

August 22, 2016

28(1) Personal

Dear 28(1) Personal :

Re: Access to Information Request #2016-055 – Credit Card

This is further to your access to information request received by the City on August 17, 2016 quoted as follows:

“All records, reports, and information that would allow the applicant to know the total cost to the City of Regina of credit card payment processing in each of the last six years – time frame is January 1, 2010 to December 31, 2015”.

The City of Regina has three sources of Merchant Services Charges:

- **In Person Fees** – Customer dealing with an in person customer service rep or over the phone through the City Play line.
 - Class Rent: Rent for the Terminals for Leisure Services.
 - General Rent: Rent for Terminals for the City of Regina Money Handling locations including Service Regina.
 - Class MF: Class Merchant Fees Leisure services (Credit and Debit card combined).
 - General MF: General Merchant Fees all other city money handling locations (Credit and Debit card combined).
- **Parking Tickets online:** Merchant fees paid to Chase Payment Tech Credit card online transactions only.
- **Class online:** Merchant fees paid to Active Network credit card online transactions only.

We have processed your access request and the records responding to the request are attached.

If you wish to exercise your right to request a review of this decision, you may do so by completing a Request for Review form and forwarding it to the Saskatchewan Information and Privacy Commissioner within one year of this notice. A copy of this form can be found at <http://www.qp.gov.sk.ca/documents/Forms/L27-1R1-B.pdf> or you may contact the Office of the Information and Privacy Commissioner at (306) 787-8350.

If you have any questions, please contact Cindy Howden at 306-777-7263 or by email at lafoipp@regina.ca.

Yours truly,



Jim Nicol
Chief Legislative Officer & City Clerk

Jn/ch

Enclosure(s)