snow ridges.

As a result, the City's Snow Ridge program has been found to be more effective and efficient as compared to Snow Fence program. Based on the outcome of the pilot study and previous positive experience with the effectiveness of snow ridges as compared to snow fences, the City intends to continue with the snow ridge program to alleviate drifting snow conditions on outer city roads.

The costs of snow ridges are significantly lower than snow fences. Snow fence installation, de-installation, storage and maintenance costs make the program very expensive. Snow fence installation and de-installation requires digging and frequent trips to the locations during busy seasons. Furthermore, snow fence installation requires that land be used for extended periods of time, which is generally not preferred by landowners.



WINTER MAINTENANCE CONT.

What will the City be doing better in the winter of 2022-2023?

- Snow ridges will be placed in area west of Horizons Way and for the center open area inside West Market, Canola and Horizons. This will provide some protection to West Market Street and Canola Avenue.
- Red Spring Street has been upgraded to a higher priority road which means additional necessary snow clearing operations. Reliable access to Trinity Manor will be improved.
- A commitment to ensure a minimum of one access is open to Westerra as long as it is safe to do so.
- Emergency services will be proactively contacted to ensure they are aware that winter road equipment is available and will assist if needed to get to an emergency.

Service Requests

The City of Regina welcomes your concerns, questions and requests about City-related services and programs.

You can submit a service request online at Regina.ca or call 306-777-7000.

Your service requests also help the City monitor trends and identify more significant issues that may require a more strategic response and solution.

Richel Nixon

From: Carolyn Fafard
Sent: Tuesday, October 4, 2022 8:13 AM
To: Neeraj Saroj
Subject: RE: Westerra Meeting

Thank you so much Neeraj. I appreciate that. Glad to hear Kim made it. And sounds like tight quarters!

Hope I get a chance to meet you in person on another project!

Thanks,
Carolyn

From: Neeraj Saroj <NSAROJ@regina.ca>
Sent: Tuesday, October 4, 2022 8:08 AM
To: Carolyn Fafard <CFAFARD@regina.ca>
Subject: RE: Westerra Meeting

Good morning Carolyn,

The small meeting room was fairly packed- approximately 30 people.
From City we had Kim, Brad, Ray and myself. The builder rep was there too.
Most questions were related to winter maintenance and planning/ development.
Excepting a few rude comments, the residents were generally fine. 17(1)(d), 17(1)(f), 16(1)(b)
17(1)(d), 17(1)(f), 16(1)(b)

There are a few action items for different branches (sending out email responses to a couple questions that required some clarifications).

Overall, I found the meeting good. I think the Councilor managed it well.

Thanks

Neeraj Saroj, P.Eng, MBA
Senior Engineer
Roadways & Transportation
P: 306.535.7319
E: nsaroi@regina.ca
Regina.ca



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From: Carolyn Fafard <CFAFARD@regina.ca>
Sent: Tuesday, October 4, 2022 7:50 AM
To: Neeraj Saroj <NSAROJ@regina.ca>
Subject: Westerra Meeting

Hello Neeraj,

I was curious how the meeting went last night?

Thx...Carolyn

Carolyn Fafard
Process & Performance Consultant
City Planning & Community Development

P: 306.552-8172
cfafard@regina.ca
Regina.ca



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Bill Ursel

From: Laurie Shalley
Sent: October 4, 2022 11:05 AM
To: Ray Morgan; Jeff May
Cc: Janine Daradich
Subject: RE: Westerra Cricket Pitch

Thanks Ray!

Jeff, please copy me on the response.

Laurie Shalley BA, MBA
(Pronouns: she/her/hers)
Director
Parks, Recreation & Cultural Services Department

306-539-8760
lshalley@regina.ca
Regina.ca



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From: Ray Morgan <RMORGAN@regina.ca>
Sent: Tuesday, October 4, 2022 11:00 AM
To: Jeff May <JMAY@regina.ca>
Cc: Janine Daradich <JRDARADI@regina.ca>; Laurie Shalley <LSHALLEY@regina.ca>
Subject: Westerra Cricket Pitch

Last night I was at the Westerra resident meeting and one question that did arise was the parking conflict on Courtney Road, cricket pitch users have nowhere to park, so they are parking on the road. Which is making it dangerous for the users and for people using the road.

Q- When will there be a parking lot developed?

The other question related to this was users of the cricket pitch were urinating all over the areas, behind parked vehicles, on the field, off the field.

I asked, typically there are portapotties placed in these high use athletic fields. They all said there was nothing like that there.

Q-When will permanent washrooms be installed at the cricket pitch.

I took the individuals name and advised that someone from the Department will respond to his concerns. Please contact [28\(1\)](#).

His name is [28\(1\)](#)
[28\(1\)](#)

Please ensure you include Councillor Zachidniak in your follow up and closing of this concern.

Thanks,
Ray

Bill Ursel

From: Pat Hanley
Sent: October 4, 2022 3:20 PM
To: Deborah Bryden
Cc: Lorrie Snook; Karen Gasmu; Autumn Dawson; Laurie Shalley; Ray Morgan
Subject: Westerra open house - follow-up

Good afternoon. I am sending this on behalf of Kim. At Councillor Zachidniak's open house last night, there was a resident that asked about the status of additional access roads in Westerra. Here is the context of the discussion:

There are 135 single family homes being built to the west and 158 Avana units to the southeast. What additional parks or recreation amenities are planned for this area? Also, a number of residents wanted to know what the plans are for additional roads that will connect the community to Pinkie and Courtney and the timing of those plans.

A response can be emailed to Brian Lunde at brian.lunde@hotmail.com (306) 537-0904. Thank you!

Pat Hanley
(Pronouns: she, her, hers)
Executive Assistant
Office of the Executive Director
Citizen Services

P: 306.777.7107
E: phanley@regina.ca
Regina.ca



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Richel Nixon

From: Bobbie Selinger
Sent: Wednesday, October 5, 2022 7:58 AM
To: Carolyn Fafard; Robyn Bird
Subject: RE: Westerra Meeting

Thanks for the update. Ray said it went good too. Apparently, there was a few follow-up questions we took away and are working on the answers.

I also happened to talk to Councillor Z today (about something else) and she seemed happy.

Huge thanks Carolyn. Great work!

From: Carolyn Fafard <CFAFARD@regina.ca>
Sent: Tuesday, October 4, 2022 8:24 AM
To: Robyn Bird <RBIRD@regina.ca>; Bobbie Selinger <BSELINGE@regina.ca>
Subject: Westerra Meeting

Just FYI if interested. This is the scoop from Neeraj and Brad this morning. I haven't heard from Ray

- small space for approx. 30 people
- most questions (90%) were related to winter maintenance.
- the residents were generally fine (not rude/upset) 16(1)(b), 17(1)(d), 17(1)(f)
- a few action items for different branches (sending out email responses to a couple questions)
- "the Councilor managed it well"
- Kim O, Neeraj, Brad & Ray Attended

So I think that is a wrap!

Carolyn Fafard
Process & Performance Consultant
City Planning & Community Development

P: 306.552-8172
cfafard@regina.ca
Regina.ca



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Richel Nixon

From: Chris Seeley
Sent: Thursday, October 6, 2022 4:20 PM
To: Autumn Dawson
Subject: FW: Westerra open house - follow-up

Follow Up Flag: Follow up
Flag Status: Completed

Hi Autumn

For the transportation portion, I think the concern is mostly about roads that connect the community to Pinkie and Courtney. Do you want some general information about future expansion plans for Courtney and Pinkie?

Given the long weekend, we could get something to you early next week.

-Chris

From: Deborah Bryden <DBRYDEN@regina.ca>
Sent: Thursday, October 6, 2022 3:43 PM
To: Autumn Dawson <ADAWSON@regina.ca>
Cc: Lorrie Snook <LSNOOK@regina.ca>; Karen Gasmol <KGASMO@regina.ca>; Autumn Dawson <ADAWSON@regina.ca>; Chris Seeley <CSEELEY@regina.ca>
Subject: RE: Westerra open house - follow-up

Hi,
Please responds to this property owner.
thanks

From: Pat Hanley <PHANLEY@regina.ca>
Sent: Tuesday, October 4, 2022 3:20 PM
To: Deborah Bryden <DBRYDEN@regina.ca>
Cc: Lorrie Snook <LSNOOK@regina.ca>; Karen Gasmol <KGASMO@regina.ca>; Autumn Dawson <ADAWSON@regina.ca>; Laurie Shalley <LSHALLEY@regina.ca>; Ray Morgan <RMORGAN@regina.ca>
Subject: Westerra open house - follow-up

Good afternoon. I am sending this on behalf of Kim. At Councillor Zachidniak's open house last night, there was a resident that asked about the status of additional access roads in Westerra. Here is the context of the discussion:

There are 135 single family homes being built to the west and 158 Avana units to the southeast. What additional parks or recreation amenities are planned for this area? Also, a number of residents wanted to know what the plans are for additional roads that will connect the community to Pinkie and Courtney and the timing of those plans.

A response can be emailed to Brian Lunde at brian.lunde@hotmail.com (306) 537-0904. Thank you!

Pat Hanley
(Pronouns: she, her, hers)
Executive Assistant
Office of the Executive Director
Citizen Services

P: 306.777.7107
E: phanley@regina.ca
Regina.ca



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Richel Nixon

From: Autumn Dawson
Sent: Monday, October 17, 2022 8:36 AM
To: [REDACTED]
Cc: Janine Daradich; Lorrie Snook
Subject: Westerra Open House Follow Up
Attachments: Westerra Concept Plan.jpg

Good morning [REDACTED]

I have been asked to respond to a question that arose at an open house related to the Westerra Neighbourhood. The question was related to future parks and roadways.

During the planning process for a new community, a Neighbourhood Plan and Concept Plan are created to provide development details and guide future decisions on where certain land uses and services are located. The developer of the neighbourhood is responsible for the construction of new services, such as roads and parks, however services are provided with the build out of the neighbourhood therefore the timing of roads and parks coincides with the timing of the development. No phase of development can commence without the necessary infrastructure in place, therefore it has been determined that for the current construction levels in Westerra the level of services (roads and parks) is adequate at this time. During the planning process we ensure, at full build out, the neighbourhood will provide all the amenities residents and businesses need.

If the question on parks arose because you are looking for recreation program opportunities, we encourage you to contact your local Community Association or take a peek through the City's Recreation Program Guide at <https://www.regina.ca/parks-recreation-culture/classes-programs/leisure-guide/>

Sincerely,

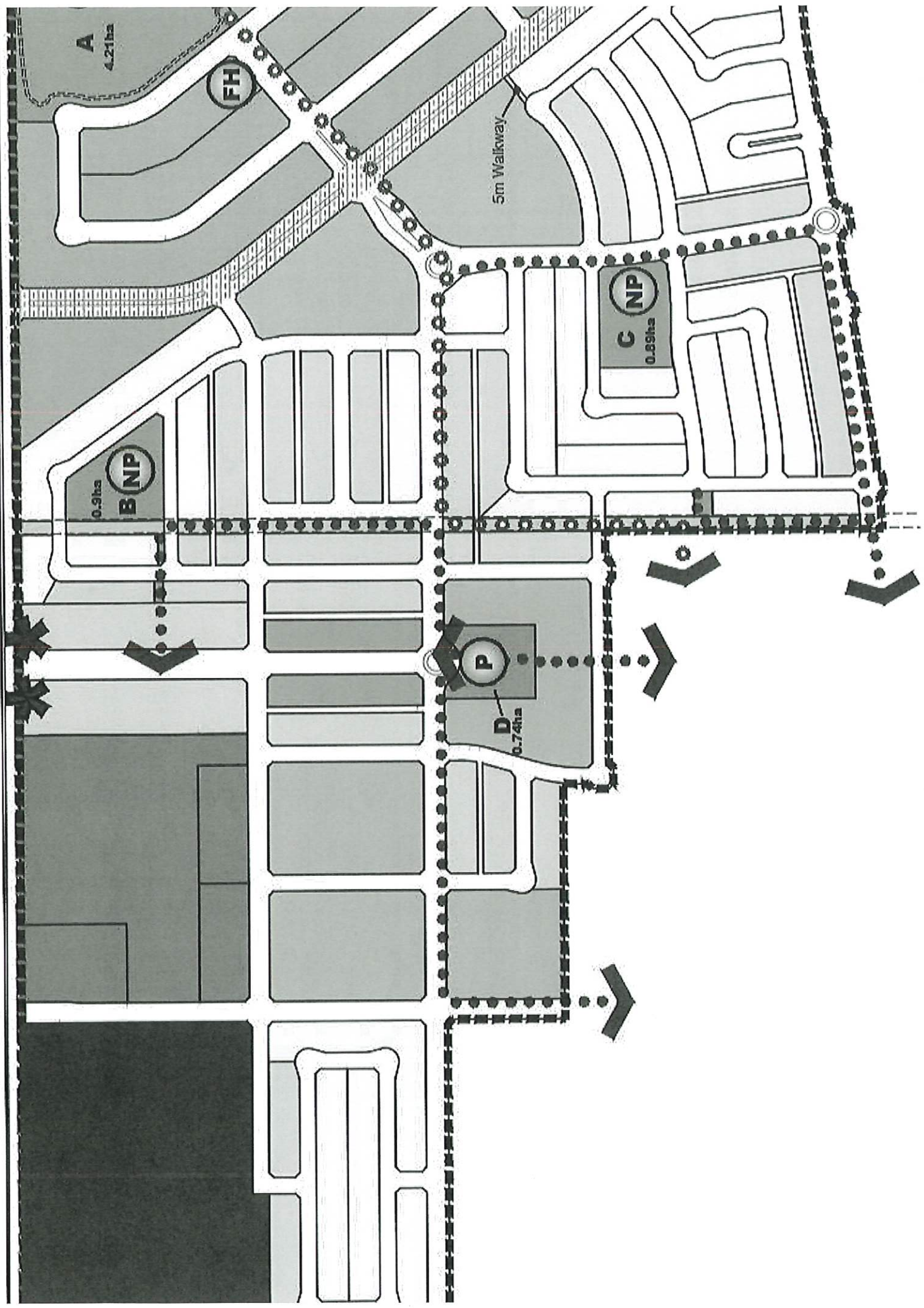
Autumn Dawson, RPP
Director
Planning & Development Services

306-777-7467
adawson@regina.ca
[Regina.ca](https://www.regina.ca)



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Dewdney Avenue



Richel Nixon

From: Janine Daradich
Sent: Monday, October 17, 2022 12:06 PM
To: Autumn Dawson; Jen Stevenson
Subject: Re: [External email] Re: Westerra Open House Follow Up

I don't know that I have a lot to add other than that the amount of land dedicated for parks is set by the Planning and Development Act. Also, we will work with the developer and planning to review the recreation amenities included in future parks based on the Recreation Master Plan.

Regards
Janine

Get [Outlook for iOS](#)

From: Autumn Dawson <ADAWSON@regina.ca>
Sent: Monday, October 17, 2022 11:48:03 AM
To: Jen Stevenson <JSTEVENS@regina.ca>; Janine Daradich <JRDARADI@regina.ca>
Subject: RE: [External email] Re: Westerra Open House Follow Up
Thanks Jen, I will wait to see what Janine adds and then respond.
Autumn

From: Jen Stevenson <JSTEVENS@regina.ca>
Sent: Monday, October 17, 2022 11:27 AM
To: Autumn Dawson <ADAWSON@regina.ca>; Janine Daradich <JRDARADI@regina.ca>
Subject: RE: [External email] Re: Westerra Open House Follow Up
Some bullet points:

- Council approves the concept plan (which goes through a public process) and then Developer implements through the subdivision and servicing agreement processes which are administrated by our department (administrative process).
- We review each application (or phase) and ensure those "pieces" meet the concept plan, our design standards and construction specs.
- Park Dedication is required to meet the Act, which could be land (including deferred to other parcels) or cash in lieu.
- There is no requirement for parks to be in a specific phase of development however, usually the Developer chooses to propose/construct some park space early on as an attraction/feature for prospective residents.
- In terms of what can be done today, I am unsure what he would want to be done – but would say from our perspective unless the Developer chooses to do an amendment to the plan or PRCS has other future plans after the parks are turned over there wouldn't be any public consultation. – Janine might have more to add on this point.

Thanks,
Jen Stevenson
Manager
Servicing & Infrastructure Approval
P: 306.537.1537

From: Autumn Dawson <ADAWSON@regina.ca>
Sent: Monday, October 17, 2022 10:21 AM
To: Jen Stevenson <JSTEVENS@regina.ca>; Janine Daradich <JRDARADI@regina.ca>
Subject: FW: [External email] Re: Westerra Open House Follow Up

From a transportation infrastructure we rely on traffic analysis, in terms of routing and access. However, in terms of park, is there a level of service we strive towards as the community is developing?
Please assist by jointly creating a response for this.

Autumn

From [REDACTED]

Sent: Monday, October 17, 2022 10:08 AM

To: Autumn Dawson <ADAWSON@regina.ca>

Cc: Janine Daradich <JRDARADI@regina.ca>; Lorrie Snook <LSNOOK@regina.ca>

Subject: [External email] Re: Westerra Open House Follow Up

Hi Autumn,

Thank you for your response. I understand the basics, i.e. Neighbourhood Plan and Concept Plans, however, I am admittedly not that versed in neighbourhood planning and development. You indicate "*No phase of development can commence without the necessary infrastructure in place, therefore **it has been determined that for the current construction levels in Westerra the level of services (roads and parks) is adequate at this time.***" I am most concerned with the bolded and underlined part. Specifically: (a) who determined this: Council? Your department?; (b) when was this determined and with consultation from whom; (c) is there a review mechanism or an ability to subsequently amend this decision?

I understand a decision was previously made but I am more concerned about obtaining information about what can be done, if anything, today.

Thanks,

From: Autumn Dawson <ADAWSON@regina.ca>

Sent: October 17, 2022 8:36 AM

To: [REDACTED]

Cc: Janine Daradich <JRDARADI@regina.ca>; Lorrie Snook <LSNOOK@regina.ca>

Subject: Westerra Open House Follow Up

Good morning [REDACTED]

I have been asked to respond to a question that arose at an open house related to the Westerra Neighbourhood. The question was related to future parks and roadways.

During the planning process for a new community, a Neighbourhood Plan and Concept Plan are created to provide development details and guide future decisions on where certain land uses and services are located. The developer of the neighbourhood is responsible for the construction of new services, such as roads and parks, however services are provided with the build out of the neighbourhood therefore the timing of roads and parks coincides with the timing of the development. No phase of development can commence without the necessary infrastructure in place, therefore it has been determined that for the current construction levels in Westerra the level of services (roads and parks) is adequate at this time. During the planning process we ensure, at full build out, the neighbourhood will provide all the amenities residents and businesses need.

If the question on parks arose because you are looking for recreation program opportunities, we encourage you to contact your local Community Association or take a peek through the City's Recreation Program Guide at <https://www.regina.ca/parks-recreation-culture/classes-programs/leisure-guide/>

Sincerely,

Autumn Dawson, RPP

Director

Planning & Development Services

306-777-7467

adawson@regina.ca

Regina.ca



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Richel Nixon

From: Autumn Dawson
Sent: Monday, October 17, 2022 1:22 PM
To: [REDACTED]
Subject: FW: [External email] Re: Westerra Open House Follow Up

Good afternoon [REDACTED]

Council approves the neighbourhood and concept plans, which both go through a public process. Administration then works with the developer to implement the growth strategy through the subdivision and servicing agreement processes. Each subdivision application is essentially a phase of development and we ensure those phases meet the City's design and construction specifications. We also ensure that at the end of each phase, traffic and circulation patterns can be managed until the next phase. This is done through analysis by our professional (engineering and planning) staff.

With regards to park dedication, the amount of park space the City is able to request the developer to provide in the subdivision is authorized by the provincial planning legislation. This is set provincially to balance the needs of both the public and private developers. There is no requirement for parks to be in a specific phase of development however, usually the Developer chooses to construct some park space early on as an attraction feature for prospective residents. Administration also works with the developer to review the recreation amenities included in new parks based on the Council approved Recreation Master Plan

The build out of the community is a timing matter; through the next phases of development in the community we will be working with the developer to fulfill the remainder of the growth strategy identified concept and neighbourhood plans.

Thank you for your questions.

Autumn Dawson, RPP
Director
Planning & Development Services

306-777-7467
adawson@regina.ca
Regina.ca



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From: [REDACTED]
Sent: Monday, October 17, 2022 10:08 AM
To: Autumn Dawson <ADAWSON@regina.ca>
Cc: Janine Daradich <JRDARADI@regina.ca>; Lorrie Snook <LSNOOK@regina.ca>
Subject: [External email] Re: Westerra Open House Follow Up

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Sent: October 17, 2022 8:36 AM

To: [REDACTED]

Cc: Janine Daradich <JRDARADI@regina.ca>; Lorrie Snook <LSNOOK@regina.ca>

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Sincerely,

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