

Email: 28(1)

December 20, 2018

CONFIDENTIAL

28(1)

Attention: 28(1)

Dear 28(1) :

Re: Access to Information Request #2018-080 – Unclaimed Cheques

This is further to your access to information request received by the City on December 17, 2018, quoted as follows:

“Excluding individuals, just companies. We would like to get the copy of the record listing the unclaimed cheques (i.e. cheques issued and not cashed after a period of six months) drawn by the City of Regina between January 1st, 2017 to March 31st, 2018, and still outstanding on December 1st, 2018. Precisely, the information requested is the following: 1) Cheque Number; 2) Cheque Date; 3) Beneficiary Name; 4) Amount. Amounts over \$100 only.”

This is to inform you that your access request has been fully granted. Attached to the email with this letter is an Excel spreadsheet with the information requested.

If you wish to exercise your right to request a review of this decision, you may complete a Request for Review form and forward it to the Saskatchewan Information and Privacy Commissioner within one year of this notice. A copy of this form can be found at <http://www.qp.gov.sk.ca/documents/Forms/L27-1R1-B.pdf> or you may contact the Saskatchewan Information and Privacy Commissioner at 306-787-8350.

Responses to requests may be published on the Regina Open Data website at the City's discretion. All information/data is handled in accordance with *The Local Authority Freedom of Information and Protection of Privacy Act* (LA FOIP). Your identity as the applicant is protected. Published requests will be available on the Open Data website at <http://open.regina.ca/> a minimum of three business days following release to you.

If you have any questions, please contact Melissa Munro at 306-777-7070 or by email at lafoipp@regina.ca.

Yours truly,

A handwritten signature in black ink, appearing to read 'JN', written in a cursive style.

Jim Nicol
City Clerk

JN/mdm

Attachment