

TRAVEL CLAIM FORM FOR ELECTED OFFICIALS

TRAVEL INFORMATION

Name Councillor Sharron Bryce Travel Dates May 30, - June 3, 2013
From To
 Destination Vancouver B.C.

Description Fcm - Federation of Canadian Municipalities
Annual Conference and Tradeshow -
Strong Cities, Strong Communities Strong Canada

Account Code: 17(1)(b)(i)

fund	Organization	Activity	Account
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I hereby request an advance in the amount of \$ _____ for the purposes of attendance to this travel.

28(1) Signature Removed
 Sharron Bryce

Signature of Elected Official 0

COMPLETE PAGE 2 WHEN TRIP IS FINISHED

TRAVEL ADVANCE SUMMARY

This section is completed by the Finance Department

	Date	Payable To	Doc. Ref.	
Registration	<u>Jan 30/13</u>	<u>Deputy City Clerk</u>	<u>P-card</u>	\$ <u>735.00</u>
Airfare	<u>Jan 21/13</u>	<u>Sharron Bryce</u>	<u>Air Canada</u> <u>NQBK2m</u>	\$ <u>(444.00)</u> * See Invoice
Cash				\$ _____
Other				\$ _____
TOTAL ADVANCES (transfer total to page 2)				\$ <u>735.00</u> (A)

Original: Finance Department
 Copy: Department

TRAVEL CLAIM FORM

TYPE OF EXPENDITURE	DETAILS OF EXPENDITURES							TOTALS
	May 30 DAY 1 Thurs.	May 31 DAY 2 Fri.	June 1 DAY 3 Sat.	June 2 DAY 4 Sun.	June 3 DAY 5 Mon.	DAY 6	DAY 7	
Delta # 30407800 Accommodation	277.27	246.98	246.98	246.98	246.98			\$ 265.19
Meal Allowance								
Breakfast (\$10.00 per meal)		10.00	10.00		10.00			\$ 30.00
Lunch (\$14.00 per meal)	14.00		14.00	14.00	14.00			\$ 56.00
Dinner (\$22.00 per meal)	22.00	22.00	22.00		22.00			\$ 88.00
Incidental (\$6.00 per day)	6.00	6.00	6.00	6.00	6.00			\$ 30.00
Daily Remuneration	100.00	100.00	100.00	100.00	100.00			\$ 500.00
TOTALS	419.27	384.98	398.98	366.98	398.98			\$ 1969.19 (B)

DESCRIPTION OF ITEM OF EXPENDITURE	TOTALS
Registration	\$ 735.00
Airfare	\$ 444.06
Automotive (x \$0.42 per Km.)	\$
Other	\$
TOTAL OTHER EXPENDITURES	\$ 1179.06 (C)

EXPENDITURE SUMMARY

TOTAL DAILY EXPENDITURES (total (B) on this page)	\$ 1969.19
TOTAL OTHER EXPENDITURES (total (C) on this page)	\$ 1179.06
TOTAL TRIP EXPENDITURES	\$ 3148.25
LESS: TRAVEL ADVANCES (total (a) on page 1)	(\$ 735.00)
LESS: 20% TAX WITHHELD ON DAILY REMUNERATION	(\$ 100.00)
AMOUNT DUE (TO/FROM) ELECTED OFFICIAL	\$ 2313.25

This is to certify that the above travel expenses have been incurred by me in the discharge of my duties as a member of City Council. I have confirmed that the expenses are allowed in accordance with the provisions of the Elected Official Travel Policy and hereby request their reimbursement.

28(1) Signature Removed

Sharron Bryce

Signature of Elected Official

Date

September 30, 2013

File Copy-

Councillor Bryce:



DELTA

VANCOUVER SUITES

550 West Hastings Street
Vancouver, British Columbia, V6B 1L6
Tel: 604-689-8188 Fax: 604-605-8881

Hotel-Fcm

\$1265.19

Federation of Canadian Municipalities
Ms Sharron Bryce
20 Ritchie Cres
Regina SK S4R 5A4
Canada

Room: 2307
Folio: 177279
Cashier: 16
Arrival: 05-30-13
Departure: 06-04-13
Reference:

Date	Description	Additional Information	Charges	Credits
05-30-13	Room Charge		238.00	
05-30-13	Room DMF		3.10	
05-30-13	Room GST		12.06	
05-30-13	Room PST		24.11	
05-31-13	Room Charge		212.00	
05-31-13	Room DMF		2.76	
05-31-13	Room GST		10.74	
05-31-13	Room PST		21.48	
06-01-13	Room Charge		212.00	
06-01-13	Room DMF		2.76	
06-01-13	Room GST		10.74	
06-01-13	Room PST		21.48	
06-02-13	Room Charge		212.00	
06-02-13	Room DMF		2.76	
06-02-13	Room GST		10.74	
06-02-13	Room PST		21.48	
06-03-13	Room Charge		212.00	
06-03-13	Room DMF		2.76	
06-03-13	Room GST		10.74	
06-03-13	Room PST		21.48	
06-04-13	Mastercard	XXXXXXXXXXXX3443	XX/XX	
			1,265.19	

GST Summary	
Registration No: 896692290	
Room	55.02
F&B	0.00
Other	0.00
Total	55.02

PST Summary	
Room	110.03
F&B	0.00
Other	0.00
Total	110.03

Total	1,265.19	1,265.19
Balance Due	0.00	CDN

Guest Signature: _____

I agree that my liability for this bill is not waived and I agree to be held personally liable in the event that the indicated person, company, or association fails to pay for any part of or the full amount of these charges.

File Copy

Adella Mazzotti - FCM Event Registration - Inscription d'événement de la FCM - FCM's Annual Conference and Trade Show / Congrès annuel et salon professionnel de la FCM

From: <register@fcm.ca>
To: <sbryce@regina.ca>
Date: 1/30/2013 9:51 AM
Subject: FCM Event Registration - Inscription d'événement de la FCM - FCM's Annual Conference and Trade Show / Congrès annuel et salon professionnel de la FCM
CC: <amazotti@regina.ca>

La version française se trouve à la suite du texte anglais

Registration confirmation

FCM's Annual Conference and Trade Show / Congrès annuel et salon professionnel de la FCM

05/31/2013 - 06/03/2013

Thank you for your registration. Please print this page as proof of payment for your records. 📄

Your information

Name: Sharron Bryce
Job title: Councillor
Organisation: City of Regina
Address:
Telephone: (306) 777-7175
Email: sbryce@regina.ca

Registration summary

Registration Package: Early-Member

Sharron Bryce

Invoice number / Numéro de facture: 27188

Confirmation number / Numéro de confirmation: 25564

Sharron Bryce

Invoice number / Numéro de facture: 27188

Confirmation number / Numéro de confirmation: 25564

Registration Cost / Coût
d'inscription

\$ 735.00

Functions / Fonctions:

Welcome Reception | Réception et cocktail de bienvenue

\$0.00

Cocktails & Gala Dinner | Dîner de gala

\$0.00

Farewell Breakfast | Déjeuner de clôture

\$0.00

Veillez consulter le site web de la FCM pour plus de renseignements et pour consulter les conditions d'inscriptions telles qu'acceptées.

Détails de paiement

Montant facturé : \$735.00

Montant dû : \$0

Type de paiement : VISA

Numéro de carte de credit :

