



Western Economic
Diversification Canada

Diversification de l'économie
de l'Ouest Canada

Canada



Canada 150 Community Infrastructure Program Application Form



It is strongly recommended that you refer to the Applicant Guide and Instructions at <http://www.wd-deo.gc.ca/eng/18871.asp> before beginning your application. The Guide contains information and valuable instructions that will assist you in completing this application form. If you have any questions, please call 1-888-338-WEST (9378).

You can complete this application form in more than one session by using the Save button on the form. An email will be sent to the Primary Contact identified on this form. You will be able to retrieve your saved application and create a GCKey through the link provided in that email. Please check your email spam folder if you do not receive the notification after completing the submission as it might have been classified as spam by your email server.

Enter the required information in the space provided. An asterisk (*) indicates a mandatory field.

When your form is complete and you are ready to submit the application for consideration, please first print a copy for your records and then select the Validate / Submit button. If you submit an application with missing information in the mandatory fields you will receive an error message indicating which questions are incomplete. These questions must be completed in order to successfully submit an application.

Save		Validate/Submit	
ORGANIZATION INFORMATION			
1. Full legal name of applicant organization:		The City of Regina	
2. Operating name if different than legal name:			
3. Mailing address (including suite, unit, apt #):		PO Box 1790	
4. Mailing address line 2:		2476 Victoria Avenue	
5. City:	Regina	6. Province/Territory:	Saskatchewan <input type="checkbox"/>
7. Country:	Canada	<input type="checkbox"/>	
8. Postal Code:	S4P 3C8	9. Telephone:	306-777-6738
10. Facsimile:			
11. Email address:	jhargrov@regina.ca	12. Website:	www.regina.ca
13. Organization type (Select best fit):		Government, Municipal <input type="checkbox"/>	
14. Business number or GST number:		11942 9546 RT001	
15. If alternate number is used, indicate the type:			
16. Provide a brief summary of your organization and mandate. (Maximum 500 characters including spaces)			
The City of Regina provides services and infrastructure that contributes to its citizens' quality of life and that residents rely on every day, like policing, fire services, water and wastewater, recreation, parks, transit and roadways. Most of these services are provided by approximately 2,000 permanent employees, and casual and part-time workers who account for another 700 full-time positions. The City also partners with the private sector and community groups to deliver programs and services.			
17. Corporate Status:		Not-for-profit <input type="checkbox"/>	
18. Indicate your incorporation status.		18a. <input type="checkbox"/> Incorporated Federally <input checked="" type="checkbox"/> Incorporated Provincially	
		18b. In the province of: Saskatchewan <input type="checkbox"/>	
		18c. Provide the date of incorporation: 1903 <input type="checkbox"/>	

PROJECT CONTACT PERSON(S)

This is the main person(s) in your organization who will be contacted for any follow-up to this application. Please ensure that either the Primary or Secondary Contact listed below is available for follow-up from June – August 2015.

Note: When the form is saved for the first time, an email will be sent to the email address of the Primary Contact person provided below. This email is only sent the first time the application form is saved, and contains instructions on how to retrieve the saved form.

Primary Contact

19. Salutation:	Ms.	20. First Name:	Jill	21. Last Name:	Hargrove	22. Title:	Director, Facilities M
23. Email address: (Save email recipient.)	jhargrov@regina.ca			24. Telephone:	306-777-6738	25. Cellular:	

Secondary Contact

26. Salutation:	Mr.	27. First Name:	Jamie	28. Last Name:	Hanson	29. Title:	Manager, Facilities E
30. Email address:	jhanson@regina.ca			31. Telephone:	306-777-6782	32. Cellular:	

PROJECT INFORMATION

33. Project title: (Maximum 90 characters including spaces)	Northwest Leisure Centre Indoor Pool Air and Water Quality Enhancements/Lighting Imp						
34. <input type="checkbox"/> Project address is the same as Mailing address.							
35. Project address (including suite, unit, apt #):	1127 Arnason Street						
36. Project address line 2:							
37. City:	Regina	38. Province/Territory:	Saskatchewan	39. Postal Code:	S4P 3C8		

40. Short Project Description. Provide a short summary of the rehabilitation, renovation, repair or expansion work being planned. (Maximum of 500 characters including spaces)

This renovation project to the Northwest Leisure Centre indoor pool will enhance the air and water quality within the pool cell and increase the lighting levels to current standards, improving the customer experience. The project will include the installation of Ultraviolet secondary water treatment equipment on all bodies of water and will upgrade existing lights to energy efficient fixtures that will improve the light levels on the pool deck and over the water.

41. Detailed Project Description. Clearly outline the objective of this project, provide explicit details on the of the rehabilitation, renovation, repair or expansion work being planned, and identify any project risks and mitigation strategies. (Maximum of 4000 characters including spaces)

The North West Leisure Centre (NWLC) is a neighborhood hub with an indoor pool, indoor ice arena, community rooms, a small play structure, an outdoor rink and a spray pad is being constructed that will open in 2016. The NWLC is one of three public indoor pools operated by the City of Regina. The pool is a small, shallow leisure pool that focuses on recreational swimming and learn to swim programs. The facility plays an important role in providing recreation opportunities to the public.

The NWLC was constructed in 1983. The swimming pool water treatment systems have not undergone any significant enhancements since construction. The light fixtures in the pool cell have not undergone any significant enhancements and are not compliant with current pool standards.

The chlorine required to treat the bodies of water and mandated by Provincial Health (primary water treatment), reacts with organic material in the pool water to create chloramines. These chloramines off-gas and because they are heavier than air, form above the water surface within the breathing zone of pool users and can impact air quality. This is recommended to be addressed through the installation of Ultraviolet (UV) secondary water treatment equipment. The UV equipment minimizes the organic material in the pool water and subsequently improves the air and water quality within the pool cell by significantly reducing the amount of organic material available for chlorine to react with.

The use of UV water treatment on swimming pools is relatively new technology. This method of secondary water treatment has recently been installed at the City of Regina's Lawson Aquatic Centre with great success. The UV systems will be consistent with aquatics facility best practices including considering lifetime system costs and energy efficiency.

The existing pool lighting does not meet current swimming pool standards and has been brought forward by users as a safety concern (the light level requirements are mandated by Provincial Health). The existing light fixtures will be upgraded with new fixtures utilizing new lighting technologies that provide improved performance and light levels as well reduce energy consumption. The enhanced pool cell lighting will therefore bring the facility into compliance with pool standards and regulations, improve the safety of the pool cell, improve energy efficiency and will have a positive, noticeable impact on users.

Advanced planning for both the UV installation and lighting enhancements is necessary, as both projects need to be completed during a planned facility shutdown.

42. Provide the rationale for the project. Clearly outline the importance of this project to your respective community and how this project will benefit the community. (Maximum of 4000 characters including spaces)

The North West Leisure Centre (NWLC) is a neighborhood hub with an indoor pool, indoor ice arena, community rooms, a small play structure, an outdoor rink and a spray pad is being constructed that will open in 2016. The NWLC is one of three public indoor pools operated by the City of Regina. The pool is a small, shallow leisure pool that focuses on recreational swimming and learn to swim programs. The facility plays an important role in providing recreation opportunities to the public. The facilities primary users are youth, typically in a recreation setting, or a learn-to-swim setting.

The NWLC was constructed in 1983. The swimming pool water treatment systems have not undergone any significant enhancements since construction. The light fixtures in the pool cell have not undergone any significant enhancements and are not compliant with current pool standards.

The chlorine required to treat the bodies of water and mandated by Provincial Health (primary water treatment), reacts with organic material in the pool water to create chloramines. These chloramines off-gas and because they are heavier than air, form above the water surface within the breathing zone of pool users and can impact air quality. As a result, the City of Regina has received inquiries from users on the air and water quality and the expectation is that the pool be brought up to modern aquatics facility standards, similar to what has been done at the Lawson Aquatic Centre recently. Some users have a negative perception of the air and water quality within the pool cell. This is recommended to be addressed through the installation of Ultraviolet (UV) secondary water treatment equipment. The UV equipment minimizes the organic material in the pool water and subsequently improves the air and water quality within the pool cell by significantly reducing the amount of organic material available for chlorine to react with. The upgrades required would bring the NWLC inline with modern aquatics facility best practices, similar to what has been done at the other indoor City pools with positive results.

The existing pool lighting does not meet current swimming pool standards and has been brought forward by users as a safety concern (the light level requirements are mandated by Provincial Health). Feedback received from users includes making note of the somewhat dim environment within the pool cell. The existing light fixtures will be upgraded with new fixtures utilizing new lighting technologies that provide improved performance and light levels as well reduce energy consumption. The enhanced pool cell lighting will therefore bring the facility into compliance with pool standards and regulations, improve the safety of the pool cell, improve energy efficiency and will have a positive, noticeable impact on users. Enhanced pool cell lighting will not only improve the safety of the pool cell, but also provide a positive, noticeable impact with users. The energy efficient lighting is also expected to have a short payback period, and reduce utility costs, further allowing the City to make the best use of available funding.

The construction work would be completed during a planned facility shutdown, with the lighting and UV systems operational upon re-opening to the public.

Due to a lack of funding, the NWLC indoor pool improvements have not been able to proceed to date. The City will not be able to proceed with this project in the timelines proposed if grant funding was not available.

43. Describe the specific activities/costs Canada 150 Community Infrastructure Program funding would support and the impact Canada 150 Community Infrastructure Program funding would have on this project. (Maximum of 2500 characters including spaces)

The North West Leisure Centre (NWLC) is a neighborhood hub with an indoor pool, indoor ice arena, community rooms, a small play structure, an outdoor rink and a spray pad is being constructed that will open in 2016. The NWLC is one of three public indoor pools operated by the City of Regina. The pool is a small, shallow leisure pool that focuses on recreational swimming and learn to swim programs. The facility plays an important role in providing recreation opportunities to the public. The facilities primary users are youth, typically in a recreation setting, or a learn-to-swim setting.

The Canada 150 Community Infrastructure Program funding would support pool air and water quality enhancements and lighting improvements at the NWLC public indoor pool. Specifically, the funding would support:

- Consultant fees (design)
- Construction costs (installation)
- Equipment – UV Treatment and Energy Efficient Light Fixtures

This facility plays an important role in the community. Exterior improvements to enhance the customer experience are underway and further enhancements are currently being contemplated. Interior improvements to the public indoor pool will help to complete customer enhancing upgrades to complete the user experience.

With Canada 150 funding, the project in its entirety will be delivered. The city's portion of the project funding would come from annual capital program funding, pending Council approval. The Facility Asset Revitalization & Sustainability (FARS) funds are directed for incremental improvements to facility components aimed to realize the life expectancy of the asset.

In absence of Canada 150 funding, the scope of work may be revisited in order to manage annual funds available. 2016 focus would most likely be on the enhance air/water quality with the purchase of the UV equipment as a secondary water treatment while the lighting upgrades may need to be deferred to a future year.

44a. Community Infrastructure Type:

<input type="radio"/> Library <input type="radio"/> Swimming Pool <input type="radio"/> Park, fitness trail or bike path <input type="radio"/> Community Centre/Hall <input type="radio"/> Sports Field <input type="radio"/> Arena <input type="radio"/> Gymnasium <input type="radio"/> Tennis, basketball, volleyball, or other sport specific court <input type="radio"/> Legion <input type="radio"/> Cenotaph <input type="radio"/> Dock	<input type="radio"/> Cultural Centre and Museum <input type="radio"/> Theatre/Arts Centre <input type="radio"/> Tourism Facility <input type="radio"/> Curling Rink <input type="radio"/> Church <input type="radio"/> Campground <input type="radio"/> Playground <input type="radio"/> Waterpark/spray park <input checked="" type="radio"/> Multi-purpose Facility <input type="radio"/> Other (Specify below)		
44b. If Other community infrastructure facility, specify type: (Maximum of 100 characters including spaces)			
45. Does your organization own the community infrastructure which you are planning to rehabilitate (or you have a long-term lease in place)?			
<input checked="" type="radio"/> Yes <input type="radio"/> No			
46. Is the facility non-commercial in nature and open for use to the public and not limited to a private membership?			
<input checked="" type="radio"/> Yes <input type="radio"/> No			
47. Does the project involve the rehabilitation, improvement, or expansion, of existing community infrastructure assets?			
<input checked="" type="radio"/> Yes <input type="radio"/> No			
48a. Does the project involve expansion (new construction) to the existing community infrastructure asset?			
<input type="radio"/> Yes <input checked="" type="radio"/> No			
48b. If yes, identify the percentage (%) increase to the square footage of the existing community infrastructure asset.			
_____ %			
49a. Can the project be completed by the Fall of 2017?			
<input checked="" type="radio"/> Yes <input type="radio"/> No			
49b. If yes, explain how you intend to have the project complete by the Fall of 2017. (Maximum of 1000 characters including spaces)			
The project would involve the engagement of external consultants to complete the design work required. Construction would be tendered and the overall project would be managed by internal resources of the Facilities Management Services Department. Q1 2016: Engage consultants for design. Q2 2016: Tender for construction. Q3 2016: Construction will occur during planned annual shutdown of facility.			
50a. Does the project have demonstrated linkages to the celebration of Canada's 150th?			
<input type="radio"/> Yes <input checked="" type="radio"/> No			
50b. If yes, explain how your project will contribute to the celebration of Canada's 150th. (Maximum of 1000 characters including spaces)			
51a. Does your project have activities that will benefit Francophones?			
<input type="radio"/> Yes <input checked="" type="radio"/> No			
51b. If yes, describe how the project activities will benefit Francophones. (Maximum of 1500 characters including spaces)			
PROJECT TIMELINES			
52. Proposed Project Funding Start Date:	01/01/2016 <input type="text"/>	53. Is this date flexible?	<input checked="" type="radio"/> Yes <input type="radio"/> No
54. Proposed Project Funding End Date:	01/10/2016 <input type="text"/>		
55. List key activities that occur between the Proposed Project Funding Start Date and the Proposed Project Funding End Date. Key activities are milestones that can be tracked to ensure the project is proceeding as planned.			
Key Activities			Completion Date
Engage Consultant, Detailed Design Complete			Q1, 2016 <input type="text"/>
Tender & Award for Construction			Q2, 2016 <input type="text"/>
Construction Complete			Q3, 2016 <input type="text"/>
<input checked="" type="checkbox"/> Add additional milestone			
56. Comments on Key Activities. (Maximum of 500 characters including spaces).			

An aquatics engineering consultant will be engaged to complete the design for implementation of the swimming pool UV systems. An electrical engineering consultant will be engaged to complete the design for implementation of the lighting improvements. The design will then be included in a tender package for construction. The construction work for both the swimming pool UV and pool cell lighting will be tendered publically to qualified contractors. The construction work is expected to be complete in mid-2016 during a planned annual facility shutdown.

PROJECT FUNDING

57. Project Funder	Source	Status	2015-2016	2016-2017	2017-2018	Total
Applicant organization	Select... ▾	Select... ▾		\$200,000		\$200,000
Western Economic Diversification Canada	Government, Federal	Requested	\$0	\$200,000		\$200,000
	Select... ▾	Select... ▾				\$0
Total Project Funding Required:			\$0	\$400,000	\$0	\$400,000

Add additional source of proposed funding

58. Comments on Project Funding. Provide further explanation of the confirmed and intended sources of project funding. (Maximum of 500 characters including spaces)

The City's portion of the project funding would come from annual capital program funding, pending Council approval. The Facility Asset Revitalization & Sustainability (FARS) funds are directed for incremental improvements to facility components aimed to realize the life expectancy of the asset.

Note:

- Financial Statements: It is mandatory that you attach your most recent Financial Statements to your application. See Question 64.
- Confirmed Funding: For funding that is confirmed, it is mandatory that you attach proof such as a letter of confirmation from the other Project Funders, board motion approving commitment of funding, signed agreements, and financial/bank statements. See Question 65.
- Intended Funding: For funding that is intended, it is mandatory that you attach a Letter of Intent from your other Project Funder(s). The Letter of Intent must be signed by a member of the organization with legal signing power/authority to commit funding. See Question 65.

59. Please list the various costs you will incur in the implementation of the proposed project (only include costs incurred after the Proposed Project Funding Start Date). Be sure to list costs and not activities.

Project Costs (All costs will be validated)	Amount
Costs for rehabilitation, repair and expansion of fixed capital assets.	\$350,000
Professional Fees	\$40,000
Public communications (include \$200 for Federal signage requirements)	\$1,000
Incremental salaries	\$0
Other project costs	\$9,000
Total Project Costs (Must equal total project funding required)	\$400,000
60a. Will a competitive process be used to select a contractor or for purchases over \$50,000?	<input checked="" type="radio"/> Yes <input type="radio"/> No

60b. Please explain. (Maximum of 500 characters including spaces)

The construction work will be tendered publically through an open online process (SaskTenders.ca). All qualified contractors are allowed to bid on the construction work.

GOVERNANCE AND MANAGEMENT

61. Describe the governance of the organization. (Maximum of 2000 characters including spaces)

The City of Regina is governed by the requirements set out in The Cities Act. In accordance with The Cities Act, City Council is responsible for the overall governance of the City of Regina. Councillors are elected every four years in a municipal election, the last one having taken place on October 24, 2012. The Mayor is elected at large. The City of Regina uses a ward system for electing Councillors, with the city divided into ten wards and one Councillor elected in each one. City Council establishes policies and budgets for the programs and services delivered by the City of Regina.

The City Manager is responsible for management of civic administration (excluding the Regina Police Service). Appointed by City Council, the City Manager's authority is established by the City Manager's Bylaw 2003-70 and the Regina Administration Bylaw 2003-69. The powers, duties and accountabilities and functions of certain city officials and city employees are defined in the Regina Administration Bylaw No. 2003-69, including those authorities that have been delegated by City Council to the Administration. The Bylaw also establishes policies and practices for administration of certain financial, acquisition, investment, assessment and taxation functions.

62. Describe the qualifications and related experience of the key individuals that will be responsible for managing and implementing the project. (Maximum of 2000 characters including spaces)

The City of Regina has qualified individuals responsible for project delivery. The project will be led by a Professional Engineer (as part of an Engineering team), who also has expertise in swimming pool construction as well as lighting enhancement projects. A similar project has been recently delivered by this project team with great success.





The consulting services will be provided by an established professional engineering firm that is experienced in implementing solutions that are consistent with aquatics facility best practices.

63a. In addition to the funding partners, are there any other organizations who are involved with this project? Yes No

63b. If yes, provide the organization's name, nature of their involvement and attach a letter of support (Question 66) (if applicable).
 Select... 

Add additional organization

ATTACHMENTS (EACH INDIVIDUAL ATTACHMENT CANNOT EXCEED 10 MB)

64. Current Financial Statements	 Click here to attach a file 
65. Confirmation of other (non-Canada 150) sources of funding (mandatory if 'confirmed' or 'intended' funding is selected in Question 57).	 Click here to attach a file
66. Attach additional files that may support the assessment of your application, such as a project plan, letters of support, regulatory approvals and resolutions to proceed with the project.	 Click here to attach a file

AUTHORIZED OFFICIAL OF THE APPLICANT ORGANIZATION ACKNOWLEDGEMENTS

The application form must be submitted by a member of your organization with signing power/authority to enter into a legal agreement. This person may be different than the Primary Contact person.


On behalf of the Applicant Organization, I hereby acknowledge and agree that:

- This application does not constitute a commitment from Western Economic Diversification Canada (WD) for financial assistance.
- I have read the Canada 150 Community Infrastructure Program Applicant Guide and Instructions including the mandatory eligibility criteria located at <http://www.wd-deo.gc.ca/eng/18871.asp>.
- Project costs incurred by the Applicant Organization in the absence of a signed funding agreement with WD are incurred at the sole risk of the Applicant Organization and that any such costs may not be considered eligible for WD assistance.
- Any person who has been lobbying on behalf of the Applicant Organization to obtain a contribution as a result of this application is registered pursuant to the Lobbying Act and was registered pursuant to that Act at the time the lobbying occurred.
- The Applicant Organization has not, nor has any other person, corporation or organization, directly or indirectly paid or agreed to pay any person to solicit a contribution arising as a result of this application for a commission, contingency fee or any other consideration dependent on the execution of an Agreement or the payment of any contribution arising as a result of this application.
- The information provided by the applicant on this application and in all supporting documentation is collected under the authority of the *Western Economic Diversification Act*. This information will be treated in accordance with that Act and with the *Access to Information Act* and the *Privacy Act*. These laws govern, protect and limit the collection, use and disclosure of personal and confidential information by federal government departments and agencies. Information provided to WD is secured from unauthorized disclosure and use. WD acknowledges an individual's rights to privacy of their information, and personal information provided on this application is described in the Personal Information Bank entitled "Grants and Contributions (G&Cs) Programs", number WED-PPU-055.

For further information about WD's information holdings and your rights under the Access to Information Act and Privacy Act, consult the Government of Canada's Info Source publication at www.infosource.gc.ca.

I authorize WD, its officials, employees, agents and contractors to make enquiries of such persons, firms, corporations, federal, provincial and municipal government departments/ agencies, and non-profit, economic development or other organizations as may be appropriate, and to collect and share information with them, as WD deems necessary in order to assess this application, to administer and monitor the implementation of the subject project, and to evaluate the results of the project and related Programs.

67a. I have read and agree with the applicant acknowledgements

67b. Name:	Jill Hargrove	68. Title:	Director, Facilities Management Services
69. Date:	6/16/2015 		

General Information:

You can complete this application form in more than one session by using the "Save" button at the top of the form. Once you have saved the application form, an email will be sent to the Primary Contact (Question 23) identified on the form.

You will be able to retrieve your saved application and create a GCKey through the link provided in that email.

Once your application form is completed and you are ready to submit the application form, please remember to:

1. Print a copy for your records;
2. Select the "Validate / Submit" button.
3. Proponents will receive an email acknowledgement upon successful submission.

Date Modified: 2014-09-29